

CUBA CIRCULATING LIBRARY
BOARD OF TRUSTEES MEETING

September 11, 2017

Present: Jamie Achey, Shannon Appleby, Connie Doyle, Lynn Fulmer, Marsha Long, Michele Miller, Fred Pearce, Bob Rasmusson, Lorraine Sirianni, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Christine Berardi, Robin Torpey

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- none
3. Friends of the Library- Reported proceeds from the Wine and Cheese fund raiser. Book sale will be held in October.
4. Minutes of the July meeting were read.
 - a. Corrections: none
 - b. Motion to accept minutes by Michele
 - c. Seconded by Jamie
 - d. All in favor; minutes accepted.
5. Financial Secretary's Report (see attached)
 - a. Motion to accept report by Lynn
 - b. Seconded by Shannon
 - c. All in favor, Financial Report accepted.
6. Committee Reports
 - a. Finance- Committee met to begin budget discussions.
 - b. Building and Grounds- Christine got an estimate from C&R Landscaping for removal of the shrubs around the library, higher than the estimate received from Thorington. Fred moved to accept the Thorington bid, seconded by Marsha; all in favor, motion carried. Grant for the boiler project has been approved. Fred suggested we move forward with the project as soon as possible in order to save on utilities this winter. Funds are available in investments to cover the project. Leah reviewed estimates on the job from Brown plumbing, Hilliard plumbing, and Anderson Shortell. Lorainne moved to accept the bid from Brown plumbing, seconded by Lynn; all in favor, motion carried.

- c. Personnel- BOT met in executive session to discuss salaries.
 - d. Acquisitions/Art Gallery- “The painted ladies” display.
 - e. Planning- none
 - f. Programs- (see directors’ reports)
 - g. Technology- none
 - h. Nominating- Lynn has compiled a list of potential candidate for upcoming BOT vacancies.
7. Unfinished Business- none
8. New Business- Motion to adopt assurances (see attached) for the construction aid grant by Fred, seconded by Connie; all in favor, motion carried. The water softener has had to be repaired twice since the last meeting. Leah will be looking into having it removed if it will be unnecessary with the new boiler system.
9. Directors’ Reports (see attached)
- a. Leah gave a brief description of new books and DVDs.
 - b. Leah presented a review of her monthly report.
 - c. Tina gave a brief description of new books.
 - d. Tina presented a review of her monthly report.
10. Motion to adjourn by Lynn Fulmer
Seconded by Marsha Long
Meeting adjourned at 7:05pm

Respectfully submitted,

Patricia Linderman