

Cuba Circulating Library Board of Trustees  
August 12, 2024  
Monthly Meeting Minutes

The meeting was called to order at 5:30 pm.

Present were: Faith Stewart, Lionel Legry, Paul Tsujimoto, Lauren Mosgrove, Denean Emerson, Wendy Sprague

Absent were: Tom Donahue, Jill Schwab, Brad Weaver  
Also present was Tina Dalton

Faith appointed Wendy Sprague as secretary pro tem.

The July minutes were presented. Motion made by Lauren, seconded by Paul. Approved.

The Financial Report was delivered by Lauren. Highlights were:

- A Kindle purchased for the adult summer reading prize purchased with funds provided by the Friends
- The \$10,000 Arts Grant was received and part of the funds were used to purchase a New York Times subscription.
- The Friends provided money for the teen International Snackers programs.
- The annual Wilday Grant was used to purchase new board games.
- Southern Tier Library Foundation Grant has provided the library with museum passes.
- The DFY Grant was used for supplies and snacks for the summer youth programs.

Motion made by Wendy to accept the Financial Report, seconded by Denean. Approved.

Corresponding Secretary shared a Thank You from the Almond Library for our old library furniture.

Tina shared the Director's report. Tina also shared some highlights from Cherilyn's Youth Services Report.

#### Committee Reports

Planning - progress was made on addressing strategic priorities.

Finance - In September, work will begin on drafting the new budget.

Buildings and Grounds - Paul, Tom, And Brad worked together to place mulch around the library. Paul also trimmed hedges. Tina shared that the library has purchased clippers to be used in the future.

Personnel - NTR

Policy - The Community Room Gallery Policy has been updated. Motion made Lionel and seconded by Paul to accept changes to policy. Motion approved.

- Updates to Volunteer Policy and Application form were presented. Motion made by Wendy and seconded by Lauren to accept changes to policy. Motion approved.

- A new Musical Instrument Circulation Policy has been created due to the purchase by the library of various instruments. Motion made Paul and seconded by Lionel to accept new policy. Motion approved.

Liaison with Friends - NTR

Education - The trustees were given sheets listing the amount of professional development they have completed as well as a list of sources to find future professional development.

Ad hoc committees - Children's Area Renovation

- Bidding has opened for part two of the library building project.

- There has been a change in leadership with regard to the ARC grant. As a result of this, it may be months before we receive word. They have also requested more information that will be time intensive for Tina to provide. The ARC grant coordinator estimates that the chances of being awarded the grant is 50/50. Depending on the funds received, the project may have to be cut back.

Unfinished Business -none

New Business - The Library Board of Trustees formally agreed by vote at an official board meeting to connect its library to fiber infrastructure for the purpose of improved Broadband connectivity to its patrons and community. The Library Board also formally agreed to allow Southern Tier Library System to manage this connectivity, and provide Internet access at the rate provided in the *Billing Schedule* listed above. The Library Board looks forward to partnering with Southern Tier Library System on this project. Motion made by Lauren, and seconded by Lionel to accept agreement with STLS. Motion approved.

-A Supervised Visit Memorandum of Understanding has been created for the library. It will be revised to be more general and will be voted on at the next board meeting.

The NYLA Conference will take place November 7-9 in Syracuse, NY. The library has money earmarked for trustees to attend this conference which includes information and presentations geared towards trustees.

Executive Session - entered Executive session at 6:15 and exited at 6:28. This was approved by Lionel and seconded by Lauren.

Tina shared her director goals for the upcoming year:

- to create a new strategic plan for the library.
- create an All Abilities Club - a monthly program for intellectually and developmentally disabled adults which would include a story hour and crafts. She will seek funding through STLS mini grants.

The meeting was adjourned at 6:38. It was approved by Denean and seconded by Paul.

# Cuba Circulating Library Association

## Budget vs. Actuals:

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Revenue</b>				
4003 School Income		237,098.00	237,098.00	100.00 %
4004 Local Lib Services Aid		1,675.00	1,675.00	100.00 %
4017 Memorials/Gifts	2,767.75		-2,767.75	
4020 Meeting Room Fee	600.00	950.00	350.00	36.84 %
4100 Other Income	53.45		-53.45	
Arts	212.00		-212.00	
Book Replacement	277.99		-277.99	
Copies Income	1,525.90	2,600.00	1,074.10	41.31 %
Donation Box	375.17	800.00	424.83	53.10 %
Fines	99.50	200.00	100.50	50.25 %
Fundraiser	150.00		-150.00	
Misc Income	135.11	450.00	314.89	69.98 %
<b>Total 4100 Other Income</b>	<b>2,829.12</b>	<b>4,050.00</b>	<b>1,220.88</b>	<b>30.15 %</b>
<b>4200 Restricted Funds Revenue</b>				
Childrens Programs	500.00		-500.00	
DFY Grant	1,076.00		-1,076.00	
Friends	5,646.63	4,000.00	-1,646.63	-41.17 %
Grant - STLS	1,183.00		-1,183.00	
Grants	10,000.00		-10,000.00	
ALA Grant	10,000.00		-10,000.00	
<b>Total Grants</b>	<b>20,000.00</b>		<b>-20,000.00</b>	
United Way	2,850.00		-2,850.00	
<b>Total 4200 Restricted Funds Revenue</b>	<b>31,255.63</b>	<b>4,000.00</b>	<b>-27,255.63</b>	<b>-681.39 %</b>
<b>4500 Investment Income</b>				
Capital Gains Distribution	6,212.55		-6,212.55	
Dividend Income	7,575.83		-7,575.83	
Interest Income	1,102.03		-1,102.03	
<b>Morgan Stanley</b>				
Adams Memorial		500.00	500.00	100.00 %
Endowment Fund	33,351.00	33,351.00	0.00	0.00 %
<b>Total Morgan Stanley</b>	<b>33,351.00</b>	<b>33,851.00</b>	<b>500.00</b>	<b>1.48 %</b>
<b>Total 4500 Investment Income</b>	<b>48,241.41</b>	<b>33,851.00</b>	<b>-14,390.41</b>	<b>-42.51 %</b>
Budget Carryover		32,694.00	32,694.00	100.00 %
<b>Total Revenue</b>	<b>\$85,693.91</b>	<b>\$314,318.00</b>	<b>\$228,624.09</b>	<b>72.74 %</b>
<b>GROSS PROFIT</b>	<b>\$85,693.91</b>	<b>\$314,318.00</b>	<b>\$228,624.09</b>	<b>72.74 %</b>
<b>Expenditures</b>				
<b>6100 Payroll Expenses</b>				
6101 Wages	97,298.59	171,954.00	74,655.41	43.42 %
6102 Taxes	0.00		0.00	
Payroll Tax	7,749.38	13,471.00	5,721.62	42.47 %
SUTA	1,292.94	2,370.00	1,077.06	45.45 %

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## Budget vs. Actuals:

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Total 6102 Taxes</b>	<b>9,042.32</b>	<b>15,841.00</b>	<b>6,798.68</b>	<b>42.92 %</b>
6103 Employee Benefits				
Company Contributions				
Retirement	2,731.15	5,306.00	2,574.85	48.53 %
<b>Total Company Contributions</b>	<b>2,731.15</b>	<b>5,306.00</b>	<b>2,574.85</b>	<b>48.53 %</b>
Health Insurance	3,500.00	6,000.00	2,500.00	41.67 %
<b>Total 6103 Employee Benefits</b>	<b>6,231.15</b>	<b>11,306.00</b>	<b>5,074.85</b>	<b>44.89 %</b>
6105 Ins - Disability		1,066.00	1,066.00	100.00 %
<b>Total 6100 Payroll Expenses</b>	<b>112,572.06</b>	<b>200,167.00</b>	<b>87,594.94</b>	<b>43.76 %</b>
6200 Library Materials				
6205 Books-J	2,985.15	5,000.00	2,014.85	40.30 %
6210 Books-A	4,051.28	8,000.00	3,948.72	49.36 %
6220 Serials	1,140.98	1,300.00	159.02	12.23 %
6230 Audio	551.99	1,500.00	948.01	63.20 %
6240 Equipment	387.00	2,000.00	1,613.00	80.65 %
6250 Digital Books	3,628.00	3,628.00	0.00	0.00 %
6260 DVD	587.58	2,000.00	1,412.42	70.62 %
6270 Video Games	390.64	1,200.00	809.36	67.45 %
6280 Adult Programming	1,065.20	2,500.00	1,434.80	57.39 %
6285 Childrens Programming	622.31	1,200.00	577.69	48.14 %
6290 STLS cost share	10,882.00	10,882.00	0.00	0.00 %
<b>Total 6200 Library Materials</b>	<b>26,292.13</b>	<b>39,210.00</b>	<b>12,917.87</b>	<b>32.95 %</b>
6202 Book Replacement	156.16		-156.16	
6300 Restricted Fund Spending	3,016.00		-3,016.00	
6305 Adult Programs	1,083.03		-1,083.03	
6310 Arts Grant Expense	4,075.16		-4,075.16	
6315 ALA Grant	51.96		-51.96	
6320 Friends Expense	4,519.38		-4,519.38	
6330 Manley Grant expense	31.49		-31.49	
6350 Wilday Grant	638.42		-638.42	
6355 STLS Outreach	1,185.96		-1,185.96	
6360 DFY Grant	770.64		-770.64	
6365 ARPA Grant	562.93		-562.93	
6368 Martin Grant	1,587.75		-1,587.75	
6370 Memorials & Gifts	3,620.79		-3,620.79	
6390 United Way Grant	4,259.29		-4,259.29	
<b>Total 6300 Restricted Fund Spending</b>	<b>25,402.80</b>		<b>-25,402.80</b>	
6410 Advertisement	139.67	300.00	160.33	53.44 %
6415 Bank fees	150.00	100.00	-50.00	-50.00 %
6420 Custodial supplies	427.67	800.00	372.33	46.54 %
6425 Discretionary Fund	72.73	1,000.00	927.27	92.73 %
6430 Insurance				

# Cuba Circulating Library Association

## Budget vs. Actuals:

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Ins - Liability Insurance		966.00	966.00	100.00 %
Ins - Property	7,305.69	6,815.00	-490.69	-7.20 %
Ins - Workman's Comp	2,118.26	1,310.00	-808.26	-61.70 %
<b>Total 6430 Insurance</b>	<b>9,423.95</b>	<b>9,091.00</b>	<b>-332.95</b>	<b>-3.66 %</b>
6435 Interest Expense	6.39		-6.39	
6445 Library supplies	1,252.84	4,100.00	2,847.16	69.44 %
Library Equipment	310.71	1,200.00	889.29	74.11 %
<b>Total 6445 Library supplies</b>	<b>1,563.55</b>	<b>5,300.00</b>	<b>3,736.45</b>	<b>70.50 %</b>
6447 Membership	804.00	900.00	96.00	10.67 %
6450 Postage	339.87	300.00	-39.87	-13.29 %
6455 Processing Fee	474.99	800.00	325.01	40.63 %
6460 Personal Protection Supplies		500.00	500.00	100.00 %
6465 Repairs/Building & Grounds	4,377.34	8,000.00	3,622.66	45.28 %
6470 Services		99.00	99.00	100.00 %
Alarm System - Doyle	1,016.16	2,000.00	983.84	49.19 %
Argentieries	192.00	325.00	133.00	40.92 %
Attorney	785.50	4,000.00	3,214.50	80.36 %
Audit	2,850.00	2,850.00	0.00	0.00 %
Bookkeeper	4,725.00	8,500.00	3,775.00	44.41 %
Computer Tech	99.50		-99.50	
Copier Acme	1,026.35	2,000.00	973.65	48.68 %
Fire Extinguishers	50.00	56.00	6.00	10.71 %
Fire Place Clean		200.00	200.00	100.00 %
Gutters Cleaned		350.00	350.00	100.00 %
Hotspots	1,771.83	3,300.00	1,528.17	46.31 %
Patriot Microfilm	495.00	1,000.00	505.00	50.50 %
Rug Shampoos		420.00	420.00	100.00 %
Tax Filing (990)	800.00	800.00	0.00	0.00 %
Water Softener	321.10	500.00	178.90	35.78 %
Window Cleaner		450.00	450.00	100.00 %
<b>Total 6470 Services</b>	<b>14,132.44</b>	<b>26,850.00</b>	<b>12,717.56</b>	<b>47.37 %</b>
6480 Train/conference	407.00	2,000.00	1,593.00	79.65 %
6485 Travel	1,982.48	3,300.00	1,317.52	39.92 %
6490 Utilities				
Electric	3,337.08	7,000.00	3,662.92	52.33 %
Extended Broadband	900.00	1,800.00	900.00	50.00 %
Fuel	1,555.16	5,500.00	3,944.84	71.72 %
Phone	796.14	1,400.00	603.86	43.13 %
<b>Total 6490 Utilities</b>	<b>6,588.38</b>	<b>15,700.00</b>	<b>9,111.62</b>	<b>58.04 %</b>
<b>Total Expenditures</b>	<b>\$205,313.61</b>	<b>\$314,318.00</b>	<b>\$109,004.39</b>	<b>34.68 %</b>
NET OPERATING REVENUE	<b>\$ -119,619.70</b>	<b>\$0.00</b>	<b>\$119,619.70</b>	<b>0.00%</b>
Other Expenditures				

# Cuba Circulating Library Association

## Budget vs. Actuals:

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Children's Area Remodel (Net)				
Children's Area Remodel Donations	-10,100.00		10,100.00	
Children's Area Remodel Expenses	45,876.49		-45,876.49	
Children's Area Remodel Funds	-13,800.00		13,800.00	
<b>Total Children's Area Remodel (Net)</b>	<b>21,976.49</b>		<b>-21,976.49</b>	
<b>Total Other Expenditures</b>	<b>\$21,976.49</b>	<b>\$0.00</b>	<b>\$ -21,976.49</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$ -21,976.49</b>	<b>\$0.00</b>	<b>\$21,976.49</b>	<b>0.00%</b>
NET REVENUE	<b>\$ -141,596.19</b>	<b>\$0.00</b>	<b>\$141,596.19</b>	<b>0.00%</b>

# Cuba Circulating Library Association

## Statement of Activity

July 2024

	TOTAL	
	JUL 2024	JUL 2023 (PY)
<b>Revenue</b>		
4017 Memorials/Gifts	150.00	631.62
4020 Meeting Room Fee	125.00	
4100 Other Income		
Arts	152.00	155.00
Book Replacement	68.99	15.00
Copies Income	185.90	191.75
Donation Box	17.00	49.00
Fines	16.00	12.00
Misc Income	22.85	11.66
<b>Total 4100 Other Income</b>	<b>462.74</b>	<b>434.41</b>
4200 Restricted Funds Revenue		
Friends	94.99	
Grants	10,000.00	
<b>Total 4200 Restricted Funds Revenue</b>	<b>10,094.99</b>	
4500 Investment Income		
Dividend Income	186.92	175.31
Interest Income	63.17	18.79
<b>Total 4500 Investment Income</b>	<b>250.09</b>	<b>194.10</b>
<b>Total Revenue</b>	<b>\$11,082.82</b>	<b>\$1,260.13</b>
<b>GROSS PROFIT</b>	<b>\$11,082.82</b>	<b>\$1,260.13</b>
<b>Expenditures</b>		
6100 Payroll Expenses		
6101 Wages	12,684.07	13,131.62
6102 Taxes	0.00	1,083.97
Payroll Tax	1,046.83	
SUTA	62.39	
<b>Total 6102 Taxes</b>	<b>1,109.22</b>	<b>1,083.97</b>
6103 Employee Benefits		
Company Contributions		
Retirement	367.65	375.99
<b>Total Company Contributions</b>	<b>367.65</b>	<b>375.99</b>
Health Insurance	500.00	
<b>Total 6103 Employee Benefits</b>	<b>867.65</b>	<b>375.99</b>
<b>Total 6100 Payroll Expenses</b>	<b>14,660.94</b>	<b>14,591.58</b>
6200 Library Materials		
6205 Books-J	410.88	384.74
6210 Books-A	638.34	564.18
6230 Audio	186.10	152.29
6260 DVD	72.83	215.33



# Cuba Circulating Library Association

## Statement of Activity

July 2024

	TOTAL	
	JUL 2024	JUL 2023 (PY)
6270 Video Games	57.50	57.99
6280 Adult Programming	122.93	160.00
6285 Childrens Programming		18.23
<b>Total 6200 Library Materials</b>	<b>1,488.58</b>	<b>1,552.76</b>
6202 Book Replacement	97.22	
6300 Restricted Fund Spending		
6305 Adult Programs	50.00	
6310 Arts Grant Expense	1,999.96	1,350.00
6315 ALA Grant	41.96	
6320 Friends Expense	1,375.95	
6345 Lions Club Grant		189.39
6350 Wilday Grant	245.52	
6355 STLS Outreach	735.96	
6360 DFY Grant	376.48	56.87
6365 ARPA Grant		2,001.85
6368 Martin Grant	220.98	
6370 Memorials & Gifts	162.72	808.73
6390 United Way Grant	4,209.29	5,438.84
<b>Total 6300 Restricted Fund Spending</b>	<b>9,418.82</b>	<b>9,845.68</b>
6420 Custodial supplies	50.11	297.12
6425 Discretionary Fund		390.00
6430 Insurance		
Ins - Workman's Comp	-92.00	
<b>Total 6430 Insurance</b>	<b>-92.00</b>	
6435 Interest Expense	0.93	
6445 Library supplies	172.64	262.20
Library Equipment	142.63	514.88
<b>Total 6445 Library supplies</b>	<b>315.27</b>	<b>777.08</b>
6450 Postage		56.70
6455 Processing Fee	64.35	77.35
6460 Personal Protection Supplies		17.08
6465 Repairs/Building & Grounds	299.00	1,178.03
6470 Services		
Alarm System - Doyle		102.84
Argentieries	24.00	24.00
Bookkeeper	675.00	675.00
Computer Tech		4.88
Copier Acme	231.90	
Fire Extinguishers	50.00	48.00
Hotspots		263.40
Rug Shampoos		420.00

# Cuba Circulating Library Association

## Statement of Activity

July 2024

	TOTAL	
	JUL 2024	JUL 2023 (PY)
Water Softener		56.50
<b>Total 6470 Services</b>	<b>980.90</b>	<b>1,594.62</b>
6485 Travel		72.84
6490 Utilities		
Electric	461.56	435.97
Extended Broadband	450.00	450.00
Fuel	222.00	
Phone	142.64	253.96
<b>Total 6490 Utilities</b>	<b>1,276.20</b>	<b>1,139.93</b>
6520 Dairy Days Float		125.00
<b>Total Expenditures</b>	<b>\$28,560.32</b>	<b>\$31,715.77</b>
NET OPERATING REVENUE	<b>\$ -17,477.50</b>	<b>\$ -30,455.64</b>
Other Expenditures		
Children's Area Remodel (Net)		
Children's Area Remodel Donations		-50.00
Children's Area Remodel Expenses	919.09	97,780.65
<b>Total Children's Area Remodel (Net)</b>	<b>919.09</b>	<b>97,730.65</b>
<b>Total Other Expenditures</b>	<b>\$919.09</b>	<b>\$97,730.65</b>
NET OTHER REVENUE	<b>\$ -919.09</b>	<b>\$ -97,730.65</b>
NET REVENUE	<b>\$ -18,396.59</b>	<b>\$ -128,186.29</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
1020 Five Star	14,761.12	15,538.85
1090 Savings	41,286.52	56,397.32
<b>Total Bank Accounts</b>	<b>\$56,047.64</b>	<b>\$71,936.17</b>
Accounts Receivable		
1500 Bequest receivable	0.00	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Assets		
1300 Investments - cash	0.00	0.00
1303 Endowment Investment	0.00	0.00
American Balanced A	30,802.47	28,597.98
American Cap Inc Builder A	97,727.99	87,614.09
American Cap World Growth & Inc	64,370.25	59,276.77
American Fundamental Inv A	49,535.58	44,966.73
American Funds Mortgage A	20,944.36	22,979.12
American Global Balanced A	89,970.86	87,517.68
American Inc Fd of America A	92,784.78	88,472.55
American Intm Bd Fd of Amer A	17,146.87	16,743.89
American Inv Co of Amer A	22,476.19	20,621.83
American Short-Term Bond A	20,800.13	22,677.57
American WA Mutual A	102,617.64	88,968.42
Cash, BDP, and Money Market Fds	6.94	1,311.57
Savings	15,318.40	
Stocks	972.07	807.77
Unrealized Gain/Loss	135,108.98	78,228.06
<b>Total 1303 Endowment Investment</b>	<b>760,583.51</b>	<b>648,784.03</b>
1306 Adams Mem Book Fund Investment	0.00	0.00
American Cap Inc Builder A	6,255.62	6,001.82
American Inc Fd of America A	7,050.21	6,778.65
Cash, BDP, and Money Market Fds	-101.27	0.66
Unrealized Gain/Loss	2,758.81	1,554.43
<b>Total 1306 Adams Mem Book Fund Investment</b>	<b>15,963.37</b>	<b>14,335.56</b>
1400 Prepaid Fee	500.00	0.00
Repayment		
Christmas Gift Card	0.00	
Travel Reimbursement	0.00	0.00
<b>Total Repayment</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Current Assets</b>	<b>\$777,046.88</b>	<b>\$663,119.59</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
<b>Total Current Assets</b>	<b>\$833,094.52</b>	<b>\$735,055.76</b>
Fixed Assets		
1520 Building and equipment	996,558.04	772,387.53
Elevator Replacement	41,645.00	41,645.00
<b>Total 1520 Building and equipment</b>	<b>1,038,203.04</b>	<b>814,032.53</b>
1525 A/D Building and equipment	-502,731.47	-481,329.47
1526 Capital Improvement	0.00	0.00
1530 Furniture and Fixtures	117,419.00	117,419.00
1535 A/D Furniture and Fixtures	-114,119.20	-110,752.20
Land	46,763.00	46,763.00
<b>Total Fixed Assets</b>	<b>\$585,534.37</b>	<b>\$386,132.86</b>
Other Assets		
1000 Friends Cash	0.00	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,418,628.89</b>	<b>\$1,121,188.62</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2001 Accounts Payable	1,089.08	34,012.64
<b>Total Accounts Payable</b>	<b>\$1,089.08</b>	<b>\$34,012.64</b>
Credit Cards		
5662 Bank Of America	0.00	0.00
<b>Total Credit Cards</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Liabilities		
2100 Payroll Liabilities	0.00	0.00
American Funds	1,480.58	370.82
Federal Taxes (941/944)	0.00	1,312.84
NYS Employment Taxes	62.42	79.44
NYS Income Tax	574.82	511.62
NYS Taxes	0.00	0.00
Payroll Liability	0.00	0.00
Payroll Tax Federal	0.00	0.00
<b>Total 2100 Payroll Liabilities</b>	<b>2,117.82</b>	<b>2,274.72</b>
Direct Deposit Payable	0.00	0.00
PPE Currant Liability	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$2,117.82</b>	<b>\$2,274.72</b>
<b>Total Current Liabilities</b>	<b>\$3,206.90</b>	<b>\$36,287.36</b>
<b>Total Liabilities</b>	<b>\$3,206.90</b>	<b>\$36,287.36</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of July 31, 2024

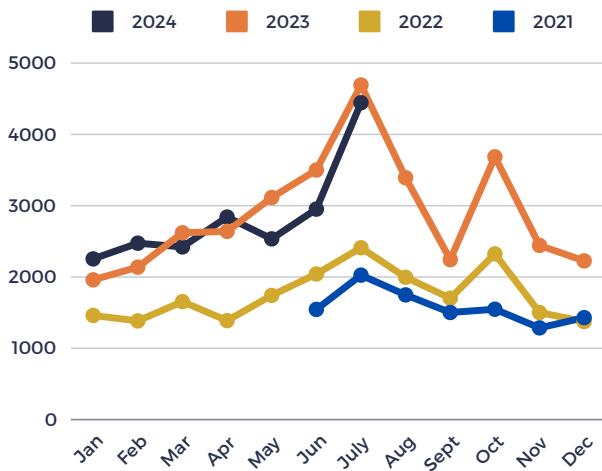
	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
Equity		
3000 Opening Bal Equity	0.00	0.00
3500 Unrealized Gain/Loss on Inv	66,557.09	8,307.50
3550 Realized Gain/Loss Equity	11,222.71	32,698.37
3800 Restricted Fund	54,609.08	-29,140.00
3900 Fund Balance	1,424,629.30	1,165,989.15
Net Revenue	-141,596.19	-92,953.76
<b>Total Equity</b>	<b>\$1,415,421.99</b>	<b>\$1,084,901.26</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,418,628.89</b>	<b>\$1,121,188.62</b>

# Cuba Circulating Library

## JULY 2024 DIRECTOR'S REPORT



### Patron Visits



### PATRON NUMBERS

For the month of July 2024, we had a total of **4,444** patron visits. We entered **19** new library cards. While these numbers are slightly down from last year, they are still impressive numbers in comparison to previous years.

**99**      **2074**      **30**      **566**

Onsite Programs      Programs Attendees      Outreach Visits      Outreach Attendees

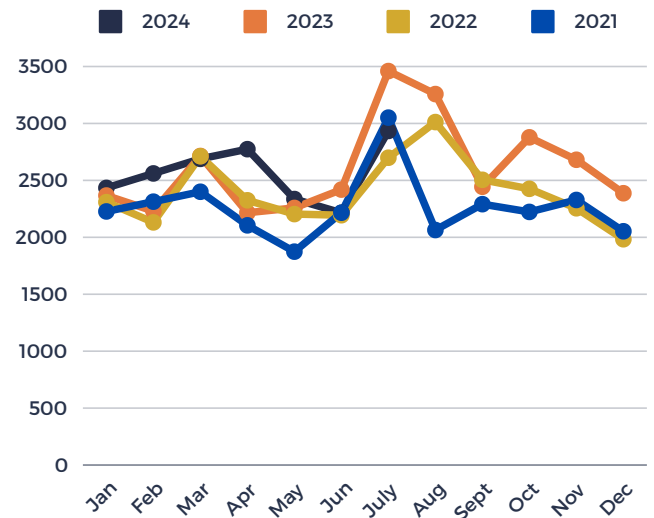
### CHECKOUTS

Our circulation numbers for July were down from last year by 16%. This is to be expected after last year's grand opening of the children's area's impact on our statistics. I'm happy with the stats. We are generally doing well.

### SERVICE WORK

In my position as the STLS Directors' Advisory Council Chair, I am working with the other directors on a strategic plan for STLS. I have also worked in my role as Treasurer with the Chamber of Commerce to suggest updates to their by-laws and an adoption of a Financial Controls policy.

### Circulation



**2934**

Items checked out

**598**

eBooks checked out

**161**

Public computer sessions

**369**

Holds filled

**891**

Visits to website

# Summer Reading

Summer Reading this year has been a blast. If you've stopped by the library at any given time, chances are you've seen lines at the circulation desk, tweens playing video games, kids at the I Spy tank, and adults reading in the new cozy furniture. We have been very busy and it has been wonderful! I had the opportunity to teach the Teen Terrarium class, which was great fun. My husband, Chris, helped out with the three Learn to Play Music classes and reported that by the end of the sessions the students were able to play "Knocking on Heaven's Door" together. Both the Mushroom and Greenway Hikes were well attended and participants commented how much they enjoyed the activities. The Strange History of the Erie Canal was a bit macabre but the attendees who came loved it. We've also seen lots of StarQuest travelers from around the library system come to visit our library.

## Grants

On Tuesday, Aug. 20, at 10:30 a.m., we will hold our Community Conversation as part of the ALA Libraries Transforming Communities Grant. We want to hear directly from individuals with mobility challenges, to share their insights, opinions, and ideas about how we can improve our library for their needs. We have invited them to join us in the library's community room for a group conversation and their input will help guide us as we work on improving our facilities and services.

I have also done three one-one-one conversation and one small group conversation with BOCES teachers to gather information for this grant.



**GENESSEE GREENWAY HIKE  
LED BY JEREMY MARTIN  
JULY 20**



**MUSHROOM FORAY HIKE  
COYLE HILL STATE LANDS  
LED BY SAMUEL WARREN  
JULY 13**

## Upcoming Adult Programs

- Aug. 13 @ 6:00 p.m. The Lost Art of Sentimental Hairwork by Susan Doran
- Aug. 14 @ 6:30 p.m. Meditative Mandala Paintings pt. 1 by Colleen Gaynor
- Aug. 20 @ 10:30 a.m. Community Conversation for LTC Grant
- Aug. 28 @ 6:30 p.m. Meditative Mandala Paintings pt. 2 by Colleen Gaynor