

CUBA CIRCULATING LIBRARY  
BOARD OF TRUSTEES MEETING

June 13, 2016

Present: Jamie Achey, Kirsten Benham, Christine Berardi, Connie Doyle, Michelle Miller, Fred Pearce, Lorraine Sirianni, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Marsha Long, Jamie Murphy, Eric Talbot

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- Friends members reported that the Friends have voted to apply for their own tax exempt ID, and have begun the application process. Book sale is this week, and they are preparing for the Wine and Cheese fundraiser August 5.
3. Minutes of the May meeting were read.
  - a. Corrections: None
  - b. Motion to accept by Michele Miller
  - c. Seconded by Lorraine Sirianni
  - d. All in favor, minutes accepted.
4. Financial Secretary's Report (see attached)
  - a. Motion to accept by Fred Pearce
  - b. Seconded by Christine Berardi
  - c. All in favor, Financial Report accepted.
5. Directors' Reports (see attached)
  - a. Leah gave a brief description of new books and DVDs.
  - b. Leah presented a review of her monthly report.
  - c. Tina gave a brief description of new books.
  - d. Tina presented a review of her monthly report.
6. Committee Reports
  - a. Finance- (see also Director's report) Money for landscaping projects to be taken from Morgan Stanley anonymous acct. Motion made by Fred Pearce, seconded by Kirsten Benham; all in favor, motion carried. Michele Miller will assume position of chair of this committee. New trustee Bob Rasmussen will join this committee.
  - b. Building and Grounds- Landscaping projects out front are complete. New trees and plantings need to be watered daily, library staff will add this to daily

responsibilities. Extra library table and chairs from the teen area will be sold, price to be set by Dave Crowley. Michele Miller moved that the library be the lead agency for the construction aid grant, seconded by Kirsten Benham; all in favor, motion carried. Estimate to mechanize the doors of the handicap lift for better accessibility came to \$25,000. Fred Pearce does not feel that the library should invest this much money due to the age of the lift. BOT agrees to decline at this time.

- c. Personnel- (see also Director's Report) Allegany County One-Stop Center for employment has offered to provide a summer intern for the library and will cover the expense. Motion to accept a summer intern made by Kirsten Benham, seconded by Christine Berardi; all in favor, motion carried.
  - d. Acquisitions/Art Gallery- Photography exhibit by Edward Worman.
  - e. Planning- None.
  - f. Programs- (see also Director's report) Leah discussed establishing a Maker Station in the library, with projects to be rotated every month or so.
  - g. Technology- None
  - h. Nominating- Bob Rasmussen was nominated by Fred Pearce to fill the vacant BOT seat, seconded by Michele Miller; all in favor.
7. Unfinished Business- Michele Miller discussed making nomination for STLS awards for Library Directors and volunteer. She will investigate the process and report back to the BOT.
  8. New Business- Technology Committee will present policy changes/updates at the next meeting. Bylaw changes suggested by Robin Valeri (see attached). Fred Pearce made a motion to accept changes as presented, seconded by Michele Miller; all in favor, motion carried. Discussed allowing the Friends to print Wine and Cheese programs on the library printers. Leah will investigate the cost of copies and follow up with the Friends.
  9. Motion to adjourn by Michele Miller  
Seconded by Lorraine Sirianni  
Meeting adjourned at 6:30pm

Respectfully submitted,

Patricia Linderman