

Meeting Tuesday, Oct. 14, 2025 at 5:30 PM

Present: Faith Stewart, Denean Emerson, Jill Schwab, Marsha Long, Paul Tsujimoto, Scott Sackett, Emily Zayac, Jacqueline Gertner, Sue Feldbauer and Brad Weaver. Tina Dalton was also present.

Excused: Lauren Mosgrove

1. Call to order at 5:30 PM
2. Public Comments - None
3. Friends' Report - None
4. Minutes of the September Meeting
 - a. Motion to approve the September minutes by Paul Tsujimoto, second by Brad Scott Sackett. Motion passes.
5. Financial Officer's Report
 - a. Key items are donations from the Friends, payment for a new copier, fraud charges, and the final grant payment for the Children's Area.
 - b. Motion to accept the financial officer's report by Emily Zayac, second by Denean Emerson. Motion passes.
6. Corresponding Secretary
 - a. Invitations to A Many Splendored Evening and Keep the Palmer Rockin'
 - b. Library will donate baskets to both events
7. Director's Report
 - a. See attached
8. Committee Reports
 - a. Planning - None
 - b. Finance
 - i. Motion for the library to reimburse the endowment in the amount of \$68,962.00 by Emily Zayac, second by Brad Weaver. Motion passes.
 1. These funds will repay the endowment for
 - a. \$19,481.00 which was borrowed while we awaited our final construction aid payment
 - b. \$19,481.00 which was mistakenly paid out to the library in August as construction expenses. The library did not immediately repay the endowment because the funds were needed for August operating costs
 - c. \$30,000.00 which was borrowed for September operating expenses.
 - c. Bldgs/Grounds - None
 - d. Personnel - None
 - e. Policy - None
 - f. Liaison with Friends - None
 - g. Education
 - i. Gather & Grow on Dec. 5
 - h. Ad Hoc - Nominating

- i. Will meet again to put together a vote for new officers in Dec. and to continue to recruit new trustees

9. Unfinished Business

- a. Storage shelf in back hallway - waiting on funding and looking at potential contractors
- b. SAM grant - submitted new proposals for heap pump, sidewalks, and community room renovations. Tina will follow up with the SAM grant office.

10. New Business

- a. Motion to accept resignation of Lauren Mosgrove as chief financial officer and trustee, effective after Nov. 10 meeting by Scott Sackett, second by Paul Tsujimoto. Motion passes.
- b. Motion to appoint Emily Zayac as financial officer by Faith Stewart, second by Marsha Long effective after Nov. 10 meeting. Motion passes.

11. Adjournment at 6:05 PM

- a. Motion to adjourn by Jacqueline Gertner, second by Scott Sackett. Motion passes.