

Cuba Circulating Library Board of Trustees
January 2018 Monthly Meeting Minutes
Monday, January 8, 2018

Present: Jamie Achey, Shannon Appleby, Christine Berardi, Eileen Cucchiaro, Lynn Fulmer, Marsha Long, Sharry Seman, Robin Torpey, Robin Valeri, Leah Weber, Trisia Young

Absent: Charles Lindberg, Michele Miller

1. Call to Order: The meeting was called to order by President Robin Valeri at 5:40 p.m.
2. Public Comments: None
3. Friends Report: None
4. Approval of Previous Month's Meeting Minutes
 - a. Corrections: None
 - b. A motion to accept the minutes from December 2017 was made by Lynn Fulmer; Seconded by Marsh Long; Motion carried
5. Approval of Financial Secretary's Report:
 - a. Corrections: None
 - b. A motion to accept the December 2017 Financial Report was made by Christine Berardi; Seconded by Trisia Young; Motion carried
6. Committee Reports:
 - a. Finance: None
 - b. Building/Grounds: Lynn Fulmer explained Cody Beil estimates around \$425 for installation of a children's handrail for the back stairwell. Leah reports that the insurance/inventory audit is complete. Jim will be contacted to remove Holiday decorations.
 - c. Personnel: Marlene Doyle has agreed to serve as a temporary financial secretary until a permanent replacement is hired.
 - d. Acquisitions/Gallery: Lynn explained to new trustees that we are fortunate to have a program that organizes work from local artists on a rotating monthly basis.
 - e. Programs: Programming met this evening and will be ready to report next month.
 - f. Technology: Robin Torpey anticipates a committee meeting as well as meetings with Leah soon.
 - g. Nominating Committee: None
7. Unfinished Business:
 - a. Leah presented a revised volunteer policy and application. This is in progress and will be revisited next month.
8. New Business:
 - a. Leah will look into legal guidelines for prohibiting concealed weapons on library property.

9. Director's Report:

- a. Leah's report includes local trainings that trustees can attend such as a grant writing course through STLS at Friendship Library
- b. New nonfiction books
- c. Review of Written Report

10. Adjournment:

- a. A motion to adjourn for January's meeting was made by Christine Berardi; Seconded by Lynn Fulmer; Motion carried; Meeting adjourned at 6:30 p.m.

Respectfully submitted by Shannon Appleby, Recording Secretary