

Cuba Circulating Library Board of Trustees

Special Meeting Minutes

called for Tuesday, August 25, 2026

Present: Jill Schwab, Elizabeth Cashing, Seamus Cummesky, Sue Feldbauer, Ann Gross, Marsha Long, Scott Sackett, Brad Weaver, Emily Zayac, and Tina Dalton

Excused: Melissa Pingitore

Absent: Jacqueline Gertner

1. Call to order by Jill Schwab at 6:30
2. Adoption of Agenda – On a motion by Elizabeth Cashing, second by Scott Sackett, the agenda was accepted unanimously.
3. Adoption of Resolution – Upon recommendation of our lawyer, the board has been asked to consider a resolution authorizing the director to sign contracts for grants and conditional donations.

RESOLUTION AUTHORIZING THE DIRECTOR TO SIGN CONTRACTS FOR GRANTS AND CONDITIONAL DONATIONS

WHEREAS, the Cuba Circulating Library Board of Trustees recognizes the need for timely execution of grant agreements and conditional donation contracts in order to effectively administer library programs and services; and

WHEREAS, the Board wishes to designate authority for signing such agreements to the Library Director;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Cuba Circulating Library hereby authorizes the Director to sign contracts for grants and conditional donations not exceeding

\$250,000, or as otherwise approved by the Board, on behalf of the Library;

BE IT FURTHER RESOLVED, that this authorization shall remain in effect until modified or rescinded by further action of the Board.

ADOPTED this 26th day of August, 2026.

A motion to accept the presented resolution was made by Emily Zayac, seconded by Scott Sackett, passed unanimously.

4. Adjournment - Motion to adjourn at 6:36 made by Emily Zayac, second by Seamus Cummesky, passed unanimously to adjourn at 6:36.

Respectfully submitted,

Marsha Long