

CUBA CIRCULATING LIBRARY
BOARD OF TRUSTEES MEETING

October 10, 2017

Present: Jamie Achey, Shannon Appleby, Connie Doyle, Lynn Fulmer, Marsha Long, Michele Miller, Fred Pearce, Robin Torpey, Robin Valeri, Tina Dalton, Patricia Linderman

Absent: Christine Berardi, Lorraine Sirianni, Bob Rasmussen

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- none
3. Friends of the Library- None
4. Minutes of the Sept. meeting were read.
 - a. Corrections: none
 - b. Motion to accept by Connie Doyle
 - c. Seconded by Marsha Long
 - d. All in favor; minutes accepted.
5. Financial Secretary's Report (see attached)
 - a. Motion to accept by Lynn Fulmer
 - b. Seconded by Michele Miller
 - c. All in favor, Financial Report accepted.
6. Committee Reports
 - a. Finance- BOT met in executive session to discuss budget matters, will have final budget to vote on at next meeting.
 - b. Building and Grounds- Shrubs have been removed, area cleaned up. A down payment has been made to Josh Brown Plumbing to begin boiler replacement. Carpet cleaners will be coming this week for annual cleaning.
 - c. Personnel- None
 - d. Acquisitions/Art Gallery- Valerie Davidson acrylic paintings on display.
 - e. Planning- none

f. Programs- (see directors' reports)

g. Technology- none

h. Nominating- Robin will continue to fill his seat. Lorraine has resigned effective immediately. Bob Rasmussen has developed serious health problems, uncertain if he will be able to remain on the BOT. Chip Lindberg and Eileen Cucchiaro have both agreed to take seats on the BOT. Lynn will be following up with more options. Motion to appoint Charles Lindberg to a seat on the BOT made by Fred Pearce, seconded by Lynn Fulmer; all in favor, motion carried.

7. Unfinished Business- Leah discussed removing the water softener with the plumber, was told that it should stay. Leah provided more information about a potential Maker Space and proposed using funding from the Bullet Aid to pay for it. BOT still has questions about the benefits and future expenses involved. Lynn has questions regarding the appropriate wording for the Bolinski Memorial plaque, and has contacted the lawyer in charge of the estate.

8. New Business- The library received a form letter suggestion from the property insurance carrier (see attached) regarding any damages sustained from a recent roach infestation in a nearby building. Leah indicated that she would not feel comfortable signing the letter, and would prefer that it be handled by the BOT. Marsha feels that the letter is poorly worded. A more carefully worded letter could be written to put the owners of the infested building "on notice" in case any claims for damages would be made in the future. The subject was tabled pending further investigation.

Leah and Tina would like to purchase an Xbox game system for the video game program from Bullet Aid funds. Motion to approve by Connie Doyle, seconded by Shannon Appleby; all in favor, motion carried. Leah would also like to purchase new signs for library shelving from Bullet Aid funds. Motion to approve by Marsha Long, seconded by Lynn Fulmer; all in favor, motion carried.

A Narcan training program will be held 10/24/17. The library will then have Narcan on hand for emergency use, and staff will be trained to administer it.

9. Directors' Reports (see attached)

- a. Leah gave a brief description of new books and DVDs.
- b. Leah presented a review of her monthly report.
- c. Tina gave a brief description of new books.
- d. Tina presented a review of her monthly report.

10. Motion to adjourn by Connie Doyle
Seconded by Jamie Achey
Meeting adjourned at 7:05pm

Respectfully submitted,

Patricia Linderman