Present: Sharry Semans, Lin Assink, Lynn Fulmer, Wendy Sprague, Faith Stewart, Thomas Donahue, Lionel Legry, and Marsha Long

Absent: Tracy Knavel, Bradley Weaver and Sara Talbot

Also Present: Tina Dalton

Call to Order: Faith Stewart called the meeting to order at 5:30 PM.

Public Comment: None

Friends Report: Tina read an email from Pat Ash re upcoming events. Tina also announced that Pat’s father had passed. A motion was made by Lynn Fulmer for the Trustees to purchase a book as a memorial for Pat’s father. The motion was seconded by Lin Assink, and passed unanimously. Tina will do so.

Minutes of Previous Meeting: Lin Assink moved to accept the minutes of the August meeting. Lynn Fulmer seconded the motion, and the motion passed unanimously.

Financial Officer’s Report: Marsha Long reviewed the statements. A motion was made by Lynn Fulmer to accept the Statement of Activity, Budget vs. Actuals and Statement of Financial Position furnished by Marsha. Lin Assink seconded the motion, and the motion passed unanimously. The documents are attached.

Correspondence Secretary: Lynn read a letter regarding information about the annual NYLA conference in Saratoga Springs. Tina Dalton and Shauna Comes will be attending the seminar.

Director’s Report: Tina reviewed her report, which is attached. She also reviewed Cherilyn’s report, which is attached.

Committee Reports:

Planning: No report.

Finance: Marsha remarked that accounts were down a little because of the market. She also stated the Committee would be meeting in the near future.

Building and Grounds: A report from David Wagner is attached.

Personnel: Faith indicated the Committee would be meeting in the near future.

Technology: Lionel indicated we have new computers. Lionel also indicated that the Heritage Sign was going to be installed in the near future. He passed around a picture showing what would be on the sign.

Liaison with Friends: Wendy indicated all was okay.

Education: Sharry again encouraged Trustees to complete the sexual harassment course and complete paperwork. Sharry asked how to get money into the budget for future education needs of the Trustees,
and to also include money for the retreat. Marsha indicated the Committee should come up with a number and ask for it so it could be included in the budget.

Ad hoc Committees:

1. **Children’s Area Renovation**: The final contract with the Architect is attached. A motion was made by Lionel for the board to accept the document. The motion was seconded by Marsha, and passed unanimously. Faith will sign the contract and Tina will process it accordingly.
2. **Anniversary**: Lynn indicated the Soiree has been scheduled for October 9.
3. **Disaster Plan**: Sharry indicated the Committee would be meeting in the near future.

Unfinished Business:

1. **Architect’s Contract**: See above.
2. **Parking**: Tina showed a sign indicating the parking space outside the library is for library patrons only. The Village will take the sign under consideration at their next meeting. Once it is authorized by the Village, we will pay the required $60 to have it made. The Village will install it.

New Business:

1. **Trustee Retreat**: After a brief discussion, the information in the attached report was agreed to. The Committee will meet before the end of the year to finalize.
2. **Trustee Resignation**: Sara Talbot resigned a few weeks ago by notification to Faith. Faith indicated to her that we appreciated her past services, and wished her the best. Of course, we would welcome her back with open arms if she has the ability or opportunity to return. It was also determined that, at this time, we will not elect anyone for the office of Vice President now, but wait until our Annual Meeting.
3. **Nominating Committee**: Faith appointed Wendy Sprague, Lin Assink, and Tracy Knavel to form a Nominating Committee. They will search for at least one Trustee, and prepare a slate of officers by our November meeting.
4. **VR Policy**: Tina furnished a proposed policy and waiver for our new VR equipment. Lynn Fulmer motioned to adopt the VR Policy and Waiver. The motion was seconded by Lionel, and passed unanimously. The VR Policy and Waiver are attached.
5. **Markerspace Policy**: Tina furnished us with a proposed Markerspace Policy. After some discussion and clarification, Marsha moved to adopt the Policy. Wendy seconded the motion, and the motion passed unanimously. A copy of the Markerspace Policy is attached.
6. **October Trustee Meeting**: Since the next Trustee meeting is scheduled for Columbus Day, a motion was made by Tom Donahue to cancel the October Trustee meeting. Lynn seconded the motion, and the motion passed unanimously. Therefore, our next meeting will be November 14, 2022.

A motion was made by Lynn to adjourn. Faith seconded the motion, which passed unanimously. Meeting adjourned at 6:35 PM.

Respectfully submitted:

Sharry Semans, Secretary