

May 13, 2024

Meeting Minutes Cuba Circulating Library Board of Trustees

1. The meeting was called to order at 5:30 PM.

Absent Trustees: Lin Assink, Faith Stewart, Wendy Sprague

Trustees present: Tom Donahue, Denean Emerson, Lionel Legry, Lauren Mosgrove, Jill Schwab, Brad Weaver

Also Present: Tina Dalton, Heather Forness Thomas

2. No public comments were presented.
3. A reminder from the Friends of the upcoming Spring Tea.
4. The April minutes were approved after a motion by Lauren and a second by Dinean.
5. Lin Assink tendered her resignation as financial officer, and from the Board of Trustees.
  - A) The board of trustees accepted Lin's resignation with thanks for her service to the library and the board. The motion was made by Brad, seconded by Lionel and unanimously approved by the board.
  - B) Lauren Mosgrove was nominated to fill the financial officer role upon Lin's resignation. The motion to approve Lauren was made by Jill and seconded by Denean. The board unanimously approved the appointment.
  - C) The financial report was accepted by voice vote. Motion – Lauren. Second- Tom
6. A thank you note from the staff for their Staff Appreciation Luncheon was presented.
7. Tina presented the Director's report.
8. Committee Reports –
  - i. Planning- NTR
  - ii. Finance- NTR
  - iii. Bldgs/grounds – Planting of flowers, weeding of beds, and trimming of limbs is scheduled for Tuesday, May 21<sup>st</sup>. Mulching to be completed with High School volunteers tba. Watering schedule to be posted.
  - iv. Personnel – NTR
  - v. Policy
    - a) The board voted to replace the Collection Development Policy with Collection Management Policy. Lauren made the motion, Brad seconded.
    - b) the board voted to approve the new Local History Collection Management Policy/Deed of Gift. Tom made the motion, Lauren seconded.
  - vi. Liaison with Friends – NTR
  - vii. Education – NTR

Ad hoc committees – Children’s Area Renovation – Tree Bids

After discussion and a report by the committee, the board unanimously approved the bid from John Creech. Brad made the motion and Lionel seconded the motion.

9. Unfinished Business – Internet Usage Policy. An updated Internet Usage Policy was approved unanimously by the board on a motion by Tom and a second by Lauren.

10. New Business

- i. Lionel was appointed chair of committee on Community Room Gallery Use
- ii. The board voted to approve a New York Times Digital subscription for a year so that patrons would have digital access through their library cards, with a cap of \$4000.00 for the expenditure. A motion was made by Lionel and seconded by Jill. 5 voted Yes, Denean voted No.

11. Executive Committee – Not Required

12. The meeting was adjourned at 6:35 PM. Motion – Lauren, second – Tom.