

Tentative Minutes

Cuba Circulating Library Board of Trustees

Meeting Minutes for Monday, September 14, 2026

Present: Jill Schwab, Elizabeth Cashing, Seamus Cummesky, Sue Feldbauer, Marsha Long, Melissa Pingitore, Emily Zayac, and Tina Dalton

Excused: Ann Gross, Jacqueline Gertner, Scott Sackett, Brad Weaver

1. Call to order 5:31
2. Adoption of Agenda- On a motion by Melissa P. and seconded by Elizabeth C., the agenda was accepted unanimously.
3. Public Comments – none
4. Friends Report – none
5. Minutes of July meeting – Emily Z. made a motion to accept the minutes with a correction. Seconded by Seamus C., the motion passed unanimously.
6. Minutes of the August special meeting – A motion was put forward to accept the minutes with a correction by Elizabeth C. Seconded by Seamus C., the motion passed unanimously.
7. Financial Officer's Report – Marsha L. motioned to accept the presented report. The motion, seconded by Jill S., was unanimously passed.
8. Corresponding Secretary – none
9. Director's Report – See attached
10. Committees
 - i. Planning – The committee met in September discussing the long-range plan.
 - ii. Finance -- This committee is planning on meeting before the next Board meeting.
 - iii. Buildings and Grounds – none
 - iv. Personnel –
 - a. Maintenance manager resignation- A motion to accept the resignation of Dave Wagner, maintenance manager, taking effect immediately, was made by Melissa P. A second made by Elizabeth C. and the motion passed unanimously.
 - b. Hire Maintenance Manager - A motion to hire Stephen Thorpe as Maintenance Manager at \$25/hour was made by Emily Z. and seconded by Seamus C. The ayes for accepting the motion were Elizabeth Cashing, Seamus Cummesky, Sue Feldbauer, Marsha Long,

Jill Sshwab, and Emily Zayac. Melissa Pingitore abstained. Motion passed.

11. Executive Session – A motion to go to executive session to discuss a specific personnel issue was made at 5:55 by Elizabeth C., seconded by Emily Z. Motion passed. A motion to exit executive session was made by Melissa P. and seconded by Jill S. at 6:12. Motion passed.

- c. Creation of a Job Description – Tina D. presented a description for a Digital Services Librarian position. Requirements and prerequisites were detailed. A motion to approve the job description was made by Marsha L. and seconded by Seamus C. The motion passed unanimously.
- d. Director's evaluation - The Personnel committee met previously to review all trustee evaluation forms. The committee chair, Jill S., reported that Tina D. has met all of her areas of evaluation.

v. Policy

- a. Community Room/Meeting Room & Programming Space Policy – A motion to accept the policy with discussed additions was made by Melissa P., seconded by Emily Z. The motion passed unanimously.
- b. Purchasing Policy – A motion was put forward to replace the Acquisition Policy with the presented Purchasing Policy. The motion by Elizabeth C., seconded by Melissa P. passed unanimously.
- c. Library of Things Agreement & Use Policy - Jill S. motioned to accept this policy and with a second by Seamus C., passed unanimously with some minor changes that were suggested.

vi. Liaison with Friends - The CCC event was a great success. Thank you Friends.

vii. Education – Tina will share some opportunities in a future email for Trustees to complete their education hours.

12. Unfinished business

i. SAM grant

- a. Mazza balance is \$34,050. Tina reported there are issues with temperature controls so Mazza has been contacted to return about this issue.

ii. Digital Sign – insurance coverage paid \$2,221.81 towards the loss of the sign. The deductible for the item is \$2,500. Action on replacement of the sign was tabled. Melissa P. will gather information on a possible solution.

13. New Business

- i. Endowment withdrawal – Melissa P. made a motion to adopt a resolution to withdraw funds from the Endowment and Restricted Funds. Elizabeth seconded this motion. Motion passed. The Endowment amount is \$31,890 and Adams Memorial Fund is \$600. See attached.
- ii. HVAC – Yearly contract proposals provided by Mazza were reviewed. No action at this time.
- iii. Village Rec. Program – Tina D. submitted the Cuba Circulating Library Child Behavior Policy to the Village Board for their review due to children from their program being unattended in the library on many occasions.
- iv. October meeting – The next board meeting date needs to change due to the library being closed on October 12th. On a motion by Emily Z. and a second by Seamus the next meeting will be set for October 19, 2026 at 5:00. Motion passed.

14. Adjournment – On a motion by Melissa P. and seconded by Seamus C., the meeting was adjourned at 6:55. Motion passed.

RESOLUTION TO WITHDRAW FUNDS FROM ENDOWMENT AND RESTRICTED FUND

Cuba Circulating Library Board of Trustees

Date: 9/14/26

WHEREAS, the Board of Trustees has adopted an annual budget for the current fiscal year providing for withdrawals from the library's endowment and restricted fund accounts; and

WHEREAS, the Adams Memorial Fund is a donor-restricted fund designated for collection development purposes only; and

WHEREAS, the withdrawals described below are consistent with and provided for in that budget, and the Adams Memorial Fund withdrawal is consistent with its donor-restricted purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Cuba Circulating Library hereby authorizes the withdrawal of the following budgeted amounts:

Fund	Amount	Purpose
Endowment Fund	\$31,890.00	As budgeted, FY 2026 operating budget
Adams Memorial Fund	\$600.00	Collection development (per donor restriction), as budgeted FY 2026
Total	\$32,490.00	

BE IT FURTHER RESOLVED, that the Board confirms the Adams Memorial Fund withdrawal will be applied solely toward collection development in accordance with the donor's restriction; and

BE IT FURTHER RESOLVED, that the Library Treasurer and/or Library Director are authorized to execute any documents necessary to effectuate these withdrawals, and to transfer said funds to the library's operating account.

Moved by: Melissa Pingitore
Seconded by: Betsy Cashing

Vote:

- ☒ Approved unanimously
☐ Approved: ___ in favor, ___ opposed, ___ abstained
☐ Tabled / Not approved

Cuba Circulating Library Association

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
4003 School Income		302,884.00	302,884.00	100.00 %
4004 Local Lib Services Aid		1,815.00	1,815.00	100.00 %
4017 Memorials/Gifts	25,263.61	6,000.00	-19,263.61	-321.06 %
4018 Central Library Services Aid		450.00	450.00	100.00 %
4020 Meeting Room Fee	475.00	1,100.00	625.00	56.82 %
4100 Other Income	59.00		-59.00	
Book Replacement	155.30		-155.30	
Copies Income	1,634.60	2,600.00	965.40	37.13 %
Donation Box	682.50	2,000.00	1,317.50	65.88 %
Fines	91.95	300.00	208.05	69.35 %
Misc Income		0.00	0.00	
Total 4100 Other Income	2,623.35	4,900.00	2,276.65	46.46 %
4200 Restricted Funds Revenue	20,000.63		-20,000.63	
Adult Programs	242.80		-242.80	
Arts Grant	3,000.00	0.00	-3,000.00	
Childrens Programs	75.00		-75.00	
DFY Grant	2,200.00	2,000.00	-200.00	-10.00 %
Friends	5,200.00	5,000.00	-200.00	-4.00 %
Grant - STLS	442.99		-442.99	
Grants	2,000.00		-2,000.00	
Willday Grant	50.00		-50.00	
Total 4200 Restricted Funds Revenue	33,211.42	7,000.00	-26,211.42	-374.45 %
4500 Investment Income				
Dividend Income	8,818.46		-8,818.46	
Interest Income	1,976.12		-1,976.12	
Morgan Stanley				
Adams Memorial		600.00	600.00	100.00 %
Endowment Fund	75,000.00	31,890.00	-43,110.00	-135.18 %
Total Morgan Stanley	75,000.00	32,490.00	-42,510.00	-130.84 %
Realized Gain/Loss on Investments	143,499.76		-143,499.76	
Unrealized Gain/Loss on Investments	-79,053.84		79,053.84	
Total 4500 Investment Income	150,240.50	32,490.00	-117,750.50	-362.42 %
Budget Carryover		11,500.00	11,500.00	100.00 %
Total Revenue	\$211,813.88	\$368,139.00	\$156,325.12	42.46 %
GROSS PROFIT	\$211,813.88	\$368,139.00	\$156,325.12	42.46 %
Expenditures				
6100 Payroll Expenses				
6101 Wages	133,516.81	211,179.00	77,662.19	36.78 %
6102 Taxes	1,304.60		-1,304.60	
Payroll Tax	9,432.49	0.00	-9,432.49	
Payroll Tax FICA Employer		16,400.00	16,400.00	100.00 %

Cuba Circulating Library Association

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
SUTA	1,355.03	2,184.00	828.97	37.96 %
Total 6102 Taxes	12,092.12	18,584.00	6,491.88	34.93 %
6103 Employee Benefits				
Company Contributions				
Retirement	2,933.80	6,300.00	3,366.20	53.43 %
Total Company Contributions	2,933.80	6,300.00	3,366.20	53.43 %
Health Insurance	3,975.34	6,000.00	2,024.66	33.74 %
Total 6103 Employee Benefits	6,909.14	12,300.00	5,390.86	43.83 %
6105 Ins - Disability	1,238.95	1,125.00	-113.95	-10.13 %
6106 Background Expense	228.00	400.00	172.00	43.00 %
Total 6100 Payroll Expenses	153,985.02	243,588.00	89,602.98	36.78 %
6200 Library Materials				
6205 Books-J	2,973.89	5,500.00	2,526.11	45.93 %
6210 Books-A	6,295.98	8,500.00	2,204.02	25.93 %
6220 Serials	1,210.38	1,500.00	289.62	19.31 %
6230 Audio	599.47	800.00	200.53	25.07 %
6240 Equipment		0.00	0.00	
6250 Digital Books		0.00	0.00	
6260 DVD	1,057.16	1,500.00	442.84	29.52 %
6270 Video Games	371.54	1,000.00	628.46	62.85 %
6275 STLS Digital Collection	3,812.00	3,812.00	0.00	0.00 %
6280 Adult Programming	1,997.45	2,000.00	2.55	0.13 %
6285 Childrens Programming	1,170.96	1,500.00	329.04	21.94 %
6290 STLS cost share	12,067.94	12,631.00	563.06	4.46 %
Total 6200 Library Materials	31,556.77	38,743.00	7,186.23	18.55 %
6202 Book Replacement	39.63		-39.63	
6300 Restricted Fund Spending	49,490.62		-49,490.62	
6310 Arts Grant Expense	2,100.00		-2,100.00	
6320 Friends Expense	4,336.69		-4,336.69	
6350 Wilday Grant	903.43		-903.43	
6355 STLS Outreach	692.99		-692.99	
6360 DFY Grant	290.98	0.00	-290.98	
6368 Martin Grant	73.51		-73.51	
6370 Memorials & Gifts	3,924.15		-3,924.15	
6390 United Way Grant	1,275.12		-1,275.12	
Total 6300 Restricted Fund Spending	63,087.49	0.00	-63,087.49	
6410 Advertisement	95.14	200.00	104.86	52.43 %
6415 Bank fees	15.00	100.00	85.00	85.00 %
6420 Custodial supplies	417.96	1,200.00	782.04	65.17 %
6425 Discretionary Fund	403.98	1,000.00	596.02	59.60 %
6430 Insurance				
Ins - Liability Insurance		925.00	925.00	100.00 %

Cuba Circulating Library Association

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Ins - Property	8,306.18	8,052.00	-254.18	-3.16 %
Ins - Workman's Comp	71.00	2,231.00	2,160.00	96.82 %
Total 6430 Insurance	8,377.18	11,208.00	2,830.82	25.26 %
6440 Investment Fee	4,742.41		-4,742.41	
6445 Library supplies	1,155.15		-1,155.15	
Computer Equipment & Services	381.34	2,000.00	1,618.66	80.93 %
Library Equipment	790.46	2,300.00	1,509.54	65.63 %
Library Supplies	688.87	4,000.00	3,311.13	82.78 %
Total 6445 Library supplies	3,015.82	8,300.00	5,284.18	63.66 %
6447 Membership	1,298.00	1,500.00	202.00	13.47 %
6450 Postage	217.26	500.00	282.74	56.55 %
6455 Processing Fee	431.65	1,100.00	668.35	60.76 %
6460 Personal Protection Supplies	44.99	500.00	455.01	91.00 %
6465 Repairs/Building & Grounds	7,152.20	10,000.00	2,847.80	28.48 %
6470 Services		100.00	100.00	100.00 %
Alarm System - Doyle	1,517.32	2,300.00	782.68	34.03 %
Argentieries	170.00	350.00	180.00	51.43 %
Attorney	1,350.00	3,000.00	1,650.00	55.00 %
Audit	5,500.00	5,500.00	0.00	0.00 %
Bookkeeper	5,680.00	9,000.00	3,320.00	36.89 %
Computer Tech		0.00	0.00	
Copier Acme	649.56	1,000.00	350.44	35.04 %
Fire Extinguishers	95.00	200.00	105.00	52.50 %
Fire Place Clean	201.05	200.00	-1.05	-0.53 %
Gutters Cleaned		350.00	350.00	100.00 %
Hotspots	2,112.75	3,300.00	1,187.25	35.98 %
Patriot Microfilm		0.00	0.00	
Rug Shampoos		500.00	500.00	100.00 %
Tax Filing (990)		750.00	750.00	100.00 %
Water Softener	340.00	450.00	110.00	24.44 %
Window Cleaner	500.00	500.00	0.00	0.00 %
Total 6470 Services	18,115.68	27,500.00	9,384.32	34.12 %
6480 Train/conference	933.30	3,500.00	2,566.70	73.33 %
6485 Travel	1,194.16	4,500.00	3,305.84	73.46 %
6490 Utilities				
Electric	5,530.13	7,500.00	1,969.87	26.26 %
Extended Broadband	1,350.00	1,800.00	450.00	25.00 %
Fuel	2,317.51	4,000.00	1,682.49	42.06 %
Phone	949.00	1,400.00	451.00	32.21 %
Total 6490 Utilities	10,146.64	14,700.00	4,553.36	30.98 %
Total Expenditures	\$305,270.28	\$368,139.00	\$62,868.72	17.08 %
NET OPERATING REVENUE	\$ -93,456.40	\$0.00	\$93,456.40	0.00%

Cuba Circulating Library Association

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Other Revenue				
Gain on Sale of Equipment	2,221.81		-2,221.81	
Total Other Revenue	\$2,221.81	\$0.00	\$ -2,221.81	0.00%
NET OTHER REVENUE	\$2,221.81	\$0.00	\$ -2,221.81	0.00%
NET REVENUE	\$ -91,234.59	\$0.00	\$91,234.59	0.00%

Cuba Circulating Library Association

Statement of Activity

August 2026

	TOTAL	
	Aug 2026	Aug 2025 (PY)
Revenue		
4017 Memorials/Gifts	646.99	76.40
4020 Meeting Room Fee	25.00	
4100 Other Income	\$9.00	
Book Replacement	18.90	15.00
Copies Income	272.85	57.15
Donation Box	30.80	80.00
Fines	16.00	16.00
Misc Income		5.80
Total for 4100 Other Income	\$347.55	\$173.95
4200 Restricted Funds Revenue		\$100.00
Adult Programs	175.00	
Arts Grant		3,578.89
DFY Grant	2,200.00	
Manley Grant		4,000.00
Total for 4200 Restricted Funds Revenue	\$2,375.00	\$7,678.89
4500 Investment Income		
Dividend Income	892.37	796.12
Interest Income	63.20	23.15
Morgan Stanley		
Adams Memorial		500.00
Endowment Fund		28,326.91
Total for Morgan Stanley		\$28,826.91
Realized Gain/Loss on Investments		5,222.40
Unrealized Gain/Loss on Investments	14,273.60	9,136.06
Total for 4500 Investment Income	\$15,229.17	\$44,004.64
Total for Revenue	\$18,623.71	\$51,933.88
Gross Profit	\$18,623.71	\$51,933.88
Expenditures		
6100 Payroll Expenses		
6101 Wages	15,459.26	14,534.81
6102 Taxes	\$0.00	\$0.00
Payroll Tax	1,224.72	1,153.97
SUTA	71.56	67.35
Total for 6102 Taxes	\$1,296.28	\$1,221.32

Cuba Circulating Library Association

Statement of Activity

August 2026

	TOTAL	
	Aug 2026	Aug 2025 (PY)
6103 Employee Benefits		
Company Contributions		
Retirement	345.29	337.29
Total for Company Contributions	\$345.29	\$337.29
Health Insurance	500.00	500.00
Total for 6103 Employee Benefits	\$845.29	\$837.29
Total for 6100 Payroll Expenses	\$17,600.83	\$16,593.42
6200 Library Materials		
6205 Books-J	371.71	132.54
6210 Books-A	677.92	311.49
6230 Audio	20.43	182.76
6260 DVD	59.82	157.52
6270 Video Games		139.98
6280 Adult Programming	175.00	139.62
6285 Childrens Programming	91.91	121.64
Total for 6200 Library Materials	\$1,396.79	\$1,185.55
6202 Book Replacement		32.70
6300 Restricted Fund Spending	\$4,673.62	
6320 Friends Expense	153.77	449.87
6355 STLS Outreach		221.89
6360 DFY Grant	290.98	
6370 Memorials & Gifts	1,612.10	142.73
Total for 6300 Restricted Fund Spending	\$6,730.47	\$814.49
6410 Advertisement	13.00	
6415 Bank fees	5.00	5.00
6420 Custodial supplies	66.28	132.08
6440 Investment Fee	582.05	556.32
6445 Library supplies	\$93.86	\$502.50
Computer Equipment & Services	165.00	
Library Equipment		86.95
Total for 6445 Library supplies	\$258.86	\$589.45
6447 Membership		240.00
6450 Postage	-4.00	
6455 Processing Fee	56.42	23.76
6465 Repairs/Building & Grounds	23.63	
6470 Services		
Argentieries	51.00	17.00
Bookkeeper	710.00	675.00
Copier Acme	69.75	
Fire Extinguishers	95.00	
Hotspots	156.88	159.41

Cuba Circulating Library Association

Statement of Activity

August 2026

	TOTAL	
	Aug 2026	Aug 2025 (PY)
Water Softener		15.00
Total for 6470 Services	\$1,082.63	\$866.41
6480 Train/conference	139.30	-320.11
6485 Travel		42.63
6490 Utilities		
Electric	936.41	1,314.65
Fuel	268.00	263.00
Phone	50.00	50.00
Total for 6490 Utilities	\$1,254.41	\$1,627.65
Total for Expenditures	\$29,205.67	\$22,389.35
Net Operating Revenue	-\$10,581.96	\$29,544.53
Other Revenue		
Gain on Sale of Equipment	2,221.81	
Total for Other Revenue	\$2,221.81	
Net Other Revenue	\$2,221.81	
Net Revenue	-\$8,360.15	\$29,544.53

Cuba Circulating Library Association

Statement of Financial Position

As of Aug 31, 2026

	TOTAL	
	As of Aug 31, 2026	As of Aug 31, 2025 (PY)
Assets		
Current Assets		
Bank Accounts		
1020 Five Star	18,432.37	22,074.04
1080 Money Market	14,153.57	16,279.46
1090 Savings	0.00	0.00
Total for Bank Accounts	\$32,585.94	\$38,353.50
Accounts Receivable		
1500 Bequest receivable	0.00	0.00
Total for Accounts Receivable	\$0.00	\$0.00
Other Current Assets		
1300 Investments - cash	0.00	0.00
1303 Endowment Investment	\$0.00	\$0.00
Cash, BDP, and Money Market Fds	6,680.66	3,676.29
Cost of Securities	731,058.16	612,117.54
Unrealized Gain/Loss	17,170.12	79,220.31
Total for 1303 Endowment Investment	\$754,908.94	\$695,014.14
1306 Adams Mem Book Fund Investment	\$0.00	\$0.00
Cash, BDP, and Money Market Fds	165.59	96.88
Cost of Securities	20,472.06	16,276.16
Unrealized Gain/Loss	481.73	2,200.26
Total for 1306 Adams Mem Book Fund Investment	\$21,119.38	\$18,573.30
1400 Prepaid Fee	294.22	833.09
Grant Receivable	0.00	0.00
Payroll Refunds	0.00	
QuickBooks Tax Holding Account	538.87	
Repayment		
Christmas Gift Card	0.00	0.00
Travel Reimbursement	0.00	0.00
Total for Repayment	\$0.00	\$0.00
Total for Other Current Assets	\$776,861.41	\$714,420.53
Total for Current Assets	\$809,447.35	\$752,774.03
Fixed Assets		
1520 Building and equipment	\$1,346,028.30	\$1,103,618.73
Elevator Replacement	41,645.00	41,645.00
Total for 1520 Building and equipment	\$1,387,673.30	\$1,145,263.73
1525 A/D Building and equipment	-583,121.44	-534,255.44
1526 Capital Improvement	0.00	0.00
1530 Furniture and Fixtures	117,419.00	117,419.00
1535 A/D Furniture and Fixtures	-117,418.55	-116,542.55

Cuba Circulating Library Association

Statement of Financial Position

As of Aug 31, 2026

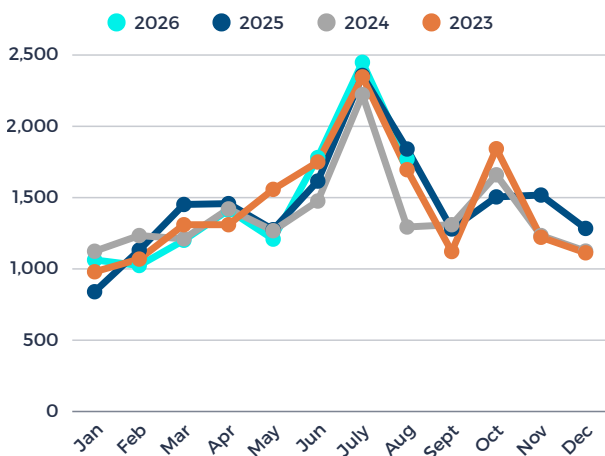
	TOTAL	
	As of Aug 31, 2026	As of Aug 31, 2025 (PY)
Land	46,763.00	46,763.00
Total for Fixed Assets	\$851,315.31	\$658,647.74
Other Assets		
1000 Friends Cash	0.00	0.00
Total for Other Assets	\$0.00	\$0.00
Total for Assets	\$1,660,762.66	\$1,411,421.77
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
2001 Accounts Payable	1,135.00	675.00
Total for Accounts Payable	\$1,135.00	\$675.00
Credit Cards		
5662 Bank Of America	0.00	0.00
Total for Credit Cards	\$0.00	\$0.00
Other Current Liabilities		
2100 Payroll Liabilities	\$0.00	-\$0.01
American Funds	0.00	0.00
Federal Taxes (941/944)	0.00	0.00
NYS Employment Taxes	0.00	0.00
NYS Income Tax	0.00	0.00
NYS Taxes	0.00	0.00
Payroll Liability	0.00	0.00
Payroll Tax Federal	0.00	0.00
Total for 2100 Payroll Liabilities	\$0.00	-\$0.01
Direct Deposit Payable	0.00	0.00
PPE Currant Liability	0.00	0.00
Total for Other Current Liabilities	\$0.00	-\$0.01
Total for Current Liabilities	\$1,135.00	\$674.99
Total for Liabilities	\$1,135.00	\$674.99
Equity		
3000 Opening Bal Equity	0.00	0.00
3500 Unrealized Gain/Loss on Inv	68,654.10	-32,877.00
3550 Realized Gain/Loss Equity	99,345.91	-118,826.91
3800 Restricted Fund	66,827.30	26,993.07
3900 Fund Balance	1,516,034.94	1,704,851.60
Net Revenue	-91,234.59	-169,393.98
Total for Equity	\$1,659,627.66	\$1,410,746.78
Total for Liabilities and Equity	\$1,660,762.66	\$1,411,421.77

Cuba Circulating Library

AUGUST 2026 DIRECTOR'S REPORT



Patron Visits



SUMMER READING

This summer was one of our busiest yet. The door count was high as was program attendance and library card sign ups. However, participation in our traditional "Summer Reading Program" was down this year. I advocate for counting success in "Summer Reading" in different ways beyond how many minutes a kid reported reading as part of the program. Parents may not take the time to log their kid's minutes or be motivated to officially sign up for Summer Reading. They are still spending multiple days at the library every week, hanging out with their friends, attending events, and telling us how much the library means to them. That's how we should count our success--how many smiles we saw throughout the summer instead of how many people registered for the official program.

PATRON NUMBERS

Our door count was **1,771** in August, a nice reprieve after a very busy July. Circulation was **2,978** which is a 7% increase from 2025. We added **24** new library cards (12 adult, 10 juvenile, and 2 online). We answered **97** reference questions in August. We held **21** adult programs and **13** kids programs.

32

Onsite Programs

582

Programs Attendees

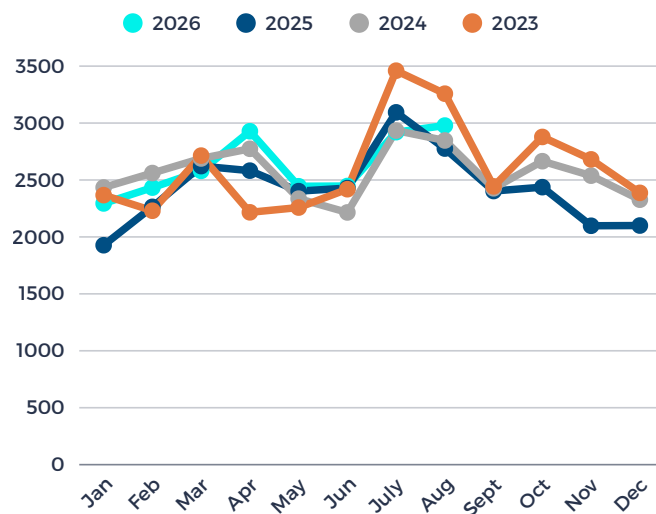
1

Outreach Visits

105

Outreach Attendees

Circulation



2920

Items checked out in July

793

eContent accessed in July

157

Public computer sessions in July

376

Holds filled in July

1027

Visits to website in July

2978

Items checked out in August

697

eContent accessed in August

98

Public computer sessions in August

320

Holds filled in August

3889

Visits to website in August

Grants

We received \$2200 for our 2026 NYS Department for Youth (DFY) grant. I submitted our application for our 2027 grant. These funds can be used for supplies, programming, and salary for staff that directly support youth.

I applied for \$2600 for a sensory shower to be added to the corner of the community room. Through our partnerships with Starbridge and BOCES, we regularly have children who get overstimulated during library programs. This will provide a quiet, off to the side space where they can feel enclosed and safe. I asked for \$1000 from the COSAC outreach mini-grant and \$1600 from the Allegany County Area Foundation. We have already received notification from ACAF that we've been awarded the \$1600. COSAC grant recipients will be notified in late October.

We were notified that will be receiving \$5000 from the Manley grant to purchase three new staff computers. These will replace two circ and one office computer that were purchased nine years ago.

This is a total of \$8,800 in grant funds awarded in August.

Buildings & Grounds

InTandem cleaned the carpets on both levels, stripped and waxed the VCT floors, and steam cleaned the tile floors. We also had Orkin exterminators come out to get rid of a yellow jacket nest that was in the raised flower bed next to the benches.

Shake on the Lake

Shake on the Lake was a roaring success. There were 95 people in attendance and I heard from several people how much they enjoyed. One person showed up to The Palmer expecting Music on the Lawn and stayed to see what the show was all about. The next day she told me that although she had never seen a Shakespeare play before, she was so entertained that she would see it again that very night if it were possible. We will certainly bring them back again next year.

Community Partners

Cherilyn and I initiated a meeting with Kim Strauser, Ann Weaver, and Jon Chaffee from the Allegany Council on Alcoholism and Substance Abuse (ACASA). We were joined by Dustin Burch and one of his officer from the Cuba Police Department, as well as Emily Owczarzak, the Clinical Services Director from Cuba Hospital. This meeting was to address the concerned community members voiced in the library's community survey regarding drug use and abuse.

ACASA has assisted Jones Hospital obtain a MATTERS vending machine, which dispenses free, anonymous narcan, as well as fentanyl and xylazine test strips. There is one machine left through this grant funded program and Cuba Hospital appears to be willing to allow installation of the machine on their grounds. Everyone in the meeting saw the importance of the collaboration, and we left with several good ideas for how the library can support the community in this challenge.

Upcoming Programs

- Sept. 22 @ 6:30 Death Cafe with Kimberly Lamendola
- Sept. 26 @ 8-4 DEC Hunters' Safety Course with Mose Yoder
- Sept. 28 @ 6:00 Basic Life Support with Linda Botens
- Sept. 30 @ 6:30 Mead Making with Erica Moses
- Oct. 3 @ 10:00 Fairy Mirrors craft with Shauna
- Oct. 3 @ 1:00 Know Your Vote with the League of Women Voters
- Oct. 10 @ 10:00 Leather Medallions with Clifford Redeye
- Oct. 15 @ 6:30 Hauntings of the Hinsdale House by Daniel Klaes
- Oct. 19 @ 6:30 Intro to Zines with Kyla Tronetti

The library will be closed for a half day on **Tuesday, Sept. 29** for our annual staff development day. We will open at 3:00 p.m.