

CUBA CIRCULATING LIBRARY
BOARD OF TRUSTEES MEETING

November 12, 2017

Present: Jamie Achey, Shannon Appleby, Christine Berardi, Lynn Fulmer, Marsha Long, Michele Miller, Fred Pearce, Robin Torpey, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Connie Doyle

1. The meeting was called to order by President Robin Valeri at 5:30 p.m.
2. Public Comment- none
3. Friends of the Library- none
4. Minutes of the October meeting were read.
 - a. Corrections: Leah Weber was absent
 - b. Motion to accept by Lynne Fulmer
 - c. Seconded by Christine Berardi
 - d. All in favor; minutes accepted.
5. Financial Secretary's Report (see attached)
 - a. Motion to accept by Robin Torpey
 - b. Seconded by Marsha Long
 - c. All in favor, Financial Report accepted.
6. Committee Reports
 - a. Finance- BOT met in executive session to discuss budget matters, presented budget (see attached). Fred moved to accept the budget, seconded by Lynn; all in favor, motion carried.
 - b. Building and Grounds- Brown Plumbing completed boiler replacement. Leah will apply for a rebate for high efficiency boilers. Entry project was completed, final bill received. Carpets were cleaned. Christine will be putting up Christmas decorations soon. Mike Weber has volunteered to clean the gutters. Fred moved to sell an extra table in storage, seconded by Christine; all in favor, motion carried. Smolinski memorial plaque is finished and ready to be hung in the entryway.
 - c. Personnel- None

- d. Acquisitions/Art Gallery- Ryan Cooley photography on display.
- e. Planning- none
- f. Programs- (see directors' reports) Shannon suggested a multilingual reading program, committee will meet to discuss.
- g. Technology- New staff computers have arrived, should be installed soon.
- h. Nominating- Lynn moved to appoint Charles Lindberg to fill Bob Rasmussen's seat on the BOT, seconded by Christine; all in favor, motion carried. Lynn moved to appoint Trisha Young to fill Lorraine Sirianni's seat on the BOT, seconded by Shannon; all in favor, motion carried. Yvonne Radloff and Eileen Cucchiarro were also discussed to take seats becoming vacant in January.

7. Unfinished Business- none

8. New Business- Bob Rasmussen has resigned from the BOT effective immediately. Leah presented a proposal to reconfigure the adult nonfiction area, removing a shelf to add seating. Funds from Bullet Aid would be used for this project. Fred moved to approve, seconded by Christine; all in favor, motion carried. Leah is working on an application for potential library volunteers, as well as a volunteer policy.

9. Directors' Reports (see attached)

- a. Leah gave a brief description of new books and DVDs.
- b. Leah presented a review of her monthly report.
- c. Tina gave a brief description of new books.
- d. Tina presented a review of her monthly report.

10. Motion to adjourn by Lynn Fulmer

Seconded by Fred Pearce

Meeting adjourned at 7:05pm

Respectfully submitted,

Patricia Linderman