June 10, 2024

Meeting Minutes Cuba Circulating Library Board of Trustees

1. The meeting was called to order at 5:31 PM.

Absent Trustees: Tom Donahue, Wendy Sprague

Trustees present: Faith Stewart, Denean Emerson, Lionel Legry, Lauren Mosgrove, Jill Schwab, Brad Weaver

Also Present: Tina Dalton, Heather Forness Thomas, Sarah Vail

- 2. No public comments were presented.
- 3. A reminder from the Friends of the upcoming Cheers, Cheese, and Chocolate on August 2, from 7-9.
- 4. The May minutes were approved after a motion by Lauren and a second by Jill.
- 5. Lauren delivered the financial report which was accepted by voice vote. Motion Brad. Second- Lionel
- 6. Corresponding Secretary NTR
- 7. Tina presented the Director's report (see attached.)
- 8. Committee Reports
 - i. Planning- NTR
 - ii. Finance- NTR
 - iii. Buildings and Grounds-NTR
 - iv. Personnel NTR
 - v. Policy NTR
 - vi. Liaison with Friends NTR
 - vii. Education NTR

Ad hoc committees – Children's Area Renovation – Toys for the tree and carpet samples were ordered.

- 9. Unfinished Business New Trustee Paul Tsujimoto was approved unanimously by the board on a motion by Denean and a second by Lauren.
- 10. New Business None
- 11. Executive Committee Not Required
- 12. The meeting was adjourned at 5:50 PM. Motion Lionel, second Lauren.

Budget vs. Actuals:

| | | TOTA | L | |
|-------------------------------------|-------------|--------------|--------------|-------------|
| | ACTUAL | BUDGET | REMAINING | % REMAINING |
| Revenue | | | | |
| 4003 School Income | | 237,098.00 | 237,098.00 | 100.00 % |
| 4004 Local Lib Services Aid | | 1,675.00 | 1,675.00 | 100.00 % |
| 4017 Memorials/Gifts | 2,567.75 | | -2,567.75 | |
| 4020 Meeting Room Fee | 450.00 | 950.00 | 500.00 | 52.63 % |
| 4100 Other Income | 53.45 | | -53.45 | |
| Arts | 60.00 | | -60.00 | |
| Book Replacement | 169.00 | | -169.00 | |
| Copies Income | 1,171.45 | 2,600.00 | 1,428.55 | 54.94 % |
| Donation Box | 222.17 | 800.00 | 577.83 | 72.23 % |
| Fines | 75.50 | 200.00 | 124.50 | 62.25 % |
| Fundraiser | 150.00 | | -150.00 | |
| Misc Income | 105.01 | 450.00 | 344.99 | 76.66 % |
| Total 4100 Other Income | 2,006.58 | 4,050.00 | 2,043.42 | 50.45 % |
| 4200 Restricted Funds Revenue | | | | |
| Childrens Programs | 500.00 | | -500.00 | |
| DFY Grant | 1,076.00 | | -1,076.00 | |
| Friends | 5,551.64 | 4,000.00 | -1,551.64 | -38.79 % |
| Grant - STLS | 1,183.00 | | -1,183.00 | |
| Grants | | | | |
| ALA Grant | 10,000.00 | | -10,000.00 | |
| Total Grants | 10,000.00 | | -10,000.00 | |
| Total 4200 Restricted Funds Revenue | 18,310.64 | 4,000.00 | -14,310.64 | -357.77 % |
| 4500 Investment Income | | | | |
| Dividend Income | 3,800.70 | | -3,800.70 | |
| Interest Income | 953.04 | | -953.04 | |
| Morgan Stanley | | | | |
| Adams Memorial | | 500.00 | 500.00 | 100.00 % |
| Endowment Fund | | 33,351.00 | 33,351.00 | 100.00 % |
| Total Morgan Stanley | | 33,851.00 | 33,851.00 | 100.00 % |
| Total 4500 Investment Income | 4,753.74 | 33,851.00 | 29,097.26 | 85.96 % |
| Budget Carryover | | 32,694.00 | 32,694.00 | 100.00 % |
| Total Revenue | \$28,088.71 | \$314,318.00 | \$286,229.29 | 91.06 % |
| GROSS PROFIT | \$28,088.71 | \$314,318.00 | \$286,229.29 | 91.06 % |
| Expenditures | | | | |
| 6100 Payroll Expenses | | | | |
| 6101 Wages | 71,152.63 | 171,954.00 | 100,801.37 | 58.62 % |
| 6102 Taxes | 0.00 | | 0.00 | |
| Payroll Tax | 5,634.42 | 13,471.00 | 7,836.58 | 58.17 % |
| SUTA | 1,155.69 | 2,370.00 | 1,214.31 | 51.24 % |
| Total 6102 Taxes | 6,790.11 | 15,841.00 | 9,050.89 | 57.14 % |
| 6103 Employee Benefits | | | | |

Budget vs. Actuals:

| | TOTAL | | | |
|-------------------------------------|-----------|------------|------------|-------------|
| | ACTUAL | BUDGET | REMAINING | % REMAINING |
| Company Contributions | | | | |
| Retirement | 1,990.86 | 5,306.00 | 3,315.14 | 62.48 % |
| Total Company Contributions | 1,990.86 | 5,306.00 | 3,315.14 | 62.48 % |
| Health Insurance | 2,500.00 | 6,000.00 | 3,500.00 | 58.33 % |
| Total 6103 Employee Benefits | 4,490.86 | 11,306.00 | 6,815.14 | 60.28 % |
| 6105 Ins - Disability | | 1,066.00 | 1,066.00 | 100.00 % |
| Total 6100 Payroll Expenses | 82,433.60 | 200,167.00 | 117,733.40 | 58.82 % |
| 6200 Library Materials | | | | |
| 6205 Books-J | 2,131.33 | 5,000.00 | 2,868.67 | 57.37 % |
| 6210 Books-A | 2,487.32 | 8,000.00 | 5,512.68 | 68.91 % |
| 6220 Serials | 1,140.98 | 1,300.00 | 159.02 | 12.23 % |
| 6230 Audio | 326.95 | 1,500.00 | 1,173.05 | 78.20 % |
| 6240 Equipment | | 2,000.00 | 2,000.00 | 100.00 9 |
| 6250 Digital Books | 3,628.00 | 3,628.00 | 0.00 | 0.00 9 |
| 6260 DVD | 438.32 | 2,000.00 | 1,561.68 | 78.08 9 |
| 6270 Video Games | 264.14 | 1,200.00 | 935.86 | 77.99 |
| 6280 Adult Programming | 722.48 | 2,500.00 | 1,777.52 | 71.10 9 |
| 6285 Childrens Programming | 622.31 | 1,200.00 | 577.69 | 48.14 |
| 6290 STLS cost share | 10,882.00 | 10,882.00 | 0.00 | 0.00 9 |
| Total 6200 Library Materials | 22,643.83 | 39,210.00 | 16,566.17 | 42.25 9 |
| 6202 Book Replacement | 31.00 | | -31.00 | |
| 6300 Restricted Fund Spending | | | | |
| 6305 Adult Programs | 823.83 | | -823.83 | |
| 6310 Arts Grant Expense | 550.00 | | -550.00 | |
| 6320 Friends Expense | 746.74 | | -746.74 | |
| 6330 Manley Grant expense | 31.49 | | -31.49 | |
| 6350 Wilday Grant | 392.90 | | -392.90 | |
| 6355 STLS Outreach | 300.00 | | -300.00 | |
| 6360 DFY Grant | 306.22 | | -306.22 | |
| 6365 ARPA Grant | 562.93 | | -562.93 | |
| 6368 Martin Grant | 964.66 | | -964.66 | |
| 6370 Memorials & Gifts | 3,094.41 | | -3,094.41 | |
| Total 6300 Restricted Fund Spending | 7,773.18 | | -7,773.18 | |
| 6410 Advertisement | 139.67 | 300.00 | 160.33 | 53.44 |
| 6415 Bank fees | 150.00 | 100.00 | -50.00 | -50.00 ° |
| 6420 Custodial supplies | 361.62 | 800.00 | 438.38 | 54.80 |
| 6425 Discretionary Fund | 72.73 | 1,000.00 | 927.27 | 92.73 |
| 6430 Insurance | | | | |
| Ins - Liability Insurance | | 966.00 | 966.00 | 100.00 |
| Ins - Property | 7,305.69 | 6,815.00 | -490.69 | -7.20 9 |
| Ins - Workman's Comp | 2,971.26 | 1,310.00 | -1,661.26 | -126.81 % |
| Total 6430 Insurance | 10,276.95 | 9,091.00 | -1,185.95 | -13.05 % |

Budget vs. Actuals:

| | | TOTA | L | |
|-----------------------------------|----------------|--------------|--------------|-------------|
| | ACTUAL | BUDGET | REMAINING | % REMAINING |
| 6435 Interest Expense | 4.56 | | -4.56 | |
| 6445 Library supplies | 847.22 | 4,100.00 | 3,252.78 | 79.34 % |
| Library Equipment | 109.64 | 1,200.00 | 1,090.36 | 90.86 % |
| Total 6445 Library supplies | 956.86 | 5,300.00 | 4,343.14 | 81.95 % |
| 6447 Membership | 804.00 | 900.00 | 96.00 | 10.67 % |
| 6450 Postage | 339.87 | 300.00 | -39.87 | -13.29 % |
| 6455 Processing Fee | 330.45 | 800.00 | 469.55 | 58.69 % |
| 6460 Personal Protection Supplies | | 500.00 | 500.00 | 100.00 % |
| 6465 Repairs/Building & Grounds | 4,052.77 | 8,000.00 | 3,947.23 | 49.34 % |
| 6470 Services | | 99.00 | 99.00 | 100.00 % |
| Alarm System - Doyle | 1,016.16 | 2,000.00 | 983.84 | 49.19 % |
| Argentieries | 144.00 | 325.00 | 181.00 | 55.69 % |
| Attorney | 400.00 | 4,000.00 | 3,600.00 | 90.00 % |
| Audit | 2,850.00 | 2,850.00 | 0.00 | 0.00 % |
| Bookkeeper | 3,375.00 | 8,500.00 | 5,125.00 | 60.29 % |
| Computer Tech | 99.50 | | -99.50 | |
| Copier Acme | 403.40 | 2,000.00 | 1,596.60 | 79.83 % |
| Fire Extinguishers | | 56.00 | 56.00 | 100.00 % |
| Fire Place Clean | | 200.00 | 200.00 | 100.00 % |
| Gutters Cleaned | | 350.00 | 350.00 | 100.00 % |
| Hotspots | 1,587.00 | 3,300.00 | 1,713.00 | 51.91 % |
| Patriot Microfilm | 495.00 | 1,000.00 | 505.00 | 50.50 % |
| Rug Shampoos | | 420.00 | 420.00 | 100.00 % |
| Tax Filing (990) | 800.00 | 800.00 | 0.00 | 0.00 % |
| Water Softener | 250.00 | 500.00 | 250.00 | 50.00 % |
| Window Cleaner | | 450.00 | 450.00 | 100.00 % |
| Total 6470 Services | 11,420.06 | 26,850.00 | 15,429.94 | 57.47 % |
| 6480 Train/conference | 407.00 | 2,000.00 | 1,593.00 | 79.65 % |
| 6485 Travel | 1,725.34 | 3,300.00 | 1,574.66 | 47.72 % |
| 6490 Utilities | | | | |
| Electric | 2,436.39 | 7,000.00 | 4,563.61 | 65.19 % |
| Extended Broadband | 450.00 | 1,800.00 | 1,350.00 | 75.00 % |
| Fuel | 1,111.16 | 5,500.00 | 4,388.84 | 79.80 % |
| Phone | 510.86 | 1,400.00 | 889.14 | 63.51 % |
| Total 6490 Utilities | 4,508.41 | 15,700.00 | 11,191.59 | 71.28 % |
| Total Expenditures | \$148,431.90 | \$314,318.00 | \$165,886.10 | 52.78 % |
| NET OPERATING REVENUE | \$ -120,343.19 | \$0.00 | \$120,343.19 | 0.00% |
| Other Expenditures | • | • | | |
| Children's Area Remodel (Net) | | | | |
| Children's Area Remodel Donations | -100.00 | | 100.00 | |
| Children's Area Remodel Expenses | 17,397.40 | | -17,397.40 | |
| Children's Area Remodel Funds | -13,800.00 | | 13,800.00 | |

Budget vs. Actuals:

| | TOTAL | | | |
|-------------------------------------|----------------|--------|--------------|-------------|
| | ACTUAL | BUDGET | REMAINING | % REMAINING |
| Total Children's Area Remodel (Net) | 3,497.40 | | -3,497.40 | |
| Total Other Expenditures | \$3,497.40 | \$0.00 | \$ -3,497.40 | 0.00% |
| NET OTHER REVENUE | \$ -3,497.40 | \$0.00 | \$3,497.40 | 0.00% |
| NET REVENUE | \$ -123,840.59 | \$0.00 | \$123,840.59 | 0.00% |

Statement of Activity

May 2024

| | TOTAL | |
|-------------------------------------|------------|--------------|
| | MAY 2024 | MAY 2023 (PY |
| Revenue | | |
| 4017 Memorials/Gifts | | 562.09 |
| 4020 Meeting Room Fee | 125.00 | 250.00 |
| 4100 Other Income | | |
| Arts | 60.00 | 30.00 |
| Book Replacement | 20.00 | 7.00 |
| Copies Income | 245.20 | 533.06 |
| Donation Box | 35.00 | 69.48 |
| Fines | 20.00 | 20.00 |
| Fundraiser | 150.00 | |
| Misc Income | 38.70 | 22.65 |
| Total 4100 Other Income | 568.90 | 682.19 |
| 4200 Restricted Funds Revenue | | |
| Friends | 3,609.64 | 2,080.56 |
| Grant - STLS | 1,183.00 | |
| Grants | | 4,707.22 |
| Total 4200 Restricted Funds Revenue | 4,792.64 | 6,787.78 |
| 4500 Investment Income | | |
| Dividend Income | 188.72 | 157.93 |
| Interest Income | 192.92 | |
| Total 4500 Investment Income | 381.64 | 157.93 |
| Total Revenue | \$5,868.18 | \$8,439.99 |
| GROSS PROFIT | \$5,868.18 | \$8,439.99 |
| Expenditures | | |
| 6100 Payroll Expenses | | |
| 6101 Wages | 19,077.36 | 19,950.69 |
| 6102 Taxes | 0.00 | 1,720.05 |
| Payroll Tax | 1,497.66 | |
| SUTA | 159.01 | |
| Total 6102 Taxes | 1,656.67 | 1,720.05 |
| 6103 Employee Benefits | | |
| Company Contributions | | |
| Retirement | 539.68 | 571.05 |
| Total Company Contributions | 539.68 | 571.05 |
| Health Insurance | 500.00 | |
| Total 6103 Employee Benefits | 1,039.68 | 571.05 |
| Total 6100 Payroll Expenses | 21,773.71 | 22,241.79 |

Statement of Activity

May 2024

| | TOTAL | |
|-------------------------------------|----------|--------------|
| | MAY 2024 | MAY 2023 (PY |
| 6200 Library Materials | | |
| 6205 Books-J | 189.48 | 206.2 |
| 6210 Books-A | 447.48 | 458.6 |
| 6230 Audio | | 108.3 |
| 6260 DVD | | 217.3 |
| 6280 Adult Programming | | 154.9 |
| 6285 Childrens Programming | | 250.3 |
| Total 6200 Library Materials | 636.96 | 1,395.9 |
| 6202 Book Replacement | 21.65 | |
| 6300 Restricted Fund Spending | | |
| 6310 Arts Grant Expense | | 585.9 |
| 6345 Lions Club Grant | | 38.50 |
| 6350 Wilday Grant | 300.00 | 300.00 |
| 6355 STLS Outreach | 300.00 | |
| 6360 DFY Grant | | 44.10 |
| 6368 Martin Grant | 228.74 | |
| 6370 Memorials & Gifts | 469.67 | 204.3 |
| Total 6300 Restricted Fund Spending | 1,298.41 | 1,172.9 |
| 6410 Advertisement | | 69.9 |
| 6415 Bank fees | | -150.00 |
| 6420 Custodial supplies | | 78.3 |
| 6425 Discretionary Fund | | 76.8 |
| 6435 Interest Expense | 0.93 | |
| 6445 Library supplies | | 324.7 |
| Library Equipment | | 62.8 |
| Total 6445 Library supplies | | 387.6 |
| 6447 Membership | | 175.0 |
| 6455 Processing Fee | 59.70 | 64.8 |
| 6465 Repairs/Building & Grounds | 242.64 | 00 |
| 6470 Services | 2 12.0 1 | |
| Alarm System - Doyle | | 142.0 |
| Argentieries | 24.00 | 24.0 |
| Bookkeeper | 675.00 | 675.0 |
| Copier Acme | 0.0.00 | 74.8 |
| Hotspots | 197.40 | 114.0 |
| Patriot Microfilm | | 495.0 |
| Water Softener | 41.50 | 15.0 |
| Total 6470 Services | 937.90 | 1,539.8 |
| 6485 Travel | 281.27 | 49.9 |

Statement of Activity

May 2024

| | TOTAL | |
|-------------------------------------|---------------|---------------|
| | MAY 2024 | MAY 2023 (PY) |
| 6490 Utilities | | |
| Electric | 493.81 | 596.42 |
| Fuel | 222.00 | |
| Phone | | 126.97 |
| Total 6490 Utilities | 715.81 | 723.39 |
| Total Expenditures | \$25,968.98 | \$27,826.38 |
| NET OPERATING REVENUE | \$ -20,100.80 | \$ -19,386.39 |
| Other Expenditures | | |
| Children's Area Remodel (Net) | | |
| Children's Area Remodel Funds | -13,800.00 | |
| Total Children's Area Remodel (Net) | -13,800.00 | |
| Total Other Expenditures | \$ -13,800.00 | \$0.00 |
| NET OTHER REVENUE | \$13,800.00 | \$0.00 |
| NET REVENUE | \$ -6,300.80 | \$ -19,386.39 |

Statement of Financial Position

As of May 31, 2024

| | TOTAL | TOTAL | |
|---------------------------------|--------------------|-------------------------|--|
| | AS OF MAY 31, 2024 | AS OF MAY 31, 2023 (PY) | |
| ASSETS | | | |
| Current Assets | | | |
| Bank Accounts | | | |
| 1020 Five Star | 7,981.25 | 13,417.11 | |
| 1090 Savings | 76,278.44 | 191,378.54 | |
| Total Bank Accounts | \$84,259.69 | \$204,795.65 | |
| Accounts Receivable | | | |
| 1500 Bequest receivable | 0.00 | 0.00 | |
| Total Accounts Receivable | \$0.00 | \$0.00 | |
| Other Current Assets | | | |
| 1300 Investments - cash | 0.00 | 0.00 | |
| 1303 Endowment Investment | 0.00 | 0.00 | |
| American Balanced A | 30,683.75 | 28,496.26 | |
| American Cap Inc Builder A | 96,989.02 | 86,953.14 | |
| American Cap World Growth & Inc | 63,891.37 | 58,815.23 | |
| American Fundamental Inv A | 49,001.35 | 44,348.16 | |
| American Funds Mortgage A | 20,810.66 | 22,839.44 | |
| American Global Balanced A | 89,368.99 | 87,007.94 | |
| American Inc Fd of America A | 92,072.84 | 87,788.32 | |
| American Intm Bd Fd of Amer A | 17,039.61 | 16,651.71 | |
| American Inv Co of Amer A | 22,271.42 | 20,543.77 | |
| American Short-Term Bond A | 20,666.17 | 22,563.93 | |
| American WA Mutual A | 96,505.40 | 85,985.91 | |
| Cash, BDP, and Money Market Fds | 1,752.40 | 305.32 | |
| Savings | 46,776.49 | | |
| Stocks | 912.95 | 634.86 | |
| Unrealized Gain/Loss | 115,881.81 | 46,603.14 | |

Statement of Financial Position

As of May 31, 2024

| | TOTAL | | |
|---|--------------------|------------------------|--|
| | AS OF MAY 31, 2024 | AS OF MAY 31, 2023 (P) | |
| Total 1303 Endowment Investment | 764,624.23 | 609,537.1 | |
| 1305 Anonymous Investment | 0.00 | 0.0 | |
| American Balanced A | 0.00 | 0.0 | |
| American Cap Inc Builder | 0.00 | 0.0 | |
| American Cap World Growth & Inc | 0.00 | 0.0 | |
| American Fundamental Inv A | 0.00 | 0.0 | |
| American Funds Mortgage A | 0.00 | 0.0 | |
| American Global Balanced A | 0.00 | 0.0 | |
| American Inc Fd of America A | 0.00 | 0.0 | |
| American Intm Bd Fd of Amer A | 0.00 | 0.0 | |
| American Inv Co of Amer A | 0.00 | 0.0 | |
| American Short-Term Bond A | 0.00 | 0.0 | |
| American WA Mutual A | 0.00 | 0.0 | |
| Cash, BDP, and Money Market Fds | 0.00 | 0.0 | |
| Unrealized Gain/Loss | 0.00 | 0.0 | |
| Total 1305 Anonymous Investment | 0.00 | 0.0 | |
| 1306 Adams Mem Book Fund Investment | 0.00 | 0.0 | |
| American Cap Inc Builder A | 6,205.78 | 5,955.3 | |
| American Inc Fd of America A | 6,995.46 | 6,725.9 | |
| Cash, BDP, and Money Market Fds | -99.44 | 0.6 | |
| Unrealized Gain/Loss | 2,160.58 | 924.8 | |
| Total 1306 Adams Mem Book Fund Investment | 15,262.38 | 13,606.6 | |
| 1400 Prepaid Fee | 0.00 | 0.0 | |
| Repayment | | | |
| Christmas Gift Card | 0.00 | | |
| Travel Reimbursement | 0.00 | 0.0 | |
| Total Repayment | 0.00 | 0.0 | |
| Total Other Current Assets | \$779,886.61 | \$623,143.8 | |
| Total Current Assets | \$864,146.30 | \$827,939.4 | |
| Fixed Assets | | | |
| 1520 Building and equipment | 996,558.04 | 772,387.5 | |
| Elevator Replacement | 41,645.00 | 41,645.0 | |
| Total 1520 Building and equipment | 1,038,203.04 | 814,032. | |
| 1525 A/D Building and equipment | -502,731.47 | -481,329.4 | |
| 1526 Capital Improvement | 0.00 | 0.0 | |
| 1530 Furniture and Fixtures | 117,419.00 | 117,419.0 | |
| 1535 A/D Furniture and Fixtures | -114,119.20 | -110,752.2 | |
| Land | 46,763.00 | 46,763.0 | |
| Total Fixed Assets | \$585,534.37 | \$386,132.8 | |

Statement of Financial Position

As of May 31, 2024

| | TOTAL | | |
|----------------------------------|--------------------|------------------------|--|
| | AS OF MAY 31, 2024 | AS OF MAY 31, 2023 (PY | |
| Other Assets | | | |
| 1000 Friends Cash | 0.00 | 0.0 | |
| Total Other Assets | \$0.00 | \$0.0 | |
| TOTAL ASSETS | \$1,449,680.67 | \$1,214,072.3 | |
| LIABILITIES AND EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 2001 Accounts Payable | 675.00 | 0.0 | |
| Total Accounts Payable | \$675.00 | \$0.0 | |
| Credit Cards | | | |
| 5662 Bank Of America | 0.00 | 0.0 | |
| Total Credit Cards | \$0.00 | \$0.0 | |
| Other Current Liabilities | | | |
| 2100 Payroll Liabilities | 0.00 | 0.0 | |
| American Funds | 0.00 | 0.0 | |
| Federal Taxes (941/944) | 1,508.71 | 1,331.4 | |
| NYS Employment Taxes | 327.54 | 390.4 | |
| NYS Income Tax | 525.34 | 511. ⁻ | |
| NYS Taxes | 0.00 | 0.0 | |
| Payroll Liability | 0.00 | 0.0 | |
| Payroll Tax Federal | 0.00 | 0.0 | |
| Total 2100 Payroll Liabilities | 2,361.59 | 2,233.0 | |
| Direct Deposit Payable | 0.00 | 0.0 | |
| PPE Currant Liability | 0.00 | 0.0 | |
| Total Other Current Liabilities | \$2,361.59 | \$2,233.0 | |
| Total Current Liabilities | \$3,036.59 | \$2,233.0 | |
| Total Liabilities | \$3,036.59 | \$2,233.0 | |
| Equity | | | |
| 3000 Opening Bal Equity | 0.00 | 0.0 | |
| 3500 Unrealized Gain/Loss on Inv | 46,672.58 | -24,119.9 | |
| 3550 Realized Gain/Loss Equity | 44,573.71 | 32,698.3 | |
| 3800 Restricted Fund | 54,609.08 | -29,140.0 | |
| 3900 Fund Balance | 1,424,629.30 | 1,165,989. | |
| Net Revenue | -123,840.59 | 66,411.7 | |
| Total Equity | \$1,446,644.08 | \$1,211,839.2 | |
| TOTAL LIABILITIES AND EQUITY | \$1,449,680.67 | \$1,214,072.3 | |

Cuba Circulating Library

MAY 2024 DIRECTOR'S REPORT



Patron Visits



CHECKOUTS

Our checkout numbers for May are in keeping with the usual trend for this month. We continue to see a significant increase in ebook circulation. We circulated 548 ebooks in May 2023, an increase of 19%.

BUDGET VOTE

The school budget vote took place on May 21. The library's proposal on the ballot raised our tax levy to \$237,098, an increase of 2.27%. Community members voted to pass this measure 196 yes/79 no.

PATRON NUMBERS

For the month of April 2024, we had a total of **2,535** patron visits. We entered **12** new library cards. These numbers are down from previous months, as well as previous years.

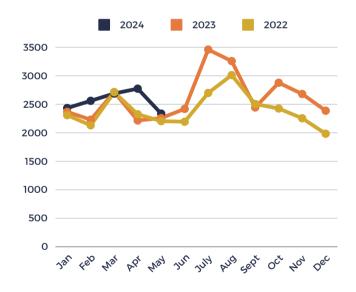
49 408 16 129

Onsite Programs

Programs Attendees Outreach Visits

Outreach Attendees

Circulation



2336

652

118

348

952

Grants

We have received a grant for \$5,700 from the United Way of Cattaraugus and Allegany Counties for our Summer Reading Program. This grant will fund our big weekly programs, the purchase of the weekly free books we give away to participants, as well as the grand prizes for preschool, juv, & teen participants.

The South Central Regional Library Council has given us a grant for \$4,183 to digitize more of our Patriot microfilm collection for the NYS Historic Newspapers website. Additionally, this grant will fund the digitization of 22 Cuba Poetry Society pamphlets, to be added to the NYHeritage.org site.

All the instrument kits from the Arts grant have been purchased and will soon be available for checkout. The learn-to-play workshops are scheduled for July 16, 25, and 30. Christian has put together instructional booklets for each instrument and Shauna is working with STLS to get the kits added to catalog.

Programs

We held an e-waste recycling event on May 11 in collaboration with Friendly Core. This allowed many members of the community to dispose of their electronic waste for free and the library also received a donation of \$150 for hosting the event.

On May 30, Kimberly Meehan presented on her book "A History of Healing In Cuba, NY." She gave a very interesting talk on the Children Health Camps, the healing springs, and the current healing practitioners we have in our community.



CUBA POETRY SOCIETY PAMPHLETS



THANK YOU, TRUSTEES!
THE LIBRARY FLOWER BEDS
ARE BEAUTIFUL.

Upcoming Adult Programs

- June 14 @ 10:00 Dairy Days Petting Zoo & 3:00 Parade
- June 29 @ 10:00 Animal Bangles with Shauna
- Jully 6 @ 11:00 Stories from the People of the Longhouse with Perry Ground