

Meeting Monday, August 11, 2025 at 5:30 PM

Present: Faith Stewart, Denean Emerson, Jill Schwab, Lauren Mosgrove, Paul Tsujimoto, Scott Sackett, Emily Zayac, Jacqueline Gertner, and Brad Weaver. Tina Dalton and Heather Forness-Thomas also present.

Excused: Sue Feldbauer and Kate Young

1. Call to order at 5:33 PM
2. Friends' Report
 - a. Cheers, Cheese, & Chocolate was a huge success and raised over \$6,000. Special recognition goes out to Sarah Vail for organizing the event.
 - b. Voting on new bylaws will be Sept. 3 at 5 pm.
3. Minutes of the July Meeting
 - a. Motion to approve with corrections by Lauren Mosgrove, second by Jacqueline Gertner. Motion passes.
4. Financial Officer's Report
 - a. Motion to move \$28,326.91 from the endowment to the checking account to reimburse library budget for the children's area renovation by Lauren Mosgrove, second by Scott Sackett. Motion passes.
 - b. Motion to move \$500 from the Adams book funds to the checking account by Lauren Mosgrove, second by Emily Zayac. Motion passes.
 - c. Motion to transfer \$19,481 from the endowment to the checking account, to be paid back to the endowment, if state Construction aid money is not received by Sept. 1 by Lauren Mosgrove, second by Scott Sackett. Motion passes.
 - d. Motion to accept the financial officer's report by Paul Tsujimoto, second by Denean Emerson. Motion passes.
5. Corresponding Secretary - NA
6. Director's Report
 - a. See attached
7. Committee Reports
 - a. Planning
 - i. Presented draft of new strategic plan and discussed goals to be added
 - b. Finance - See above
 - c. Bldgs/Grounds
 - i. Looked at window replacement for the SAM Grant. They are waiting on paperwork and a quote from a window specialist.
 - d. Personnel
 - i. Motion to accept resignation of Rylee Peacock on Aug. 5 by Scott Sackett, second by Jill Schwab. Motion passes.
 - ii. Motion to hire Shari Leichner, pending background check, at \$15.50/hr by Scott Sackett, second by Emily Zayac. Motion passes.
 - e. Policy - NA
 - f. Liaison with Friends - NA
 - g. Education

- i. Upcoming professional development on Nov. 11 and at the NYLA conference
- 8. Ad hoc committees
 - a. Ribbon Cutting Celebration on Aug 15
- 9. Unfinished Business
 - a. Storage shelf in back hallway - Dave states if it's mounted up where the concrete ends for the wall it should be fine.
 - b. SAM grant - update above in Bldgs/Grounds committee
- 10. New Business
 - a. Roof Bids
 - i. Motion to accept the bid from Complete Roofing Systems for the Pine Crest metal shingles by Brad Weaver, second by Lauren Mosgrove. Motion passes.
 - b. Trustee Resignation
 - i. Motion to accept the resignation of Kate Young by Faith Stewart, second by Brad Weaver. Motion passes.
- 11. Executive Session
 - a. Motion to move into executive session at 6:54 PM to discuss the director's evaluation by Scott Sackett, second by Jacqueline Gertner. Motion passes.
 - b. Motion to move out of executive session at 7:25 PM by Emily Zayac, second by Denean Emerson. Motion passes.
- 12. Director's Evaluation
 - a. Motion to accept the director's evaluation by Paul Tsujimoto, second by Jacqueline Gertner. Motion passes.
- 13. Adjournment
 - a. Motion to adjourn by Lauren Mosgrove, second by Paul Tsujimoto. Motion passes.