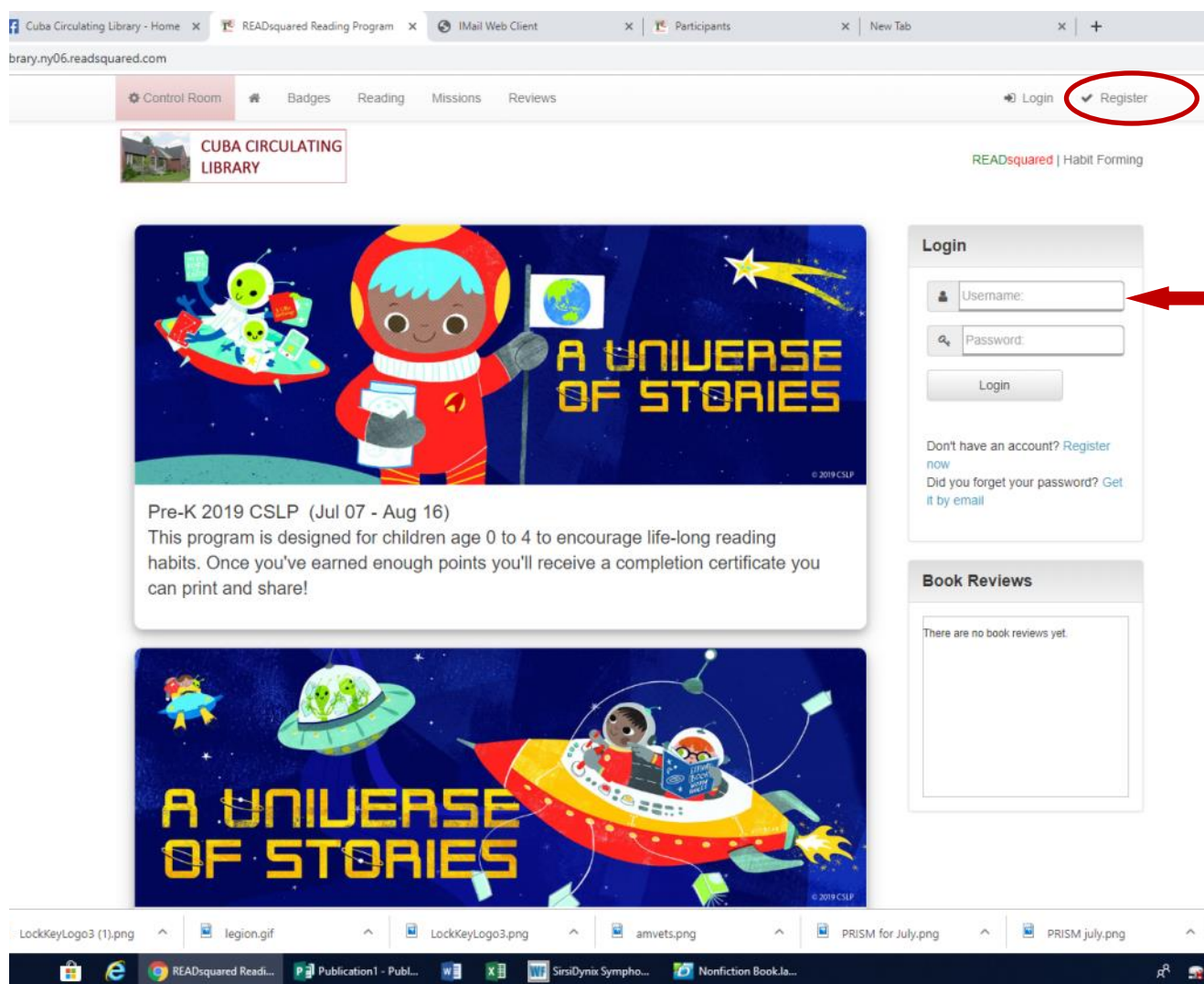


Summer Reading Program Quick Start Guide

Visit tinyurl.com/CubaSRP2019 , or in the library, use our iPad station which is already set to the Summer Reading Program website.

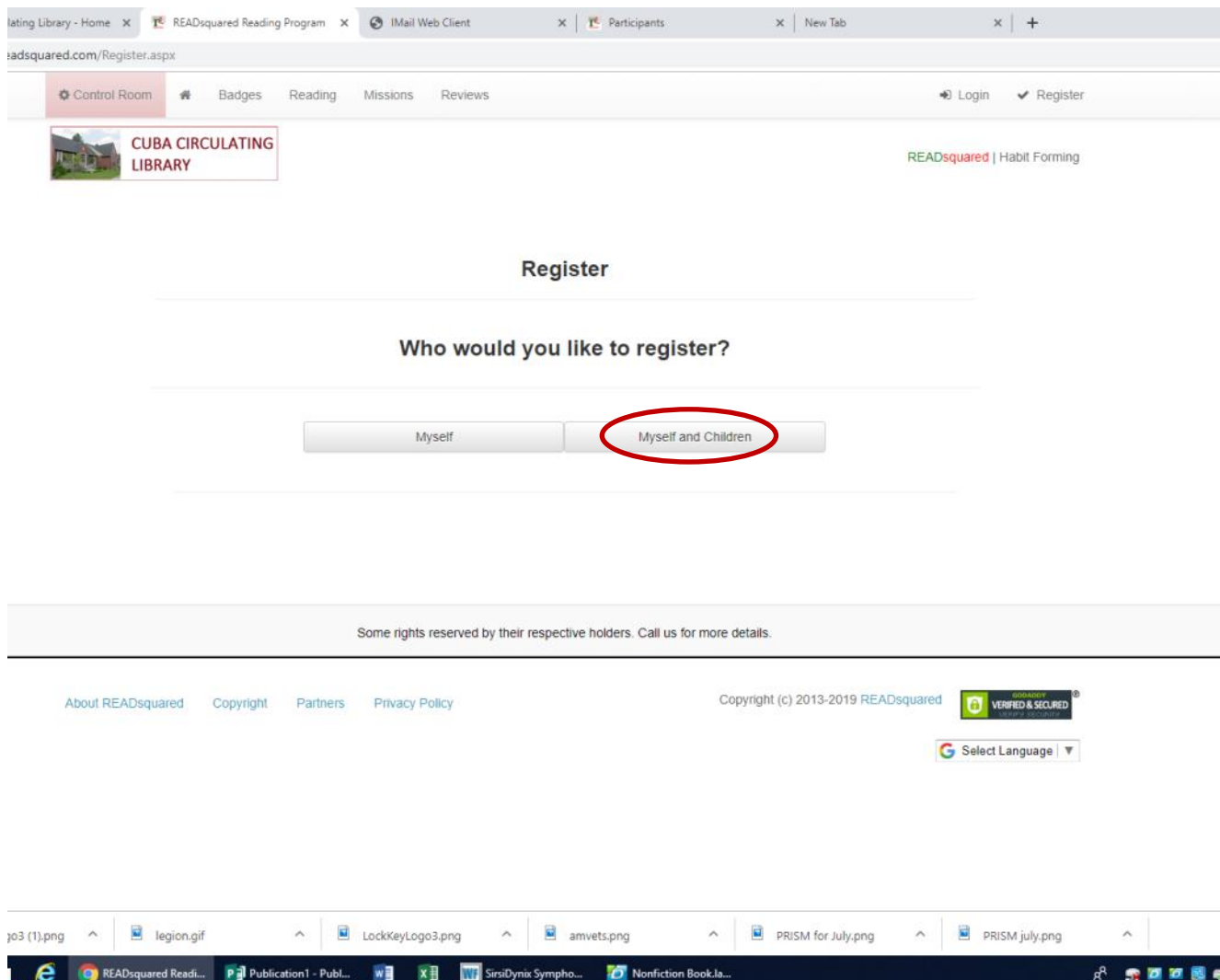
The starting screen will look like this:



To register, click on the link in the upper right hand corner, circled in red above.

When returning to the website to enter in your family's reading time, simply use the login boxes on the right, marked with the red arrow.

As you continue the registration process, the next screen will look like this. If you are registering just yourself, choose the “myself” button. If you are a parent registering a family, choose “Myself and Children” circled in red below.



The screenshot shows a web browser window with multiple tabs. The active tab is 'READsquared Reading Program'. The address bar shows 'adsquared.com/Register.aspx'. The page has a navigation bar with links: Control Room, Badges, Reading, Missions, Reviews, Login, and Register. A banner for 'CUBA CIRCULATING LIBRARY' is visible. The main heading is 'Register'. Below it, the question 'Who would you like to register?' is displayed. There are two buttons: 'Myself' and 'Myself and Children'. The 'Myself and Children' button is circled in red. At the bottom, there is a footer with links: About READsquared, Copyright, Partners, Privacy Policy, and a copyright notice for 2013-2019 READsquared. A 'Select Language' dropdown is also present. The Windows taskbar at the bottom shows several open applications including Internet Explorer, Google Chrome, and various PDF and image files.

Register

Who would you like to register?

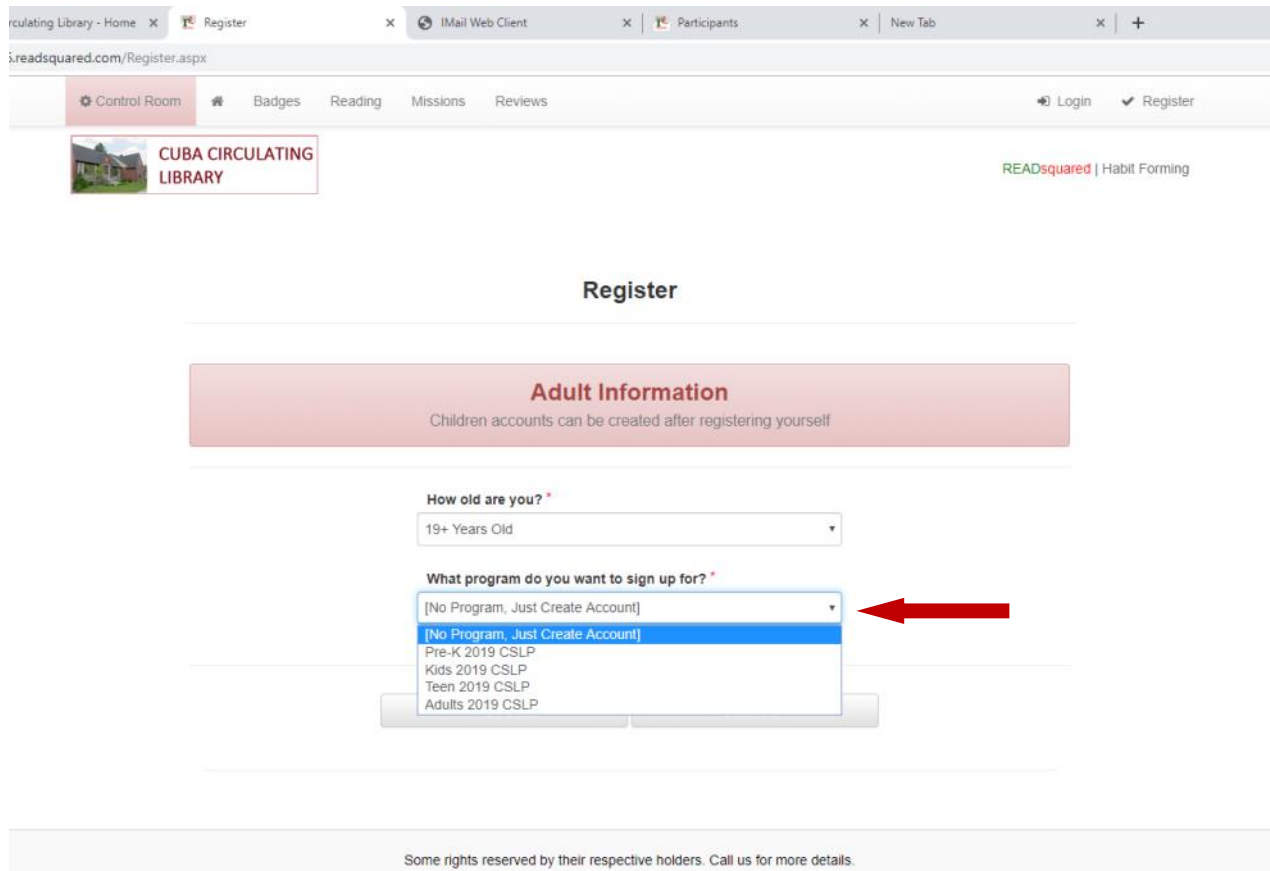
Myself Myself and Children

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Select Language

The website will now ask you to fill in your information. Remember, you are giving them the information about you, the adult. For most adults, you will simply choose 19+ for your age in the first drop down menu. Next, you can choose whether you want to sign up for the adult program, or you can choose “no program, just create account” if you prefer. This is the second drop down box, marked by the red arrow below. Then click the continue button on the right.



rculating Library - Home x Register x IMail Web Client x Participants x New Tab x +

s.readsquared.com/Register.aspx

Control Room Badges Reading Missions Reviews Login Register

CUBA CIRCULATING LIBRARY

READsquared | Habit Forming

Register

Adult Information

Children accounts can be created after registering yourself

How old are you? *

19+ Years Old

What program do you want to sign up for? *

[No Program, Just Create Account]

[No Program, Just Create Account]

Pre-K 2019 CSLP

Kids 2019 CSLP

Teen 2019 CSLP

Adults 2019 CSLP

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Next, you will be asked to fill in your name, date of birth, and email address. They will also ask you to create a user name and password. Remember, you still are giving them the information about you, the adult. These are all required fields that you will have to fill in. Then click continue, circled in red below.

5.readsquared.com/Registrar.aspx

Control Room Badges Reading Missions Reviews Login Register

Additional Adult Information

Program: None

First Name *
Shauna

Last Name *
Comes

Dob *

Email Address *
comess@stls.org

Username *
[icon] [input field]

Password *
[icon] [input field]

Confirm Password *
[icon] [input field]

< Go Back Continue >

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Logo3 (1).png legion.gif LockKeyLogo3.png amvets.png PRISM for July.png PRISM July.png

Register - Google C... Publication1 - Publ... SirsiDynix Sympho... Nonfiction Book.Ia...

The website will now ask for information about your first child. First, select your child's age from the first drop down menu. Then select the program that you are registering your child for in the second box, marked by the red arrow below. Pre-K is for ages 0—4, Kids is for ages 5—12, and Teens is for ages 13—17.

Circulating Library - Home x Register x IMail Web Client x Participants x New Tab x +

06.readsquared.com/Register.aspx

Control Room Badges Reading Missions Reviews Login Register

CUBA CIRCULATING LIBRARY

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Register

Child #1 Information

How old is the child? *

4 Years Old

What program do you want to sign up the child in? *

[No Program, Just Create Account]

[No Program, Just Create Account]

Pre-K 2019 CSLP

Kids 2019 CSLP

Teen 2019 CSLP

Adults 2019 CSLP

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Select Language

Register - Google C... Publication1 - Publ... SirsiDynix Sympho... Nonfiction Bookla...

Next, you will be asked to fill in your child's name, date of birth, and email address. These are all required fields that you will have to fill in. You can use your email address if your child does not have one, or if you prefer to be the one to receive notifications about the program. If you have additional children to add, click continue, circled in red below. If you only have one child, or after you finish adding your children, click done adding children, marked by the red arrow.

Program: Pre-K 2019 CSLP

First Name * Jane

Last Name * Comes

Dob * 02/15/2015

Phone Number

Email Address * comess@stls.org

Username and password are not required.

Username

Password

Confirm Password

< Go Back

Continue >

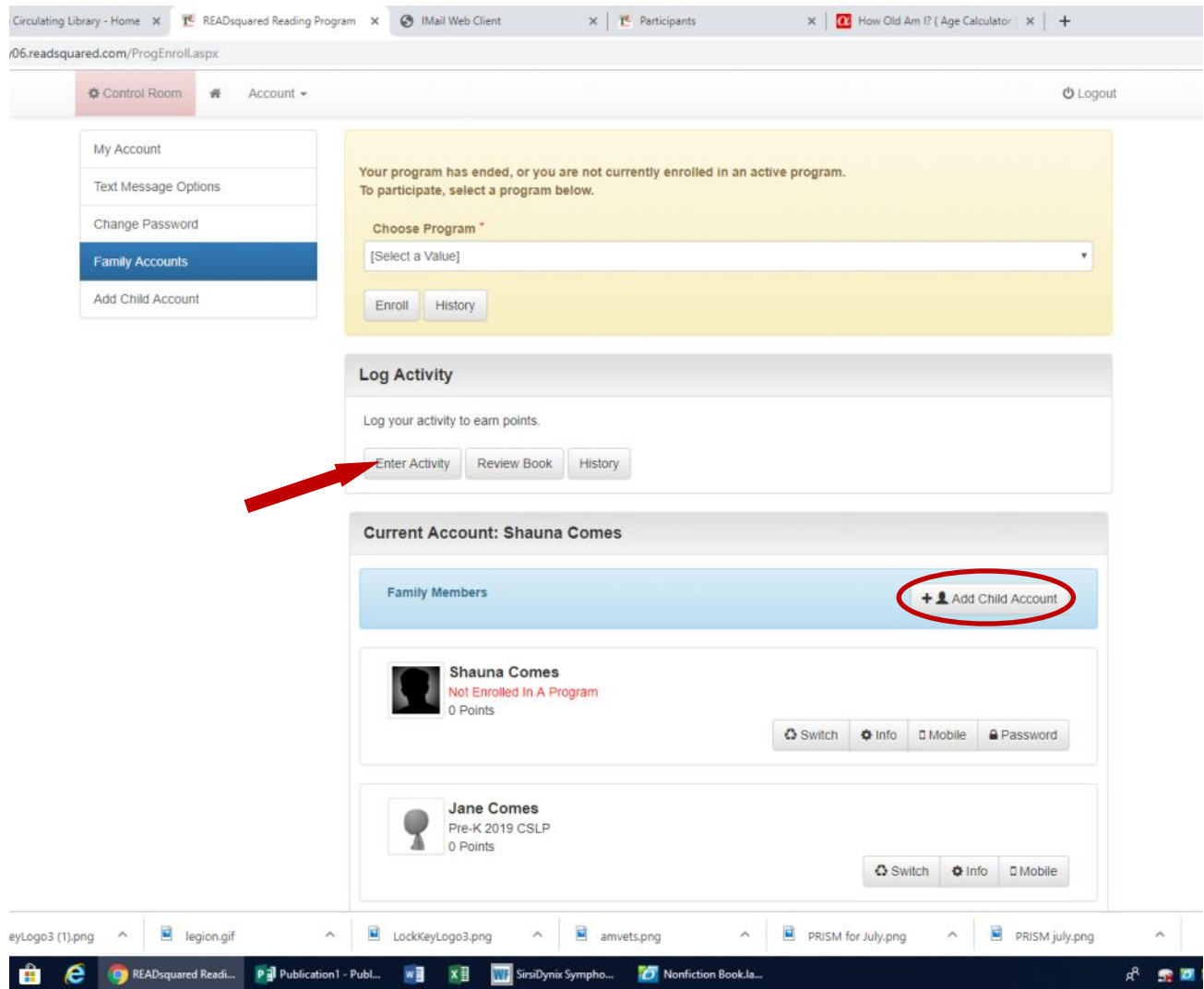
Done Adding Children

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The main screen when you log into your account will look something like the photo below. You will be able to see the list of your family members, you can set up account options on the left, and you can also log activity from this screen.

If you made a mistake and need to add an additional child, you can do so by clicking on the button circled in red.

To log reading time, simply click on the “Enter Activity” button, marked by the red arrow.



A pop up will open that looks like the photo below.

You will be able to select the family members that you are logging time for by clicking on them, and they will be highlighted in green. If your children all read for the same amount of time, this is the best way to log time for them all at once. If your children read for different times, you will have to enter their time separately.

Fill in the amount of time that the child or children read in the first box, circled in red.

You can choose to enter additional details like book title and author, but it is not required.

Then click submit to add the time to the child's reading log. Submit is marked by the red arrow.

Log Activity

How many Minutes did you read?

Enter Minutes

Book Title

Author

+ Add Book Review

Select the family members who participated

* (if name not available, you cannot log the selected activity for the family member)

Select All

Shauna Comes
Not Enrolled in A Program
(Program has ended...)

Jane Comes
Pre-K 2019 CSLP

Submit Cancel

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