

Cuba Circulating Library
Board of Trustees Meeting Minutes
Monday, March 12, 2018

Present: Pres. Robin Valeri, V. Pres. Christine Berardi, Treas. Michele Miller, Corres. Sec. Lynn Fulmer, Trustees Eileen Cuchiirro, Charles Lindberg, Marsha Long, Trisha Young, Library Dir. Leah Weber.

Absent: Shannon Appleby, Jamie Achey, Sharry Semans, Robin Torpey

1. Meeting called to order by Robin Valeri at 6:16 after the executive board meeting.
2. Skip Wilday presentation postponed until next meeting.
3. Public Comments – None
4. Friends Report – Pat Ash provided a Budget Status Report as of Feb. 2018. The Friends had a very successful Love Your Library event in February and doubled their goal income for the event. Membership drive is still on and all Trustees are encouraged to join. There also was a donation to the Friends of \$2, 000 and they are requesting that the Library Board would agree to a plaque being purchased and hung in an appropriate place to note this donation earmarked for children’ s materials.
5. The minutes from the February BOT meeting were reviewed then approved on the motion by Lynn Fulmer, 2nd by Trisha Young.
6. Financial Secretary’ s Report – Leah answered a question from last month concerning a line item for computers. This amount paid for service to the computers. Also, line 6026 was spent on the ad for bookkeeper. The income line DFY, Leah explained upon question, was that it is income from a grant from last year. Lynn questioned the Beginning Balance line for January and Feb being the same amount even though there were withdrawals. Leah will clarify the possible oversight/ misprint. Motion to accept made by Charles Lindberg, 2nd by Christine Berardi.+ Motion passed.
7. Committee Reports –
 - a. Finance – the market corrections have us losing rather than gaining on investments this past month.
 - b. Buildings and Grounds – Cody has installed the railing on the back stairs. Leah will call Culligan again due to ongoing problems with the water softener.
 - c. Personnel – Paychecks payroll company gave a price of appozimately \$960 annually to become our payroll service while Marlene Doyle will write checks on behalf of the Library on a volunteer basis.
 - d. Acquisitions/Gallery –display current

- e. Planning – The patron survey was discussed. Suggestion to make it more appealing to the eye. In a new goal area, Marsha contacted the local pediatrician to partner in a program to supply parents of newborns with pre-reading information. Pediatrician agreed to the concept. Work on this will continue over coming months.
 - f. Programs - None
 - g. Technology – None
 - h. Nominating – None
8. New Business - The Annual Report for Public and Association Libraries – 2017 submitted to the state by Leah was available to all for review. A motion to accept was made by Christine Berardi, 2nd by Marsha Long, all in favor.
9. Director' s Report –
- a. New nonfiction books
 - b. Review of written report – Lynn commented on the extensive programs provided by our library, specifically in the youth report.
10. Adjournment - Motion to adjourn made by Lynn Fulmer, 2nd by Trisha, all in favor.
Meeting adjourned at 6:58.

Respectfully submitted,
Marsha Long