

AGENDA
BOARD OF TRUSTEES
Cuba Circulating Library
Serving the Cuba Community for 152 Years

Monday, June 10, 2024
5:30pm

1. Call to order
2. Public Comments
3. Friends' Report
4. Minutes of the May Meeting
5. Financial Officer's Report
6. Corresponding Secretary
7. Director's Report
8. Committee Reports
 - i. Planning
 - ii. Finance
 - iii. Bldgs/Grounds
 - iv. Personnel
 - v. Policy
 - vi. Liaison with Friends
 - vii. Education
- b. Ad hoc committees
 - i. Children's Area Renovation
9. Unfinished Business
 - i. New Trustee
10. New Business
11. Executive Session as needed
12. Adjournment

May 13, 2024

Meeting Minutes Cuba Circulating Library Board of Trustees

1. The meeting was called to order at 5:30 PM.

Absent Trustees: Lin Assink, Faith Stewart, Wendy Sprague

Trustees present: Tom Donahue, Denean Emerson, Lionel Legry, Lauren Mosgrove, Jill Schwab, Brad Weaver

Also Present: Tina Dalton, Heather Forness Thomas

2. No public comments were presented.
3. A reminder from the Friends of the upcoming Spring Tea.
4. The April minutes were approved after a motion by Lauren and a second by Dinean.
5. Lin Assink tendered her resignation as financial officer, and from the Board of Trustees.
 - A) The board of trustees accepted Lin's resignation with thanks for her service to the library and the board. The motion was made by Brad, seconded by Lionel and unanimously approved by the board.
 - B) Lauren Mosgrove was nominated to fill the financial officer role upon Lin's resignation. The motion to approve Lauren was made by Jill and seconded by Denean. The board unanimously approved the appointment.
 - C) The financial report was accepted by voice vote. Motion – Lauren. Second- Tom
6. A thank you note from the staff for their Staff Appreciation Luncheon was presented.
7. Tina presented the Director's report.
8. Committee Reports –
 - i. Planning- NTR
 - ii. Finance- NTR
 - iii. Bldgs/grounds – Planting of flowers, weeding of beds, and trimming of limbs is scheduled for Tuesday, May 21st. Mulching to be completed with High School volunteers tba. Watering schedule to be posted.
 - iv. Personnel – NTR
 - v. Policy
 - a) The board voted to replace the Collection Development Policy with Collection Management Policy. Lauren made the motion, Brad seconded.
 - b) the board voted to approve the new Local History Collection Management Policy/Deed of Gift. Tom made the motion, Lauren seconded.
 - vi. Liaison with Friends – NTR
 - vii. Education – NTR

Ad hoc committees – Children’s Area Renovation – Tree Bids

After discussion and a report by the committee, the board unanimously approved the bid from John Creech. Brad made the motion and Lionel seconded the motion.

9. Unfinished Business – Internet Usage Policy. An updated Internet Usage Policy was approved unanimously by the board on a motion by Tom and a second by Lauren.

10. New Business

- i. Lionel was appointed chair of committee on Community Room Gallery Use
- ii. The board voted to approve a New York Times Digital subscription for a year so that patrons would have digital access through their library cards, with a cap of \$4000.00 for the expenditure. A motion was made by Lionel and seconded by Jill. 5 voted Yes, Denean voted No.

11. Executive Committee – Not Required

12. The meeting was adjourned at 6:35 PM. Motion – Lauren, second – Tom.

Cuba Circulating Library Association

Budget vs. Actuals:

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
4003 School Income		237,098.00	237,098.00	100.00 %
4004 Local Lib Services Aid		1,675.00	1,675.00	100.00 %
4017 Memorials/Gifts	2,567.75		-2,567.75	
4020 Meeting Room Fee	450.00	950.00	500.00	52.63 %
4100 Other Income	53.45		-53.45	
Arts	60.00		-60.00	
Book Replacement	169.00		-169.00	
Copies Income	1,171.45	2,600.00	1,428.55	54.94 %
Donation Box	222.17	800.00	577.83	72.23 %
Fines	75.50	200.00	124.50	62.25 %
Fundraiser	150.00		-150.00	
Misc Income	105.01	450.00	344.99	76.66 %
Total 4100 Other Income	2,006.58	4,050.00	2,043.42	50.45 %
4200 Restricted Funds Revenue				
Childrens Programs	500.00		-500.00	
DFY Grant	1,076.00		-1,076.00	
Friends	5,551.64	4,000.00	-1,551.64	-38.79 %
Grant - STLS	-2,445.00		2,445.00	
Grants				
ALA Grant	10,000.00		-10,000.00	
Total Grants	10,000.00		-10,000.00	
Total 4200 Restricted Funds Revenue	14,682.64	4,000.00	-10,682.64	-267.07 %
4500 Investment Income				
Dividend Income	3,800.70		-3,800.70	
Interest Income	953.04		-953.04	
Morgan Stanley				
Adams Memorial		500.00	500.00	100.00 %
Endowment Fund		33,351.00	33,351.00	100.00 %
Total Morgan Stanley		33,851.00	33,851.00	100.00 %
Total 4500 Investment Income	4,753.74	33,851.00	29,097.26	85.96 %
Budget Carryover		32,694.00	32,694.00	100.00 %
Total Revenue	\$24,460.71	\$314,318.00	\$289,857.29	92.22 %
GROSS PROFIT	\$24,460.71	\$314,318.00	\$289,857.29	92.22 %
Expenditures				
6100 Payroll Expenses				
6101 Wages	71,152.63	171,954.00	100,801.37	58.62 %
6102 Taxes	0.00		0.00	
Payroll Tax	5,634.42	13,471.00	7,836.58	58.17 %
SUTA	1,155.69	2,370.00	1,214.31	51.24 %
Total 6102 Taxes	6,790.11	15,841.00	9,050.89	57.14 %
6103 Employee Benefits				

Cuba Circulating Library Association

Budget vs. Actuals:

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Company Contributions				
Retirement	1,990.86	5,306.00	3,315.14	62.48 %
Total Company Contributions	1,990.86	5,306.00	3,315.14	62.48 %
Health Insurance	2,500.00	6,000.00	3,500.00	58.33 %
Total 6103 Employee Benefits	4,490.86	11,306.00	6,815.14	60.28 %
6105 Ins - Disability		1,066.00	1,066.00	100.00 %
Total 6100 Payroll Expenses	82,433.60	200,167.00	117,733.40	58.82 %
6200 Library Materials				
6205 Books-J	2,131.33	5,000.00	2,868.67	57.37 %
6210 Books-A	2,487.32	8,000.00	5,512.68	68.91 %
6220 Serials	1,140.98	1,300.00	159.02	12.23 %
6230 Audio	326.95	1,500.00	1,173.05	78.20 %
6240 Equipment		2,000.00	2,000.00	100.00 %
6250 Digital Books		3,628.00	3,628.00	100.00 %
6260 DVD	438.32	2,000.00	1,561.68	78.08 %
6270 Video Games	264.14	1,200.00	935.86	77.99 %
6280 Adult Programming	722.48	2,500.00	1,777.52	71.10 %
6285 Childrens Programming	622.31	1,200.00	577.69	48.14 %
6290 STLS cost share	10,882.00	10,882.00	0.00	0.00 %
Total 6200 Library Materials	19,015.83	39,210.00	20,194.17	51.50 %
6202 Book Replacement	31.00		-31.00	
6300 Restricted Fund Spending				
6305 Adult Programs	823.83		-823.83	
6310 Arts Grant Expense	550.00		-550.00	
6320 Friends Expense	746.74		-746.74	
6330 Manley Grant expense	31.49		-31.49	
6350 Wilday Grant	392.90		-392.90	
6355 STLS Outreach	300.00		-300.00	
6360 DFY Grant	306.22		-306.22	
6365 ARPA Grant	562.93		-562.93	
6368 Martin Grant	964.66		-964.66	
6370 Memorials & Gifts	3,094.41		-3,094.41	
Total 6300 Restricted Fund Spending	7,773.18		-7,773.18	
6410 Advertisement	139.67	300.00	160.33	53.44 %
6415 Bank fees	150.00	100.00	-50.00	-50.00 %
6420 Custodial supplies	361.62	800.00	438.38	54.80 %
6425 Discretionary Fund	72.73	1,000.00	927.27	92.73 %
6430 Insurance				
Ins - Liability Insurance		966.00	966.00	100.00 %
Ins - Property	7,305.69	6,815.00	-490.69	-7.20 %
Ins - Workman's Comp	2,971.26	1,310.00	-1,661.26	-126.81 %
Total 6430 Insurance	10,276.95	9,091.00	-1,185.95	-13.05 %

Cuba Circulating Library Association

Budget vs. Actuals:

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
6435 Interest Expense	4.56		-4.56	
6445 Library supplies	847.22	4,100.00	3,252.78	79.34 %
Library Equipment	109.64	1,200.00	1,090.36	90.86 %
Total 6445 Library supplies	956.86	5,300.00	4,343.14	81.95 %
6447 Membership	804.00	900.00	96.00	10.67 %
6450 Postage	339.87	300.00	-39.87	-13.29 %
6455 Processing Fee	330.45	800.00	469.55	58.69 %
6460 Personal Protection Supplies		500.00	500.00	100.00 %
6465 Repairs/Building & Grounds	4,052.77	8,000.00	3,947.23	49.34 %
6470 Services		99.00	99.00	100.00 %
Alarm System - Doyle	1,016.16	2,000.00	983.84	49.19 %
Argentieries	144.00	325.00	181.00	55.69 %
Attorney	400.00	4,000.00	3,600.00	90.00 %
Audit	2,850.00	2,850.00	0.00	0.00 %
Bookkeeper	3,375.00	8,500.00	5,125.00	60.29 %
Computer Tech	99.50		-99.50	
Copier Acme	403.40	2,000.00	1,596.60	79.83 %
Fire Extinguishers		56.00	56.00	100.00 %
Fire Place Clean		200.00	200.00	100.00 %
Gutters Cleaned		350.00	350.00	100.00 %
Hotspots	1,587.00	3,300.00	1,713.00	51.91 %
Patriot Microfilm	495.00	1,000.00	505.00	50.50 %
Rug Shampoos		420.00	420.00	100.00 %
Tax Filing (990)	800.00	800.00	0.00	0.00 %
Water Softener	250.00	500.00	250.00	50.00 %
Window Cleaner		450.00	450.00	100.00 %
Total 6470 Services	11,420.06	26,850.00	15,429.94	57.47 %
6480 Train/conference	407.00	2,000.00	1,593.00	79.65 %
6485 Travel	1,725.34	3,300.00	1,574.66	47.72 %
6490 Utilities				
Electric	2,436.39	7,000.00	4,563.61	65.19 %
Extended Broadband	450.00	1,800.00	1,350.00	75.00 %
Fuel	1,111.16	5,500.00	4,388.84	79.80 %
Phone	510.86	1,400.00	889.14	63.51 %
Total 6490 Utilities	4,508.41	15,700.00	11,191.59	71.28 %
Total Expenditures	\$144,803.90	\$314,318.00	\$169,514.10	53.93 %
NET OPERATING REVENUE	\$ -120,343.19	\$0.00	\$120,343.19	0.00%
Other Expenditures				
Children's Area Remodel (Net)				
Children's Area Remodel Donations	-100.00		100.00	
Children's Area Remodel Expenses	17,397.40		-17,397.40	
Children's Area Remodel Funds	-13,800.00		13,800.00	

Cuba Circulating Library Association

Budget vs. Actuals:

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Total Children's Area Remodel (Net)	3,497.40		-3,497.40	
Total Other Expenditures	\$3,497.40	\$0.00	\$ -3,497.40	0.00%
NET OTHER REVENUE	\$ -3,497.40	\$0.00	\$3,497.40	0.00%
NET REVENUE	\$ -123,840.59	\$0.00	\$123,840.59	0.00%

Cuba Circulating Library Association

Statement of Activity

May 2024

	TOTAL	
	MAY 2024	MAY 2023 (PY)
Revenue		
4017 Memorials/Gifts		562.09
4020 Meeting Room Fee	125.00	250.00
4100 Other Income		
Arts	60.00	30.00
Book Replacement	20.00	7.00
Copies Income	245.20	533.06
Donation Box	35.00	69.48
Fines	20.00	20.00
Fundraiser	150.00	
Misc Income	38.70	22.65
Total 4100 Other Income	568.90	682.19
4200 Restricted Funds Revenue		
Friends	3,609.64	2,080.56
Grant - STLS	1,183.00	
Grants		4,707.22
Total 4200 Restricted Funds Revenue	4,792.64	6,787.78
4500 Investment Income		
Dividend Income	188.72	157.93
Interest Income	192.92	
Total 4500 Investment Income	381.64	157.93
Total Revenue	\$5,868.18	\$8,439.99
GROSS PROFIT	\$5,868.18	\$8,439.99
Expenditures		
6100 Payroll Expenses		
6101 Wages	19,077.36	19,950.69
6102 Taxes	0.00	1,720.05
Payroll Tax	1,497.66	
SUTA	159.01	
Total 6102 Taxes	1,656.67	1,720.05
6103 Employee Benefits		
Company Contributions		
Retirement	539.68	571.05
Total Company Contributions	539.68	571.05
Health Insurance	500.00	
Total 6103 Employee Benefits	1,039.68	571.05
Total 6100 Payroll Expenses	21,773.71	22,241.79

Cuba Circulating Library Association

Statement of Activity

May 2024

	TOTAL	
	MAY 2024	MAY 2023 (PY)
6200 Library Materials		
6205 Books-J	189.48	206.29
6210 Books-A	447.48	458.66
6230 Audio		108.32
6260 DVD		217.32
6280 Adult Programming		154.97
6285 Childrens Programming		250.38
Total 6200 Library Materials	636.96	1,395.94
6202 Book Replacement	21.65	
6300 Restricted Fund Spending		
6310 Arts Grant Expense		585.95
6345 Lions Club Grant		38.50
6350 Wilday Grant	300.00	300.00
6355 STLS Outreach	300.00	
6360 DFY Grant		44.10
6368 Martin Grant	228.74	
6370 Memorials & Gifts	469.67	204.38
Total 6300 Restricted Fund Spending	1,298.41	1,172.93
6410 Advertisement		69.99
6415 Bank fees		-150.00
6420 Custodial supplies		78.31
6425 Discretionary Fund		76.85
6435 Interest Expense	0.93	
6445 Library supplies		324.79
Library Equipment		62.82
Total 6445 Library supplies		387.61
6447 Membership		175.00
6455 Processing Fee	59.70	64.80
6465 Repairs/Building & Grounds	242.64	
6470 Services		
Alarm System - Doyle		142.00
Argentieries	24.00	24.00
Bookkeeper	675.00	675.00
Copier Acme		74.80
Hotspots	197.40	114.06
Patriot Microfilm		495.00
Water Softener	41.50	15.00
Total 6470 Services	937.90	1,539.86
6485 Travel	281.27	49.91

Cuba Circulating Library Association

Statement of Activity

May 2024

	TOTAL	
	MAY 2024	MAY 2023 (PY)
6490 Utilities		
Electric	493.81	596.42
Fuel	222.00	
Phone		126.97
Total 6490 Utilities	715.81	723.39
Total Expenditures	\$25,968.98	\$27,826.38
NET OPERATING REVENUE	\$ -20,100.80	\$ -19,386.39
Other Expenditures		
Children's Area Remodel (Net)		
Children's Area Remodel Funds	-13,800.00	
Total Children's Area Remodel (Net)	-13,800.00	
Total Other Expenditures	\$ -13,800.00	\$0.00
NET OTHER REVENUE	\$13,800.00	\$0.00
NET REVENUE	\$ -6,300.80	\$ -19,386.39

Cuba Circulating Library Association

Statement of Financial Position

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1020 Five Star	7,981.25	13,417.11
1090 Savings	76,278.44	191,378.54
Total Bank Accounts	\$84,259.69	\$204,795.65
Accounts Receivable		
1500 Bequest receivable	0.00	0.00
Total Accounts Receivable	\$0.00	\$0.00
Other Current Assets		
1300 Investments - cash	0.00	0.00
1303 Endowment Investment	0.00	0.00
American Balanced A	30,683.75	28,496.26
American Cap Inc Builder A	96,989.02	86,953.14
American Cap World Growth & Inc	63,891.37	58,815.23
American Fundamental Inv A	49,001.35	44,348.16
American Funds Mortgage A	20,810.66	22,839.44
American Global Balanced A	89,368.99	87,007.94
American Inc Fd of America A	92,072.84	87,788.32
American Intm Bd Fd of Amer A	17,039.61	16,651.71
American Inv Co of Amer A	22,271.42	20,543.77
American Short-Term Bond A	20,666.17	22,563.93
American WA Mutual A	96,505.40	85,985.91
Cash, BDP, and Money Market Fds	1,752.40	305.32
Savings	46,776.49	
Stocks	912.95	634.86
Unrealized Gain/Loss	115,881.81	46,603.14

Cuba Circulating Library Association

Statement of Financial Position

As of May 31, 2024

	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
Total 1303 Endowment Investment	764,624.23	609,537.13
1305 Anonymous Investment	0.00	0.00
American Balanced A	0.00	0.00
American Cap Inc Builder	0.00	0.00
American Cap World Growth & Inc	0.00	0.00
American Fundamental Inv A	0.00	0.00
American Funds Mortgage A	0.00	0.00
American Global Balanced A	0.00	0.00
American Inc Fd of America A	0.00	0.00
American Intm Bd Fd of Amer A	0.00	0.00
American Inv Co of Amer A	0.00	0.00
American Short-Term Bond A	0.00	0.00
American WA Mutual A	0.00	0.00
Cash, BDP, and Money Market Fds	0.00	0.00
Unrealized Gain/Loss	0.00	0.00
Total 1305 Anonymous Investment	0.00	0.00
1306 Adams Mem Book Fund Investment	0.00	0.00
American Cap Inc Builder A	6,205.78	5,955.32
American Inc Fd of America A	6,995.46	6,725.90
Cash, BDP, and Money Market Fds	-99.44	0.66
Unrealized Gain/Loss	2,160.58	924.80
Total 1306 Adams Mem Book Fund Investment	15,262.38	13,606.68
1400 Prepaid Fee	0.00	0.00
Repayment		
Christmas Gift Card	0.00	
Travel Reimbursement	0.00	0.00
Total Repayment	0.00	0.00
Total Other Current Assets	\$779,886.61	\$623,143.81
Total Current Assets	\$864,146.30	\$827,939.46
Fixed Assets		
1520 Building and equipment	996,558.04	772,387.53
Elevator Replacement	41,645.00	41,645.00
Total 1520 Building and equipment	1,038,203.04	814,032.53
1525 A/D Building and equipment	-502,731.47	-481,329.47
1526 Capital Improvement	0.00	0.00
1530 Furniture and Fixtures	117,419.00	117,419.00
1535 A/D Furniture and Fixtures	-114,119.20	-110,752.20
Land	46,763.00	46,763.00
Total Fixed Assets	\$585,534.37	\$386,132.86

Cuba Circulating Library Association

Statement of Financial Position

As of May 31, 2024

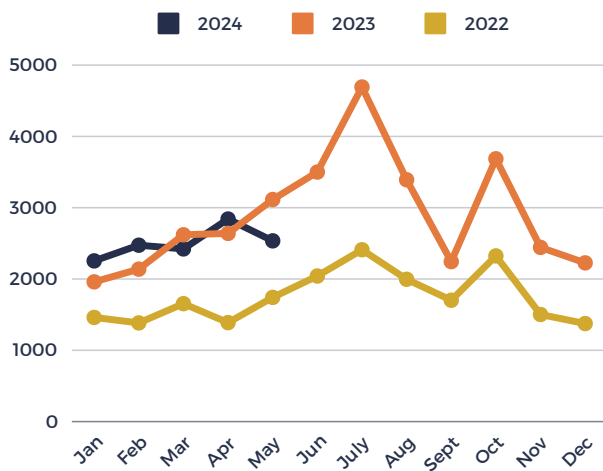
	TOTAL	
	AS OF MAY 31, 2024	AS OF MAY 31, 2023 (PY)
Other Assets		
1000 Friends Cash	0.00	0.00
Total Other Assets	\$0.00	\$0.00
TOTAL ASSETS	\$1,449,680.67	\$1,214,072.32
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2001 Accounts Payable	675.00	0.00
Total Accounts Payable	\$675.00	\$0.00
Credit Cards		
5662 Bank Of America	0.00	0.00
Total Credit Cards	\$0.00	\$0.00
Other Current Liabilities		
2100 Payroll Liabilities	0.00	0.00
American Funds	0.00	0.00
Federal Taxes (941/944)	1,508.71	1,331.49
NYS Employment Taxes	327.54	390.45
NYS Income Tax	525.34	511.10
NYS Taxes	0.00	0.00
Payroll Liability	0.00	0.00
Payroll Tax Federal	0.00	0.00
Total 2100 Payroll Liabilities	2,361.59	2,233.04
Direct Deposit Payable	0.00	0.00
PPE Currant Liability	0.00	0.00
Total Other Current Liabilities	\$2,361.59	\$2,233.04
Total Current Liabilities	\$3,036.59	\$2,233.04
Total Liabilities	\$3,036.59	\$2,233.04
Equity		
3000 Opening Bal Equity	0.00	0.00
3500 Unrealized Gain/Loss on Inv	46,672.58	-24,119.96
3550 Realized Gain/Loss Equity	44,573.71	32,698.37
3800 Restricted Fund	54,609.08	-29,140.00
3900 Fund Balance	1,424,629.30	1,165,989.15
Net Revenue	-123,840.59	66,411.72
Total Equity	\$1,446,644.08	\$1,211,839.28
TOTAL LIABILITIES AND EQUITY	\$1,449,680.67	\$1,214,072.32

Cuba Circulating Library

MAY 2024 DIRECTOR'S REPORT



Patron Visits



CHECKOUTS

Our checkout numbers for May are in keeping with the usual trend for this month. We continue to see a significant increase in ebook circulation. We circulated 548 ebooks in May 2023, an increase of 19%.

BUDGET VOTE

The school budget vote took place on May 21. The library's proposal on the ballot raised our tax levy to \$237,098, an increase of 2.27%. Community members voted to pass this measure 196 yes/ 79 no.

PATRON NUMBERS

For the month of April 2024, we had a total of **2,535** patron visits. We entered **12** new library cards. These numbers are down from previous months, as well as previous years.

49 **408** **16** **129**

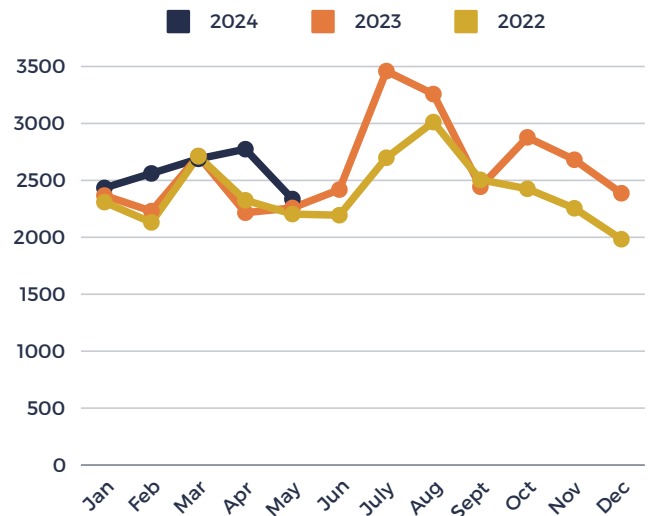
Onsite Programs

Programs Attendees

Outreach Visits

Outreach Attendees

Circulation



2336

Items checked out

652

eBooks checked out

118

Public computer sessions

348

Holds filled

952

Visits to website

Grants

We have received a grant for \$5,700 from the United Way of Cattaraugus and Allegany Counties for our Summer Reading Program. This grant will fund our big weekly programs, the purchase of the weekly free books we give away to participants, as well as the grand prizes for preschool, juv, & teen participants.

The South Central Regional Library Council has given us a grant for \$4,183 to digitize more of our Patriot microfilm collection for the NYS Historic Newspapers website. Additionally, this grant will fund the digitization of 22 Cuba Poetry Society pamphlets, to be added to the NYHeritage.org site.

All the instrument kits from the Arts grant have been purchased and will soon be available for checkout. The learn-to-play workshops are scheduled for July 16, 25, and 30. Christian has put together instructional booklets for each instrument and Shauna is working with STLS to get the kits added to catalog.

Programs

We held an e-waste recycling event on May 11 in collaboration with Friendly Core. This allowed many members of the community to dispose of their electronic waste for free and the library also received a donation of \$150 for hosting the event.

On May 30, Kimberly Meehan presented on her book "A History of Healing In Cuba, NY." She gave a very interesting talk on the Children Health Camps, the healing springs, and the current healing practitioners we have in our community.



**CUBA POETRY SOCIETY
PAMPHLETS**



**THANK YOU, TRUSTEES!
THE LIBRARY FLOWER BEDS
ARE BEAUTIFUL.**

Upcoming Adult Programs

- June 14 @ 10:00 Dairy Days Petting Zoo & 3:00 Parade
- June 29 @ 10:00 Animal Bangles with Shauna
- July 6 @ 11:00 Stories from the People of the Longhouse with Perry Ground

Youth Services Monthly Report: May 2024

Storytimes

Preschool Storytime and Toddler Storytime had five storytimes in May. Afterschool Explorers met five times. Themes for all of these groups included caterpillars, fish, sink or float, gardens, and picnics. For the last session of the storytimes, we had a picnic. One group had to have an indoor picnic because of rain. The younger group got to go to Chamberlain Park and play after we read our stories. The SNAP educator joined the Afterschool Explorers for one session. They made oat snack balls.

Teens/Tweens

Afterschool Crew met five times, one of which was with the SNAP educator. One of the weeks, they begged to go to the storytime room to play with the toys. As they cleaned up, one of the girls told me she organized the toys and to not let the little kids mess it up. I laughed.

I joined the sixth grade book club at CRCS eight times this month. We are almost done with the spooky mystery, *The Doomsday Archives: The Wandering Hour*. I may miss the ending because of summer reading promotions in June.

The high school book club met twice to discuss *Truly Devious*. The girls are interested in doing something this summer and we are working on a plan for a short story club over the summer.

Teens had International Snackers' Club. This month's theme was the Baltics.

The teen D&D group met twice.

Outreach

I had 3 CRCS class visits, two here and one at the school. I also had a BOCES outreach visit at the school. I visited both Head Start groups. I used the themes I already had going on for most of these visits. Pre-K is too busy in June to schedule a summer reading visit so I also promoted summer reading with that group at the very end of May.

Katy Johnston from Giant asked me to join her for a Mother's Day Flower event on 5/4 so I helped kids decorate flower pots and plant a flower to give to their moms. (or other grownup in their lives.) At least 50 people stopped by the table.

Tina made rainbow firecracker flower art with the Elm Street class.

Other

We had a half-day afternoon movie on 5/13 and showed *Wish*.

Upcoming Programs

6/3 Ice Cream Party with HS book club
6/14 STLS Spring CE Day
6/15 Dairy Days Parade

June is promote summer reading to the school. I have seventeen classrooms on the calendar, some of them combined. I will read them two stories and talk about all the fun things we have planned. Each child will leave with a free book!

Maintenance Report 5/1/24 - 6/1/24

1. mowed and trimmed grass as needed
2. Fixed broken handle on women's toilet (the other one this time)
3. Re-attached door closer on Community room door (screws pulled out), bolted thru door.
4. Put hose reel out and turned on outside water line for watering of plants once they put them in. Moved plant urn from basement boiler room to outside.
5. Drilled a hole in base for a pin/bolt to hold old sign out front from turning in the wind.
6. Installed wall trim piece and brackets to hang new instruments in Tina's office.