

**Cuba Circulating Library
Board of Trustees Monthly Meeting Minutes
Monday, November 8, 2021**

Present: Faith Stewart, Tracy Knavel, Sara Talbot, Marsha Long, Brad Weaver, Trisia Young, Tom Donahue, Lionel Legry, Lynn Fulmer

Absent: Sharry Semans, Wendy Sprague, Lin Assink

Also Present: Tina Dalton, Cherilyn Wise, Shauna Comes, Pat Ash

Call to Order: The meeting was called to order by Faith Stewart at 5:28 pm.

Public Comment: None

Friends Report: Mix & Match Cookie Sale and Flash Book Sale will be on December 4 for Small Town Christmas. They're working on their budget. After talking with Dustin Quinn with the County Health Dept, they have the go-ahead for Cheers, Cheese and Chocolate set for the 1st Friday in June.

Minutes of the October Meeting: Trisia Young moved to accept the Minutes of the October Meeting. Sara Talbot seconded the motion, and the motion passed.

Treasurer's Report: Marsha provided detailed information regarding the Statements of the Accounts. She mentioned that everything is up to date. Tracy Knavel moved to accept the report and Lionel Legry seconded it and the motion was passed.

Director's Report: Tina reviewed her report and gave details of the upcoming Open House to be held on November 16. She spoke of attending a Town Hall meeting with Senator Borrello and Assemblyman Giglio and having the opportunity to ask about their efforts toward expanding broadband access. Tina also was invited to Cuba's Current Topic Club and they are very happy with what's going on at the library. Cherilyn and Shauna also reported on a couple of their seminars they attended at the Association of Rural and Small Libraries Conference. Cherilyn is pleased that she's already doing things with STEAM and Shauna was drawn to a program about Poverty & Privilege (not necessarily monetary).

Committee Reports:

Finance: Marsha spoke with Morgan Stanley and it was mentioned that we may want to think about moving money ahead of time to cover the Children's Area improvements. It was mentioned that we take possibly \$75,000 out so we don't lose it when/if the market drops. It will be discussed at the December meeting after plans for the Children's Area are more developed. It was also mentioned that there was a very generous donor who prefers to stay anonymous that gave \$4000 towards the flood fund.

Building and Grounds: Lynn stated that the landscaping is finally done!! The remaining balance is \$1900 for a total of \$5400. He will replace anything that doesn't make it through the first year. We set

a date to put up Christmas decorations... Monday, December 22 at 5:00.

Personnel: No report

Acquisitions/Gallery: No report, but we like the current display of paintings.

Planning: Marsha discussed having \$2000 added to the budget to help cover expenses during the 150th anniversary celebrations. She also spoke of the library's mission statement. Marsha promoted the classes/sessions from STLS. Get involved!

Technology: No report

Nominating committee: There are 4 trustees that were asked to stay on the board for another 3-yr. Term. Lionel Legry, Tracy Knavel and Sara Talbot will start a new term. Tom Donahue will decide soon.

Unfinished Business:

1. Flood Insurance: Lee James added an enhancement endorsement to our policy... \$100,000 for \$25. After much discussion, trustees felt more information is needed. Trustees had some questions about this coverage, and asked Tina to research the matter further.

2. Continuing Education: See Marsha's comments under Planning.

3. Tax Referendum: tabled discussion for next month's meeting

4. 2022 Budget: tabled discussion for next month's meeting

1. 2022 staff rate of pay: tabled discussion for next month's meeting

New Business:

1. Meeting with the Rushford Board: Faith Stewart, Brad Weaver, and Sara Talbot volunteered to join Tina when they meet with the Rushford Library's Board President, Linda Mills Woolsey, set for December 6.

2. Donor Plaque: Tina had presented a couple of ideas to recognize the many generous donors toward the flood recovery fund. Lynn was concerned they were too expensive and other ideas should be investigated. It was tabled.

Brad Weaver made a motion to adjourn the meeting. Marsha Long seconded the motion, and the motion passed. Meeting adjourned at 7:25 pm.

Respectfully submitted:

Lynn Fulmer, secretary pro tem