

CUBA CIRCULATING LIBRARY  
BOARD OF TRUSTEES MEETING

December 11, 2017

Present: Jamie Achey, Shannon Appleby, Christine Berardi, Lynn Fulmer, Charles Lindberg, Marsha Long, Michele Miller, Fred Pearce, Robin Torpey, Robin Valeri, Leah Weber, Tina Dalton, Patricia Linderman

Absent: Connie Doyle

1. The meeting was called to order by President Robin Valeri at 6:15 p.m.
2. Public Comment- none
3. Friends of the Library- Twylla Barr reported the first fundraiser for 2018 will be a book/bake sale in February. The wine and cheese gala will be moving to Moonwinks restaurant and will include dinner and wine. The Friends are also hoping to organize a beer/barbeque event in the summer. The Friends received a \$2000.00 donation from Morgan Stanley for juvenile books.
4. Minutes of the November meeting were read.
  - a. Corrections: none
  - b. Motion to accept by Lynne Fulmer
  - c. Seconded by Christine Berardi
  - d. All in favor; minutes accepted.
5. Financial Secretary's Report (see attached)
  - a. Motion to accept by Robin Torpey
  - b. Seconded by Marsha Long
  - c. All in favor, Financial Report accepted.
6. Committee Reports
  - a. Finance- BOT met in executive session to discuss budget matters, presented revised budget (see attached). Christine moved to accept the budget, seconded by Fred; all in favor, motion carried.
  - b. Building and Grounds- The gutters were cleaned. The inventory of library contents has to be revised to include new technology equipment and remove the old.
  - c. Personnel- None

- d. Acquisitions/Art Gallery- none
- e. Planning- none
- f. Programs- (see directors' reports) Committee met to discuss programs for 2018.
- g. Technology- New staff computers have been installed. Shannon suggested a committee meeting with library directors.
- h. Nominating- Lynn moved to appoint Sherry Seaman and Eileen Cuchiarro to fill vacant seats in January, seconded by Charles; all in favor, motion carried. Slate of Officers for 2018 discussed (see attached). Motion to accept by Charles, seconded by Shannon; all in favor, motion carried.

7. Unfinished Business- none

8. New Business- Tina would like to have a toddler height hand rail installed in the rear stairwell leading to the children's room. A child recently fell using the stairs, and she is concerned for safety. Matter referred to the buildings and grounds committee. Leah would like to talk to Village officials to get a crosswalk sign installed in front of the library. The broken 3D printer was replaced by the company, and they did not take back the broken unit. Tina would like to donate the broken one to the Cuba Middle School steam program, BOT agreed.

9. Directors' Reports (see attached)

- a. Leah gave a brief description of new books and DVDs.
- b. Leah presented a review of her monthly report.
- c. Tina gave a brief description of new books.
- d. Tina presented a review of her monthly report.

10. Motion to adjourn by Lynn Fulmer

Seconded by Marsha Long

Meeting adjourned at 7:00pm

Respectfully submitted,

Patricia Linderman