

Friends of the Cuba Library, Inc.

Proposed Amendments to the Constitution and By-Laws

To be adopted at the April 2021 Annual Meeting:

Amendment 1:

Article IV-Officers, Section 3, f. insert the words “an agenda which follows the Friends’” between “prior to each meeting,” and “an order of business.” and strike out “an”.

3.f. Would read, *Prepare, prior to each meeting, an agenda which follows the Friends’ order of business.*

Rationale: The Friends adopted an order of business at the 2016 organizational meeting. The president is responsible for preparing an agenda which follows the order of business. The miswording is corrected by the amendment.

Amendment 2:

Article IV-Officers, Section 5, insert a new letter e. Assist the President in preparing an agenda prior to each meeting and reletter as necessary.

Rationale: As the person with access to the most recent minutes for any meeting, the recording secretary is in a unique position to provide the president with information for a meeting agenda.

Amendment 3:

Article IV-Officers, create a new Section 3, to read:

- a. In even years, the officers elected shall be: President, Treasurer, Corresponding Secretary
- b. In odd years, the officers elected shall be: Vice President, Recording Secretary

Rationale: For continuity purposes, it is sensible for an organization to stagger replacement of officers.

Amendment 4:

Article IV-Officers, renumber the sections as necessary.

Respectfully submitted,

Patricia Ash

November 3, 2020