

CUBA CIRCULATING LIBRARY
BOARD OF TRUSTEES MEETING

March 13, 2017

Present: Shannon Appleby, Christine Berardi, Lynn Fulmer, Marsha Long, Michele Miller, Fred Pearce, Bob Rasmussen, Lorraine Sirianni, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Jamie Achey, Connie Doyle

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- Sherry Semans came in with her father, Bob Rasmussen, out of curiosity about library business.
3. Friends of the Library- Friends are now registered as a NY public charity and can raise funds. Money for the library will be given through a grant process. Library is to fill out an application, the Friends financial committee will review, and the Board of Directors must approve. Turnaround time on funds requested is expected to be one month.
4. Minutes of the February meeting were read.
 - a. Corrections: none
 - b. Motion to accept corrected minutes by Michele Miller
 - c. Seconded by Marsha Long
 - d. All in favor; minutes accepted.
5. Financial Secretary's Report (see attached)
 - a. Motion to accept report by Fred Pearce
 - b. Seconded by Lorraine Sirianni
 - c. All in favor, Financial Report accepted.
6. Committee Reports
 - a. Finance- Money for the construction project and LED light conversion project will be pulled from the Morgan Stanley Annon. Fund. When grant moneys for these projects comes in, it will be deposited back into the fund.
 - b. Building and Grounds- Construction has begun on the entryway. Lighting LED conversion will begin this week. Existing lighting will be retrofitted where possible, others will be replaced.

- c. Personnel- Committee will meet to discuss Leah's upcoming evaluation. Lynn Fulmer will join this committee.
- d. Acquisitions/Art Gallery- New display, silk screen art by Aaron Powers.
- e. Planning- none
- f. Programs- (see directors' reports)
- g. Technology- none
- h. Nominating- Jamie Murphy has resigned. Lynn Fulmer was nominated to replace Jamie Murphy. Motion to approve by Fred Pearce, second by Christine Berardi; all in favor, nomination approved. Robin Torpey was nominated to fill the second BOT vacancy. He has experience with computer technology, and is willing to serve on the BOT. Robin Valeri will contact him.

7. Unfinished Business- none

8. New Business- Fred pointed out that there is some older equipment here that we should dispose of before the Allegany County landfill stops accepting it for free in two weeks. Anything available will be offered to patrons for free, anything leftover will be taken to the landfill. Leah presented her annual report (see attached). Motion to approve by Michelle Miller, seconded by Christine Berardi; all in favor, motion carried. Leah presented a list of minimum library standards (see attached) proposed by STLS. BOT had several questions. The proposal will be discussed with library directors this month. Robin suggested an informal get together for the BOT to get to know each other better, possibly in May.

9. Directors' Reports (see attached)

- a. Leah gave a brief description of new books and DVDs.
- b. Leah presented a review of her monthly report.
- c. Tina gave a brief description of new books.
- d. Tina presented a review of her monthly report.

10. Motion to adjourn by Michelle Miller

Seconded by Bob Rasmussen

Meeting adjourned at 6:37pm

Respectfully submitted,

Patricia Linderman