

Cuba Circulating Library
Board of Trustees Monthly Meeting Minutes
Monday, March 11, 2019

Present: Christine Berardi, Marsha Long, Lynn Fulmer, Gary Enderle, David Crowley, Faith Stewart, William Fraser, Sara Talbot and Sharry Semans.

Also present was Tina Dalton, Director, and Hannah Whittaker (nominee for Trustee).

Absent: Robin Torpey and Trisia Young

Call to Order: The meeting was called to order by Christine Berardi at 5:30 PM.

Public Comments: None.

Nominee: Lynn Fulmer introduced Hannah Whittaker as a nominee for the vacant Trustee position. After a short discussion, David Crowley moved to elect Hannah Whittaker as a Trustee. Sara Talbot seconded the motion, and the motion was passed.

Friend's Report: Twila Barr indicated that the Friend's Annual Meeting is scheduled for April 2, 2019, at 6:30 PM at the Library, and all were invited. There is a Puzzle/Plant sale scheduled for April 9, 2019, from 10:00 AM to 2:00 PM.

Minutes of Previous Meeting: A small revision was requested to be made to the Treasurer Report section.

Faith Stewart moved to accept the minutes of the February meeting with the revision, and Lynn Fulmer seconded the motion. The motion was passed.

Treasurer Report: Gary Enderle reviewed his written report, and answered some questions. All were satisfied with his answers.

Committee Reports:

Finance: See above. Also, Tina submitted a report from the bookkeeper and was able to answer questions. Tina also remarked that we had been fined a penalty of approximately \$2,200 for failure to file quarterly taxes in 2018.

Buildings/Grounds: Lynn Fulmer distributed information regarding the proposed overhang and reviewed some of the highlights of Lisa Robinson's previous presentation. There was discussion regarding what to do next. No definite decision was reached.

Lynn also indicated that four no smoking/vaping signs have been ordered, and will be posted in the near future.

Personnel: There was no report.

Acquisitions/Gallery: There was no report.

Planning: Marsha Long collected the surveys she handed out at the last meeting and intends to schedule a Planning Committee meeting in the near future to review the surveys.

Programs: Faith Stewart indicated the Program Committee had recently met, and they brainstormed some program ideas. She also asked that if anyone had any ideas to talk with her.

Technology: There was no report.

Nominating Committee: See above.

Unfinished Business: There was a lively discussion regarding the subject of no longer collecting fines from its patrons. After that discussion, Faith Stewart made a motion for the Library to become a “fine free” library for all patrons. The motion was seconded by Gary Enderle. The motion passed. In order to facilitate this policy, Tina will work with STLS and prepare whatever policies will be necessary to institute this policy.

Tina advised that she had discussions with the Village regarding the crosswalk sign. The Village had agreed to split the cost of the sign. It will probably cost the Library around \$75. More information will be forthcoming.

New Business: Tina has been working on the Annual Report and she passed out the final draft of the report. All of the Trustees were very pleased and only one small revision will be made – renaming “Local Taxes” to “Library Tax”. Lynn Fulmer made a motion to accept the Annual Report with that minor revision, and David seconded the motion. The motion was passed.

Director’s Report: Tina Dalton furnished us with her report. She also stated that Shauna Comes, one of our Senior Library Assistants, had made modifications to the Trustee page website.

Tina also furnished a copy of the Youth Services Monthly Report.

A motion to adjourn the meeting was made by Lynn Fulmer and seconded by Faith Stewart. The motion passed and the meeting was adjourned at 6:20 PM.

Respectfully submitted,

Sharry Semans, Recording Secretary