

INSPIRING READERS  
CONNECTING COMMUNITY  
CREATING OPPORTUNITIES  
*For All*



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**CUBA**  
*Circulating*  
**LIBRARY**

**2025 Annual Report**

## Dear Cuba Community,

What a year it has been! As we reflect on 2025, we are filled with gratitude for this community and inspired by everything we accomplished together. From a newly renamed youth area to state conference presentations, and new strategic plan, the Cuba Library has been busy—and we couldn't have done it without you.

One of the year's most meaningful milestones was the ribbon-cutting ceremony to officially rename our renovated children's area the "Inez Hupp Memorial Youth Area." This beautiful, refreshed space was designed to be more inviting and user-friendly for children and families, and we are proud to honor John and Inez Hupp's legacy through it. The project garnered statewide attention when Director Tina Dalton, Youth Services Coordinator Cherilyn Wise, and Senior Library Assistant Shauna Comes presented "Building Access to All" at the New York Library Association annual conference, sharing our experience and lessons learned with librarians from across the state.

This year we completed a comprehensive survey to inform a full rewrite of the library's strategic plan. By listening to our patrons and neighbors, we refined our mission statement, vision statements, and goals to better reflect who we are and who we aspire to serve. Thank you to everyone who shared your thoughts. Your voice shaped our new strategic plan.

Cuba Circulating Library 2026 Board of Trustees



At the close of 2025, we bid a heartfelt farewell to Board President Faith Stewart, who dedicated eight remarkable years of service to the Cuba Circulating Library. Faith's passion and commitment have left a lasting imprint on this institution—a fact recognized by the Southern Tier Library System, which honored her with the Library Lion Award at their annual meeting. This distinction is given to individuals who have demonstrated a lasting passion and long-term commitment to libraries, and there is no one more deserving.

We are equally excited to welcome Jill Schwab as our new Board President. Jill has served on the Library Board since 2023, previously serving as the secretary. She teaches English at Cuba-Rushford High School, and especially loves teaching creative writing and science fiction. We look forward to all she will bring to this role.

None of this would be possible without the Cuba community—your visits, your donations, your enthusiasm, and your trust in us. As we look ahead, we remain committed to being a place where everyone belongs, where curiosity is welcome, and where neighbors come together.

With Gratitude,

*Tina Dalton*

Library Director

&

*Board of Trustees*

Jill Schwab, President

Brad Weaver, Vice President

Emily Zayac, Financial Officer

Marsha Long, Secretary

Betsy Cashing

Sue Feldbauer

Jacqueline Gertner

Ann Gross

Melissa Pingitore

Scott Sackett

## 2026 Cuba Library Budget

DISBURSEMENTS		Budget 2026	RECEIPTS		Budget 2026
Payroll Expenses			School		\$ 302,884.00
Gross Wages	\$	211,179.00	Local Lib. Ser. Aid		\$ 1,815.00
Federal Tax-Employers	\$	16,400.00	Fines		\$ 300.00
State Tax-Employers	\$	2,184.00	Copies		\$ 2,600.00
Background Checks	\$	400.00	Friends		\$ 5,000.00
Employee Benefits			Meeting Room		\$ 1,100.00
IRA Match	\$	6,300.00	Endowment		\$ 31,890.00
Health Insurance	\$	6,000.00	Donations		\$ 2,000.00
Library Materials			Adams Memorial		\$ 600.00
Books- Juvenile	\$	5,500.00	Memorials/Gifts		\$ 6,000.00
Books- Adult	\$	8,500.00	Central Library Serv		\$ 450.00
Serials	\$	1,500.00	DFY Grant		\$ 2,000.00
Audiobooks	\$	800.00	Budget Difference		\$ 11,500.00
DVDs	\$	1,500.00	Total		\$ 368,139.00
STLS Digital Collection	\$	3,812.00	<b>Non-Budget Income</b>		
Video Games	\$	1,000.00			
Adult Programs	\$	2,000.00	SAM grant		\$ 75,000.00
Children's Programs	\$	1,500.00	Arts Grant		\$ 7,500.00
STLS Cost Share	\$	12,631.00	Memorials/Gifts		
Advertising and Publicity	\$	200.00	Replacements		\$ 250.00
Bank Fees	\$	100.00	Misc. Grants		\$ 5,000.00
Custodial Supplies	\$	1,200.00	United Way		\$ 5,000.00
Discretionary/Misc	\$	1,000.00	Manley Grant		\$ 4,000.00
Insurance			NYS Construction A		\$ 100,500.00
Insurance - property	\$	8,052.00	Service includes:	Other: Doyle Trust	
Insurance -Disability	\$	1,125.00		TOTAL	\$ 197,250.00
D&O Liability Insurance	\$	925.00			
Workman's Comp	\$	2,231.00		Fire Extinguishers	\$ 200.00
Library Supplies				Argentieri's	\$ 350.00
Library Supplies	\$	4,000.00		Rug Shampoos	\$ 500.00
Printer Equipment & Services	\$	2,000.00		Window Cleaner	\$ 500.00
Library Equipment	\$	2,300.00		Water Softener	\$ 450.00
Membership Fees	\$	1,500.00		Gutters cleaned	\$ 350.00
Postage	\$	500.00		Doyle Security	\$ 2,300.00
Processing of Books	\$	1,100.00		Hotspots	\$ 3,300.00
PPE Supplies/Disaster	\$	500.00		Accountant (file 990	\$ 750.00
Repairs/Bldg & Grnds	\$	10,000.00		Bookkeeper	\$ 9,000.00
Service/Service contracts	\$	22,000.00		Lawyer	\$ 3,000.00
Audit	\$	5,500.00		Fire Place Clean	\$ 200.00
Travel	\$	4,500.00		Toshiba	\$ 1,000.00
Train/Conference	\$	3,500.00			\$ 21,900.00
Utilities					
Electric	\$	7,500.00			
Extended Broadband	\$	1,800.00			
Fuel	\$	4,000.00			
Phone	\$	1,400.00			
Total	\$	368,139.00			

“I am so thankful that my class has had the opportunity to partner with the Cuba Circulating Library and Miss Cherilyn the last two years. The students are always excited when Miss Cherilyn visits. She brings high-interest books to read that enrich our curriculum. One of the students' favorite visits this year was learning about volcanoes. We were able to weave great literature with a hands-on science activity. We listened to *Don't Blow Your Top* and *Kaboom!* Then students were able to build model volcanoes and watch them erupt. This collaboration helps spark a love of reading and curiosity. More importantly, the children are building a relationship with Miss Cherilyn and learning about the public library, where hopefully, they will visit, get their own library card, and continue their journey of becoming life long readers.” - Mrs. Sally Retz, 2<sup>nd</sup> grade teacher



This year, the Cuba Library contributed \$2,000 in in-kind support to Cuba Rushford school in the form of staff time, services, and materials.

“Partnering with the Cuba Library has been very beneficial to our students! In the beginning of the school year, many 4th graders were able to get their first library card and see first-hand what the library has to offer. Not only have we visited the library, but Miss Cherilyn has brought the library to us! The students see these visits as a “break,” but in reality, they are learning more than they know and start to show more of an interest in their own community.” - Mrs. Van Damme, 4<sup>th</sup> grade teacher

## A Year's Overview

### WHERE WE ARE NOW



The library had 17,560 visitors last year. We have 2,478 registered borrowers, which represents 55% of our service population.



The library hosted 530 programs in 2025 with an attendance of 8,915 people. This is an increase in 2024's attendance by 3.75%.



The library's circulation of physical items totaled 29,117 items checked out in 2025. The library has over 20,000 books, dvds, STEAM kits, and many other items in our collection. Digital check outs were at 7,755. Check out our selection on the Libby app as well as and streaming options through Kanopy.



The library partners with many organizations to provide services to the community. Partners include Head Start, The Village and Town of Cuba, The Chamber of Commerce, CRCS Schools, Cornell Cooperative Ext., the US Dept. of Veterans Affairs, CA BOCES, and the Alzheimer's Association.



The library received \$228,640 in grants in 2025. This includes funds in NYS construction aid to complete the renovation of the children's area, \$5,000 from United Way for the Summer Reading Program, and \$4,000 from the Manley Foundation to purchase a new copier.



In 2025, we had 305 participants in our Summer Reading Program. We held 123 programs with 3,397 people in attendance. Every Wednesday we held a special presentation for kids and their families featuring special events such as animals, folk stories, science experiments, puppets, and cultural dance. All kids participating in the Summer Reading Program received a free book each week of the six-week program.



The library buzzed with activity throughout 2025.

Our programming included:

- Game nights at the Tap n' Pour
- Painting, gardening, and cooking classes
- History and local author presentations
- Three ongoing book clubs, knitting group
- And much, much more!



We love being part of the fabric of this community. Our float earned 2nd place in the Dairy Days Parade, and we proudly volunteered at the Garlic Festival. It's always a joy to see our patrons out in the community and to represent everything the library stands for.



Youth Coordinator Cherilyn Wise partnered on a One School, One Community Read partnership with Cuba-Rushford School and the Rushford Library. Featuring *Ferris* by Kate DiCamillo, this was the first of its kind for our community.



Thanks to generous donations from our community, we were able to purchase a 55-gallon fish tank that has quickly become one of the library's most popular features. Stop in and say hello to our finned friends!