

CUBA CIRCULATING LIBRARY  
BOARD OF TRUSTEES MEETING

May 9, 2016

Present: Jamie Achey, Christine Berardi, Connie Doyle, Michelle Miller, Fred Pearce, Lorraine Sirianni, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Kirsten Benham, Marsha Long, Jamie Murphy, Eric Talbot

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- Friends members Pat Ash, Suzanne Krull, and Twyla Barr presented the treasurer's report. They also reported that the Friends received a \$500 award from Rep. Tom Reed, and received a Civic Organization Award from the Cuba Chamber.
3. Minutes of the March/April meetings were read.
  - a. Corrections: None
  - b. Motion to accept by Michelle Miller/Fred Pearce
  - c. Seconded by Lorraine Sirianni/Jamie Achey
  - d. All in favor, minutes accepted.
4. Financial Secretary's Report (see attached)
  - a. Motion to accept by Connie Doyle
  - b. Seconded by Michelle Miller
  - c. All in favor, Financial Report accepted.
5. Directors' Reports (see attached)
  - a. Leah gave a brief description of new books and DVDs.
  - b. Leah presented a review of her monthly report.
  - c. Tina gave a brief description of new books.
  - d. Tina presented a review of her monthly report.
6. Committee Reports
  - a. Finance- Committee needs a new chair.
  - b. Building and Grounds- (see also director's report) Leah received a proposal from architectural firm Clark, Patterson, Lee regarding entryway adjustments for handicap accessibility (see attached). They would complete a feasibility study and then meet with the BOT to discuss. BOT consensus is that this is unnecessary, as the contractor that completes the work would handle the tasks in the proposal. Leah is working on a NY State construction aid grant. The library will need bids

from three different contractors by June 21, when Leah will be presenting the request. Christine will be working on cleaning up and planting on the Library grounds with the help of volunteers from the high school.

- c. Personnel- None.
  - d. Acquisitions/Art Gallery- Printmaking display by various artists.
  - e. Planning- None.
  - f. Programs- (see also Director's report) Committee met and has formed a tentative program schedule through August.
  - g. Technology- Leah is applying for a grant to replace the Library's public access computers, as the current computers do not support the extended broadband. Other items to be requested in the grant proposal include replacing a catalog computer with an iPad station, a juvenile iPad station, a new projector, and a 3D printer
  - h. Nominating- Committee needs to fill Marge Adamitis' seat.
7. Unfinished Business- The auditors have expressed concerns about The Friends operating under the library's tax ID number. Robin and Leah have presented the problem to Brian Hildreth at STLS. He will be discussing options with the auditors.
8. New Business- Marge Adamitis has resigned her seat on the BOT. Leah presented the STLS Free Direct Access Plan (see attached). Connie Doyle moved to accept the plan, seconded by Michelle; all in favor, motion carried. Leah would like to increase the bandwidth of the library's internet service, increasing access speed. It will cost an additional \$35 per month, with the upgrade work completed in August. Michelle Miller moved to agree to the increase, seconded by Christine Berardi; all in favor, motion carried.
9. Motion to adjourn by Christine Berardi  
Seconded by Lorraine Sirianni  
Meeting adjourned at 6:30pm

Respectfully submitted,

Patricia Linderman