

Cuba Circulating Library  
Board of Trustees Monthly Meeting Minutes  
Monday, June 10, 2019

**Present:** Christine Berardi, Lynn Fulmer, Gary Enderle, David Crowley, Sara Talbot, Trisia Young, Robin Torpey, Hannah Whittaker, Marsha Long, Faith Stewart, and Sharry Semans.

Also present was Tina Dalton, Director

**Absent:** William Fraser

**Call to Order:** The meeting was called to order by Christine Berardi at 5:30 PM.

**Public Comments:** None.

**Friend's Report:** Twila Barr indicated that the Book Sale was happening. Also, there will be a Friend's dinner at Moonwinks on August 10, 2019. The dinner will have a 60's theme. Tickets will be \$40 for dinner, \$45 for dinner and two drinks.

**Minutes of Previous Meeting:** Lynn Fulmer moved to accept the minutes of the May meeting, and Dave Crowley seconded the motion. The motion was passed.

**Treasurer's Report:** Gary Enderle reviewed his written report. He did point out the reason for the losses indicated on the report was due to the market fluctuations. He also reminded us that Jill Pleakis from Morgan Stanley will be our guest speaker next month. Dave Crowley moved to accept the Treasurer's Report. Lynn Fulmer seconded the motion, and the motion was passed.

**Committee Reports:**

**Finance:** See above. Also, Tina submitted a report from the bookkeeper, and informed us that the bookkeeper would be attending our meeting next month.

Tina also advised us that as of now Patty Linderman and Leah Weber, former employees, were the authorized users/contacts on the Bank of America Credit Card. A motion was made by Lynn Fulmer to remove Patty Linderman and Leah Weber as authorized users/contacts, and to add Tina Dalton and Gary Enderle as the authorized users/contacts. The motion was seconded by Robin Torpey. The motion passed.

**Buildings/Grounds:** Lynn Fulmer indicated the inside frames of the new windows need to be stained. She believes Jeff Frances will be doing that, and is waiting for his availability.

There was discussion about possibly staining the front door.

Lynn advised that the building permit for the overhang over the door is ready. We are just waiting for our contractor's availability to start the project. Hopefully, that will be by the Fall.

Lisa Robinson was paid \$500 for her contribution to our overhang project.

Lynn stated the vacuum is no longer working. Gary Enderle made a motion to buy a new vacuum. Sharry Semans seconded the motion, and the motion was passed. Tina and Lynn will work together to purchase a new one.

**Personnel:** We were advised by Tina that Nancy Robinson had tripped over a box and injured herself. A Worker's Comp file has been opened.

**Acquisitions/Gallery:** There was no report from the committee. However Tina indicated there will be a meet and greet with local artist, Matt Williamson on June 18.

**Planning:** Marsha Long indicated there would be a Planning Committee meeting on June 27, 2019, at Noon. Anyone is welcome. The Committee will have the opportunity to meet with Margo from STLS, and will be discussing long range planning.

**Programs:** No report.

**Technology:** No report.

**Nominating Committee:** No report.

**Unfinished Business:** Nothing was discussed.

**New Business:** Tina was contacted by a representative of the Census Bureau who requested use of the Community Room for training of census workers. After some discussion, it was determined that this is an accepted use of the room according to our policy, and that Tina should advise the representative accordingly. There had also been a request for use of the room by InsureCenter, which is an organization offering health care insurance. After discussion, it was determined that was not an accepted use of the room, and Tina will so advise the company.

Tina stated that the Village has advised that we will be losing a couple of parking spaces in front of the Library. After discussion, we informally tasked David Crowley, who was going to attend the Village meeting this evening, to ask if the Village will be repainting the remaining spaces. He will report at the next meeting.

**Director's Report:** Tina Dalton reviewed her report. She also showed us the new logo, of which everyone approves.

Tina also furnished a copy of the Youth Services Monthly Report.

David Crowley then moved to go into Executive Session to discuss personnel matters. Trisia Young seconded the motion, and the Board moved into Executive Session at 6:15 PM. The Board moved out of Executive Session at 6:30 PM.

A motion to adjourn the meeting was made by Lynn Fulmer and seconded by Trisia Young. The motion passed and the meeting was adjourned at 6:31 PM.

Respectfully submitted,

Sharry Semans, Recording Secretary