

Cuba Circulating Library
Board of Trustees Monthly Meeting Minutes
Monday, July 8, 2019

Present: Christine Berardi, Lynn Fulmer, Gary Enderle, Sara Talbot, Trisia Young, Marsha Long, Bill Fraser, Faith Stewart

Also present: Tina Dalton, Lori Bokan, Debbie Jackson, Jill Plekis

Absent: Hannah Whittaker, Robin Torpey, Dave Crowley, Sharry Semans

Call to Order: The meeting was called to order by President, Christine Berardi at 5:27.

Public Comment: None.

Friend's Report: None.

Minutes of Previous Meeting: Lynn Fulmer moved to accept the minutes of the June meeting, and Marsha Long seconded the motion. The motion passed.

Treasurer's Report: Jill Plekis from Morgan Stanley passed out comprehensive review packets for each of the accounts (Anonymous, Endowment and Book Fund) and explained them thoroughly. The Finance Committee will meet in the near future to review the Investment Policy. Jill feels we are in a good financial position and will continue to work with us with any changes.

Committee Reports:

Finance: Lori Bokan and Debbie Jackson from H&R Block/Fox Financial were in attendance and feel the bookkeeping is getting all straightened out. The monthly report was reviewed. Trisia Young made a motion to accept the monthly financial report and Sara Talbot seconded it. The motion passed.

Buildings and Grounds: Shambeda's Plumbing is coming to find out why the heaters are on in July. Lynn needs to get quotes for the roof project.

Personnel: No report

Planning: Marsha Long reported on the meeting they had on Thursday, June 27, with representatives from STLS (held at Allegany Co-Op Insurance). They are working together on the library's long range plans. The surveys were used to brainstorm strengths and opportunities. It was a great meeting and a good start toward this intensive project. The next meeting is Thursday, August 29 at noon. Sara Talbot also suggested putting out a "suggestion box" for compliments, complaints and suggestions".

Programs: No report

Technology: No report

Nomination Committee: No report. Sandy Keough expressed interest in joining the board in the future.

Unfinished Business: Question was asked about “how was the no-fine going. So far, so good..... circulation is up. There’s one family that tends to abuse it. They’ve started the automatic renewal.

New Business: None

Director’s Report: Tina gave her report.... All going well! Lynn moved to approve her report and Bill seconded it. The motion passed.

Adjournment: Gary E moved to adjourn the meeting at 6:40 and Bill F seconded it. Passed.

Respectfully submitted,

Lynn Fulmer, Substitute secretary