

**Cuba Circulation Library**  
**Board of Trustees Monthly Meeting Minutes**  
**Monday, September 9, 2019**

**Present:** Christine Berardi, Lynn Fulmer, Sara Talbot, Trisia Young, Marsha Long, Hannah Whittaker, Faith Stewart, Bill Fraser

**Also Present:** Tina Dalton, Twila Barr

**Absent:** Sharry Semans, Gary Enderle, Robin Torpey, Dave Crowley

**Call to Order:** The meeting was called to order by President, Christine Berardi, at 5:31

**Public Comment:** None

**Friends Report:** Twila looking for help for October's Book Sale..... had sign up sheet. The Friends' Dinner did not have enough support, therefore there will be no Friends' Fest in November as previously planned.

**Minutes of July's Meeting:** Bill Fraser moved to accept the minutes of the July meeting, and Faith Stewart seconded the motion. The motion was passed.

**Treasurer's Report:** We have not received the town's income for the quarter. A bill has been sent, but we haven't heard anything. Will follow up with a phone call. Building and Grounds spending is high but construction aid will help. Lynn Fulmer moved to accept the Treasurer's Report and Marsha Long seconded the motion. It was passed.

**Committee Reports:**

**Finance:** Jill Plekis from Morgan Stanley previously spoke of taking 3% from investments. The finance committee will meet in September to discuss this and to begin working on the 2020 budget

**Building and Grounds:** Lynn reported that the roof over the front door will hopefully be done the first week of October. Dan Dunbar from Richburg will be doing the masonry work and has a bid of \$6600. He was questioned about the high estimate and he said he always goes higher and it would most likely be lower. Mike Ponka's bid was not available at this time. The wall-patching work done by Jeff Francis is almost completed. He worked on the crumbling wall in the book sale room and in the storage closet of the children's room.

**Personnel:** Nothing to report

**Acquisitions/Gallery:** There's a new display

**Planning:** Marsha reported that several board members and staff have met with STLS staff to create the library's long range plan. The last meeting resulted in good progress being made. Hopefully it can be finished up at the next meeting. There should be a final draft by the end of the year.

**Programs:** Tina said they have lots of programs coming up.

**Technology:** Tina reported that an application is being submitted for money for hot spot lending programs

**Nominating Committee:** We looked at the appointment schedule to figure whose terms will be ending in December. Bill is always open to suggestions of people willing/wanting to be on the board.

**Unfinished Business:** None to report

**New Business:** Tina showed us the Draft Copy of the Auditor's Report. Bill motioned to approve it and Trisia seconded it. Motioned carried.

**Director's Report:** Tina reported that it was a great summer with circulation high, partnering with summer school teachers (all kids got books). 500 books were given away.... Friends sponsored that. Congressman Tom Reed visited the library on August 1<sup>st</sup> and read with the kids....went very well. Tina was invited and spoke to the Cuba Rushford Retired Teachers at their annual luncheon at Moonwinks. The library was awarded \$2660 from the Manley Grant. It will be used to get caught up with the Microfilmed Patriot and possibly buy a new computer and screen. A new tablecloth, pens and name tags were shown to the board, displaying the new fox logo. The Friends funded Tina to attend the NYLA Developing Leaders Program. Her project to work on is Random Coffee Meet-up. She also attended and presented at the Association of Small and Rural Library Conference in Burlington, VT in early September.

**Adjournment:** At 6:25, Trisia made a motion to adjourn and Sara Talbot seconded it. Passed