

Monday, November 11, 2024

Meeting Minutes for the Cuba Circulating Library Board of Trustees

1. The meeting was called to order by Faith at 5:30 PM.

Trustees present: Tom Donahue, Denean Emerson, Lionel Legry, Lauren Mosgrove, Jill Schwab, Faith Stewart, Paul Tsujimoto, Brad Weaver

Trustee(s) absent: Wendy Sprague

Also present were: Tina Dalton, library director, and from the Friends Pat Ash, Heather Forness Thomas, Sara Vail, Chloe Gilliland, Colleen Robinson, and Hudson Forness-Thomas.

2. Quorum was confirmed and the agenda approved by voice vote.
3. There were no public comments presented.
4. The Friends are sorry to report that Pat is retiring from the book room, but that in recognition of her hard work and dedication they will present a check for \$5,000 to the library in her honor.
5. The minutes of the October meeting were approved upon a motion from Paul and a second by Lauren.
6. The Financial Officer's report was delivered, with a note that the school tax check had been received and would show on next month's report. The report was accepted on a motion from Brad and a second by Jill.
7. The Corresponding Secretary had no report. Faith, Tina, and Brad shared their experiences at the NYLA conference.
8. Tina reports that the furniture has been sold to local libraries to make way for our new furnishings. It is being considered that the library may serve as a satellite library for students at the Elm Street Academy.
9. Committee Reports –
 - i. Planning – NTR
 - ii. Finance – Denean was included in phone meeting with Jillian.
 - iii. Buildings and Grounds - Trimming of hedges complete, thanks Paul, wax for statue ready to be applied, work on sump pump and gutter drain system completed.
 - iv. Personnel –
 - v. Policy – A motion was made by Lauren and seconded by Lionel to approve the policy modifications to language by the committee. It was approved unanimously by the board.
 - vi. Liaison with Friends' – Celebrating Pat

vii. Education – NTR

viii.

10. Unfinished Business -

- i. 2025 budget draft - We will move forward on draft (b)
- ii. Tax cap over-ride – We will request an over-ride.

11. New Business

- i. Board attendance will be recorded to adhere to the guidelines for board membership.
- ii. The nominating committee is open to suggestions for replacement of retiring trustees or those whose terms are coming to a close.

12. Meeting adjourned at 6:33 PM on a motion by Tom and a second by Paul.