

Cuba Circulation Library
Board of Trustees Special Meeting Minutes
Monday, March 30, 2020

This meeting was held via Go To Meeting

NOTE: The recording of the meeting failed.

Present: Christine Berardi, Sara Talbot, Marsha Long, Gary Enderle, David Crowley, Lynn Fulmer, Trisia Young, Faith Stewart, Thomas Donahue and Sharry Semans

Absent: Tracy Knavel, Lin Assink

Also Present: Tina Dalton

Call to Order: The meeting was called to order by Christine Berardi at 6:30 PM.

The reason for the Special Trustees Meeting was due to the coronavirus pandemic, and the need to review our closing situation and policies.

Tina had furnished us with some information from the Western New York Resources Council which included language for emergency closing and paying employees. After our discussion, a motion was made by Faith Stewart to revise our Weather and Other Emergency Closings policy to include language which had been provided through the information furnished by Tina. The motion was seconded by David Crowley, and passed. Tina will revise the policy to reflect this change.

We then discussed withdrawing our request for an increase in the 2021 funding by the school tax. We decided we would stay at the current amount we received for this year. David Crowley made a motion to advise the School Board that we would withdraw our request for increased funding for 2021. Gary Enderle seconded the motion, and the motion passed. Tina will advise the School Board accordingly.

Lynn Fulmer then made a motion to go into Executive Session as 6:45 PM. Sharry seconded the motion, and we moved into Executive Session to discuss our volunteer policy and specific individuals who wish to volunteer at or on behalf of the library. David made a motion to move out of Executive Session at 7:30 PM, and Faith seconded the motion. We resumed the Special Trustees Meeting.

A motion was made by Sharry Semans to retain an attorney to review our volunteer policy and related issues. Lynn Fulmer seconded the motion, and the motion passed. Tina will reach out to an attorney.

A motion was also made by David Crowley to revise our current Volunteer Policy, section 1.4, to complete the last sentence with "by the Director" or something similar. Marsha Long seconded the motion and the motion passed. Tina will revise the language.

It was discussed that we would not meet in April, unless something of importance changed. Therefore, Marsha Long made a motion to not schedule an April Board Meeting, and to schedule our next meeting for May. The motion was seconded by Gary Enderle and the motion passed.

Gary Enderle then moved to adjourn the meeting. Faith Stewart seconded the motion, and the motion passed. The meeting adjourned at 7:45 PM.

Respectfully submitted:

Sharry Semans

Secretary