

**Cuba Circulation Library
Board of Trustees Monthly Meeting Minutes
Monday, January 10, 2022**

Present: Faith Stewart, Sharry Semans, Lin Assink, Lynn Fulmer, Sara Talbot, Marsha Long, Lionel Legry, Thomas Donahue, Bradley Weaver, Wendy Sprague and Tracy Knavel

Absent: Trisia Young

Also Present: Tina Dalton, and Pat Ash (Friends)

Call to Order: The meeting was called to order by Faith Stewart at 5:35 PM.

Public Comment: No

Friends Report: Pat Ash reported there will be a June book sale. She also requested that one of our Trustees attend the Friend's February 1st meeting to explain about the tax referendum. Faith volunteered. She also announced that plans for Cheers, Cheese, and Chocolate are moving forward. The date for this event is set for Friday, June 3, 2022.

Minutes of Previous Meeting: Lin Assink moved to accept the minutes of the December meeting. Marsha Long seconded the motion, and the motion passed.

Financial Officer's Report: Marsha provided detailed information regarding the Statements of Activities. No one had any questions or input. A motion was made by Lynn Fulmer to accept the reports. Wendy Sprague seconded the motion, and the motion passed.

Director's Report: Tina reviewed her report and commented on Cherilyn's report. She advised we would be handing out Covid test kits tomorrow, and requested volunteers. She also reiterated that we now have hearing assistive devices courtesy of a mini-grant from STLS. Tina feels that, generally, things are going well.

Committee Reports:

Planning: Marsha scheduled a meeting for January 19 at 1:00 PM. At that time, among other things, Marsha would like to review to review our Long-Range Plan.

Finance: Marsha indicated our investments actually made money last month, and we had a yearly increase of approximately \$152,000. We again discussed withdrawing some of the money, depositing it into a more accessible account, and earmarking it for special projects, such as the remodeling of the children's area. A motion was made by Marsha to move \$75,000 from the Endowment Account to a cash account with Morgan Stanley, the money to be earmarked for the renovation of the children's area. Lynn Fulmer seconded the motion, and the motion passed.

Marsha and Tina then explained about our financial policy requiring that any donation over \$99 went into our Endowment Account. They further explained that, if we were able to use future donations up to \$250, (which donation did not have specified requirement from the donor), toward this year's anniversary celebration, it would help a great deal with our expenses. After some discussion, a motion was made by Lynn Fulmer to use any donation with no specified requirement by the donor, up to the

amount of \$250, to be used toward the anniversary celebration, and to all include all donations up to October 31, 2022. The motion was seconded by Brad Weaver, and the motion passed.

Building and Grounds: Lynn indicated that David Wise gave her a report regarding repairs/maintenance. She indicated David redid some trim, put backing on some of the DVD shelves, and treated and waxed some of the tables. Bob Gleason is fixing the squeaky chairs. Austin fixed the side door. Marty will be back to finish up the “punch list” resulting from his remodel of the downstairs.

Work on the book room will be starting soon.

Personnel: No report

Technology: No report.

Liaison with Friends: Faith asked that at least one person from the committee attend the Friend’s meetings.

Education: Sharry indicated they would be meeting soon.

Ad hoc Committees:

- 1. Children’s Area Renovation:** Tina indicated she has sent letters to architects and she is getting some responses.
- 2. Anniversary:** Tina indicated the flyer/newsletter is out for printing.
- 3. Tax Referendum:** Though there is no formal committee appointed, it appears that Faith, Marsha, Tom and Tina will be meeting with Brian Hildreth on January 13 for continued discussions.

In addition, Tina has been talking with the Rushford Library Director, and it has been agreed that Cuba and Rushford libraries will send a letter to the school requesting a joint ballot.

Tina has talked to the Town Supervisor and Village Mayor advising them of our tax referendum request and requested their assistance in advocating for us. Both have agreed to help.

Unfinished Business: None.

New Business:

- 1. Tax Cap Resolution:** Faith read the following resolution:

RESOLUTION RE TAX LEVY INCREASE

WHEREAS, the Cuba Circulating Library approved its 2022 Budget at its Board of Trustees Meeting held on December 13, 2021, and

WHEREAS, the adoption of this 2022 budget for the Cuba Circulating Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

WHEREAS, General Municipal Law Section 3-c expressly permits the Board of Trustees to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

RESOLVED, that the Board of Trustees of the Cuba Circulating Library voted and approved to exceed the tax levy limit for 2022 by at least the sixty percent of the Board of Trustees as required by state law on January 10, 2022.

A motion was made by Brad Weaver and seconded by Lin Assink to approve this Resolution. The motion passed.

- 2. Board Evaluation:** We discussed the items on an Evaluation Form which had previously been sent to us. After discussion, the general consensus is that we are doing pretty well. One of the issues we are going to address is updating our mission statement.

Sara made a motion to adjourn the meeting. Tracy seconded the motion, and the motion passed. Meeting adjourned at 6:35 P.

Respectfully submitted:

Sharry Semans, Secretary