

**Cuba Circulating Library  
Board of Trustees Monthly Meeting Minutes  
Monday, December 11, 2023  
Palmer Opera House**

**Present:** Lin Assink, Tom Donahue, Denean Emerson, Lionel Legry, Jill Schwab, Wendy Sprague, Sharry Semans, Faith Stewart, and Brad Weaver

**Also Present:** Tina Dalton, Pat Ash, 240 community members

**Call to Order:** Faith called the meeting to order at 6:04 PM.

**Public Comments:** On a motion made by Tom and seconded by Lionel, the 15-minute public comment period was waived for this meeting only to allow for the number of persons signed up for commentary to have the time (3:00 minutes) to address the board.

On, November 18<sup>th</sup>, 2023, a patron of the Cuba Circulating Library filed a Statement of Concern regarding Library resources. This is a process which allows library patrons to share expressions of opinions concerning library materials selected or not selected for the library's collection. After receiving the completed form, the Library Director, and the Library Board, as needed, review the concerns to reach a conclusion regarding the suitability of the material for the Cuba Library's collection. During this process, the item(s) in question remain in the library's collection.

The specific items of concern are: 1. This Book is Gay by Juno Dawson; "The LGBTQ section of Teen books (books for teens)"; and 3. "I would like to see the library review every one of their teen books for content [not suitable for teenage children] and remove them." The patron has asked that these books be moved from the teen section to the adult section of the library.

"This Book is Gay, is a dating and sex education guide for LGBTQ+ teens. It is written specifically for ages 14-17. It has been in the Cuba Library's collection since 2015 and has been checked out 25 times. The Cuba Library does not have an "LGBTQ section of Teen Books." We have books throughout our teen fiction and nonfiction section that feature LGBTQ characters and address issues that affect the lives of these teens, Moving the challenged book and other LGBTQ-related titles for teens to the adult section would be a form of censorship.

Board President Faith Stewart welcomed the public to the venue, outlined the issues for comment, and set expectations for civil discourse for the speakers and the non-speakers alike.

Public commentary began at 6:08 PM and concluded at 7:51 PM. Thirty members of the public spoke during the public comments section of the meeting.

The Board President reminded the public that this was the only time we would be entertaining concerns on this book during the public comment section of the monthly board meetings.

A ten-minute break for those not wishing to attend the remainder of the meeting to depart the venue was initiated.

**Friends' Report:** Pat Ash gave her report on the Friends of the Library activity. The Small-Time Christmas book sale broke records.

**Minutes of the Previous Meeting:** Minutes of the November meeting was approved on a motion by Lin and a second by Wendy.

**Financial Officer's Report:** (See attached.) Tom moved that the report be accepted. Wendy seconded and the report was approved.

**Corresponding Secretary's Report:** Letter of thanks and support from the Almond Library Board, two letters of community support and one of complaint.

**Director's Report:** (See attached.) Tina summarized the report.

### **Committee Reports**

**Planning:** Nothing to report.

**Finance:** Nothing to report.

**Building and Grounds:** Nothing to report

**Personnel:** A request was made to provide Cuba Library staff with gift cards in appreciation of their work throughout the year. Tom asked if using library money in this fashion is legal and affirmation of that was provided. A motion made by Brad and seconded by Jill and was approved unanimously/enthusiastically by the board.

**Technology:** Nothing to report.

**Liaison with Friends:** Nothing to report.

**Education:** Sharry is completing her term of service at the end of the month.

### **Ad hoc Committees**

**Children's Area Renovation:** Lights have been replaced in the juv and teen areas. The trim around the stage is awaiting repair once again.

### **Unfinished Business**

#### **i. 2024 Budget**

##### **1. 2024 Endowment withdrawal**

a) On a motion by Lin and seconded by Lionel the board approved version B of the 2024 Budget that does not exceed the tax cap but will keep the deficit.

b) On a motion from Lin and seconded by Denean, the board voted to accept Version B of the 2024 Budget with respect to the endowment.

**2. 2024 Staff Rate of Pay** – On a motion from Tom and seconded by Sharry the board voted to approve the Staff Rate of Pay.

**New Business**

- i.** Community Room Use – The Village of Cuba has requested use of the community room for their monthly meetings on the third Monday of the month.
- ii.** Nomination of 2024 Board Member – Lauren Mosgrove was nominated to serve on the Board of Trustees on a motion by Sharry and seconded by Lin. The Board approved the appointment.
- iii.** Insurance Policy Changes – We are awaiting to hear from Lee regarding changes in the policy.
- iv.** Resignation & Re-hire – Janet is retiring after 43 years at the Library. After her resignation from full time employment, she wishes to be added to the sub list. A motion to accept her resignation and re-hire in a substitute position was made by Faith, seconded by Lionel and approved by the board.

**Executive Session, as needed** - Not needed.

**Adjournment:** A motion to adjourn the meeting was made by Lionel and seconded by Sharry at 8:22 PM. The motion was approved.

**Report submitted:** Brad Weaver, Secretary

# Cuba Circulating Library Association

## Budget vs. Actuals

January - November, 2023

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Revenue</b>				
4003 School Income	231,846.00	231,846.00	0.00	0.00 %
4004 Local Lib Services Aid	1,675.00	1,675.00	0.00	0.00 %
4017 Memorials/Gifts	7,525.95		-7,525.95	
4019 Refunds/Reimb	985.99		-985.99	
4020 Meeting Room Fee	1,210.00	750.00	-460.00	-61.33 %
4100 Other Income				
Arts	630.00		-630.00	
Book Replacement	179.99		-179.99	
Copies Income	2,376.77	2,000.00	-376.77	-18.84 %
Donation Box	3,011.52	400.00	-2,611.52	-652.88 %
Fines	229.40	200.00	-29.40	-14.70 %
Misc Income	363.43	400.00	36.57	9.14 %
<b>Total 4100 Other Income</b>	<b>6,791.11</b>	<b>3,000.00</b>	<b>-3,791.11</b>	<b>-126.37 %</b>
4200 Restricted Funds Revenue				
Adult Programs	350.00		-350.00	
Arts Grant	4,010.00		-4,010.00	
DFY Grant	1,435.00		-1,435.00	
Friends	3,105.56	2,000.00	-1,105.56	-55.28 %
Grants	6,207.22		-6,207.22	
Lions Club Grant	500.00		-500.00	
Manley Grant	3,700.00		-3,700.00	
United Way	3,687.50		-3,687.50	
<b>Total 4200 Restricted Funds Revenue</b>	<b>22,995.28</b>	<b>2,000.00</b>	<b>-20,995.28</b>	<b>-1,049.76 %</b>
4500 Investment Income				
Capital Gains Distribution	0.00		0.00	
Dividend Income	13,727.36		-13,727.36	
Interest Income	320.99		-320.99	
Morgan Stanley				
Adams Memorial		500.00	500.00	100.00 %
Endowment Fund	290,723.00	25,723.00	-265,000.00	-1,030.21 %
<b>Total Morgan Stanley</b>	<b>290,723.00</b>	<b>26,223.00</b>	<b>-264,500.00</b>	<b>-1,008.66 %</b>
<b>Total 4500 Investment Income</b>	<b>304,771.35</b>	<b>26,223.00</b>	<b>-278,548.35</b>	<b>-1,062.23 %</b>
Budget Carryover		31,978.00	31,978.00	100.00 %
<b>Total Revenue</b>	<b>\$577,800.68</b>	<b>\$297,472.00</b>	<b>\$ -280,328.68</b>	<b>-94.24 %</b>
<b>GROSS PROFIT</b>	<b>\$577,800.68</b>	<b>\$297,472.00</b>	<b>\$ -280,328.68</b>	<b>-94.24 %</b>
<b>Expenditures</b>				
6100 Payroll Expenses				
6101 Wages	158,280.38	172,687.00	14,406.62	8.34 %
6102 Taxes	13,818.60		-13,818.60	
Payroll Tax		13,171.00	13,171.00	100.00 %
SUTA		2,310.00	2,310.00	100.00 %

# Cuba Circulating Library Association

## Budget vs. Actuals

January - November, 2023

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Total 6102 Taxes</b>	<b>13,818.60</b>	<b>15,481.00</b>	<b>1,662.40</b>	<b>10.74 %</b>
6103 Employee Benefits				
Company Contributions				
Retirement	4,531.31	5,500.00	968.69	17.61 %
<b>Total Company Contributions</b>	<b>4,531.31</b>	<b>5,500.00</b>	<b>968.69</b>	<b>17.61 %</b>
Health Insurance	500.00	500.00	0.00	0.00 %
<b>Total 6103 Employee Benefits</b>	<b>5,031.31</b>	<b>6,000.00</b>	<b>968.69</b>	<b>16.14 %</b>
6105 Ins - Disability		1,060.00	1,060.00	100.00 %
<b>Total 6100 Payroll Expenses</b>	<b>177,130.29</b>	<b>195,228.00</b>	<b>18,097.71</b>	<b>9.27 %</b>
6200 Library Materials				
6205 Books-J	3,702.26	4,500.00	797.74	17.73 %
6210 Books-A	6,380.40	7,500.00	1,119.60	14.93 %
6220 Serials	1,226.98	1,300.00	73.02	5.62 %
6230 Audio	849.22	1,000.00	150.78	15.08 %
6240 Equipment	661.20	500.00	-161.20	-32.24 %
6250 Digital Books	3,557.00	3,557.00	0.00	0.00 %
6260 DVD	1,585.59	1,500.00	-85.59	-5.71 %
6270 Video Games	759.10	1,000.00	240.90	24.09 %
6280 Adult Programming	2,667.01	1,200.00	-1,467.01	-122.25 %
6285 Childrens Programming	782.55	1,200.00	417.45	34.79 %
6290 STLS cost share	10,774.00	10,774.00	0.00	0.00 %
<b>Total 6200 Library Materials</b>	<b>32,945.31</b>	<b>34,031.00</b>	<b>1,085.69</b>	<b>3.19 %</b>
6202 Book Replacement	35.47		-35.47	
6300 Restricted Fund Spending	275.00		-275.00	
6310 Arts Grant Expense	5,021.12		-5,021.12	
6320 Friends Expense	2,549.49		-2,549.49	
6330 Manley Grant expense	524.71		-524.71	
6345 Lions Club Grant	466.84		-466.84	
6350 Wilday Grant	1,658.66		-1,658.66	
6355 STLS Outreach	920.00		-920.00	
6360 DFY Grant	896.66		-896.66	
6365 ARPA Grant	3,869.29		-3,869.29	
6370 Memorials & Gifts	4,374.97		-4,374.97	
6390 United Way Grant	7,981.00		-7,981.00	
<b>Total 6300 Restricted Fund Spending</b>	<b>28,537.74</b>		<b>-28,537.74</b>	
6410 Advertisement	1,171.90	350.00	-821.90	-234.83 %
6415 Bank fees	0.00	100.00	100.00	100.00 %
6420 Custodial supplies	766.28	700.00	-66.28	-9.47 %
6425 Discretionary Fund	777.87	500.00	-277.87	-55.57 %
6430 Insurance	878.00		-878.00	
Ins - Liability Insurance		878.00	878.00	100.00 %
Ins - Property	6,198.06	6,195.00	-3.06	-0.05 %

# Cuba Circulating Library Association

## Budget vs. Actuals

January - November, 2023

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Ins - Workman's Comp	2,007.00	1,190.00	-817.00	-68.66 %
<b>Total 6430 Insurance</b>	<b>9,083.06</b>	<b>8,263.00</b>	<b>-820.06</b>	<b>-9.92 %</b>
6435 Interest Expense	28.78		-28.78	
6445 Library supplies	3,341.38	3,600.00	258.62	7.18 %
Library Equipment	993.35	1,000.00	6.65	0.67 %
<b>Total 6445 Library supplies</b>	<b>4,334.73</b>	<b>4,600.00</b>	<b>265.27</b>	<b>5.77 %</b>
6447 Membership	671.00	600.00	-71.00	-11.83 %
6450 Postage	236.34	200.00	-36.34	-18.17 %
6455 Processing Fee	718.44	500.00	-218.44	-43.69 %
6460 Personal Protection Supplies	51.24	300.00	248.76	82.92 %
6465 Repairs/Building & Grounds	15,565.85	7,000.00	-8,565.85	-122.37 %
6470 Services		649.00	649.00	100.00 %
Alarm System - Doyle	1,217.36	850.00	-367.36	-43.22 %
Argentieries	288.00	300.00	12.00	4.00 %
Attorney	3,775.00	3,000.00	-775.00	-25.83 %
Audit	2,750.00	2,750.00	0.00	0.00 %
Bookkeeper	7,425.00	8,100.00	675.00	8.33 %
Computer Tech	604.76	900.00	295.24	32.80 %
Copier Acme	1,007.18	2,500.00	1,492.82	59.71 %
Fire Extinguishers	48.00	56.00	8.00	14.29 %
Fire Place Clean	193.85	200.00	6.15	3.08 %
Hotspots	2,449.84	3,000.00	550.16	18.34 %
Parking Lot Maint		250.00	250.00	100.00 %
Patriot Microfilm	495.00	495.00	0.00	0.00 %
Payroll Processing	71.02		-71.02	
Rug Shampoos	420.00	250.00	-170.00	-68.00 %
Tax Filing (990)	750.00	750.00	0.00	0.00 %
Water Softener	370.78	250.00	-120.78	-48.31 %
Window Cleaner		450.00	450.00	100.00 %
<b>Total 6470 Services</b>	<b>21,865.79</b>	<b>24,750.00</b>	<b>2,884.21</b>	<b>11.65 %</b>
6480 Train/conference	1,040.00	1,500.00	460.00	30.67 %
6485 Travel	2,867.96	1,500.00	-1,367.96	-91.20 %
6490 Utilities				
Electric	5,657.60	9,000.00	3,342.40	37.14 %
Extended Broadband	1,350.00	1,800.00	450.00	25.00 %
Fuel	2,557.27	5,300.00	2,742.73	51.75 %
Phone	1,380.74	1,250.00	-130.74	-10.46 %
<b>Total 6490 Utilities</b>	<b>10,945.61</b>	<b>17,350.00</b>	<b>6,404.39</b>	<b>36.91 %</b>
6520 Dairy Days Float	125.00		-125.00	
Ask Accountant	0.00		0.00	
<b>Total Expenditures</b>	<b>\$308,898.66</b>	<b>\$297,472.00</b>	<b>\$ -11,426.66</b>	<b>-3.84 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$268,902.02</b>	<b>\$0.00</b>	<b>\$ -268,902.02</b>	<b>0.00%</b>

# Cuba Circulating Library Association

## Budget vs. Actuals

January - November, 2023

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Other Expenditures				
Children's Area Remodel (Net)				
Children's Area Remodel Donations	-58,167.58		58,167.58	
Children's Area Remodel Expenses	224,170.49		-224,170.49	
Children's Area Remodel Funds	-124,193.00		124,193.00	
<b>Total Children's Area Remodel (Net)</b>	<b>41,809.91</b>		<b>-41,809.91</b>	
<b>Total Other Expenditures</b>	<b>\$41,809.91</b>	<b>\$0.00</b>	<b>\$ -41,809.91</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$ -41,809.91</b>	<b>\$0.00</b>	<b>\$41,809.91</b>	<b>0.00%</b>
NET REVENUE	<b>\$227,092.11</b>	<b>\$0.00</b>	<b>\$ -227,092.11</b>	<b>0.00%</b>

# Cuba Circulating Library Association

## Statement of Activity

November 2023

	TOTAL	
	NOV 2023	NOV 2022 (PY)
Revenue		
4003 School Income	231,846.00	
4017 Memorials/Gifts	563.00	548.59
4020 Meeting Room Fee	175.00	
4100 Other Income		
Arts	25.00	
Book Replacement		10.00
Copies Income	130.25	217.50
Donation Box	15.00	109.05
Fines	16.00	4.00
Misc Income	13.85	15.85
<b>Total 4100 Other Income</b>	<b>200.10</b>	<b>356.40</b>
4200 Restricted Funds Revenue		
Grant - STLS		920.00
Wilday Grant		1,000.00
<b>Total 4200 Restricted Funds Revenue</b>		<b>1,920.00</b>
4500 Investment Income		
Dividend Income	171.94	102.41
Interest Income	182.70	0.06
<b>Total 4500 Investment Income</b>	<b>354.64</b>	<b>102.47</b>
<b>Total Revenue</b>	<b>\$233,138.74</b>	<b>\$2,927.46</b>
GROSS PROFIT	<b>\$233,138.74</b>	<b>\$2,927.46</b>
Expenditures		
6100 Payroll Expenses		
6101 Wages	20,131.72	18,136.56
6102 Taxes	1,561.11	1,462.03
6103 Employee Benefits		
Company Contributions		
Retirement	574.92	530.00
<b>Total Company Contributions</b>	<b>574.92</b>	<b>530.00</b>
<b>Total 6103 Employee Benefits</b>	<b>574.92</b>	<b>530.00</b>
<b>Total 6100 Payroll Expenses</b>	<b>22,267.75</b>	<b>20,128.59</b>
6200 Library Materials		
6205 Books-J	431.76	542.18
6210 Books-A	608.56	954.29
6220 Serials	258.00	
6230 Audio		256.99
6260 DVD	184.68	474.10
6270 Video Games	129.00	327.74



# Cuba Circulating Library Association

## Statement of Activity

November 2023

	TOTAL	
	NOV 2023	NOV 2022 (PY)
6280 Adult Programming	79.97	
6285 Childrens Programming	15.50	
<b>Total 6200 Library Materials</b>	<b>1,707.47</b>	<b>2,555.30</b>
6202 Book Replacement	13.05	
6300 Restricted Fund Spending		
6310 Arts Grant Expense	200.00	
6320 Friends Expense	1,102.27	
6330 Manley Grant expense		173.51
6360 DFY Grant	479.70	
6370 Memorials & Gifts	488.95	525.68
6390 United Way Grant		383.30
<b>Total 6300 Restricted Fund Spending</b>	<b>2,270.92</b>	<b>1,082.49</b>
6410 Advertisement	385.99	
6415 Bank fees		5.00
6420 Custodial supplies	70.33	9.13
6425 Discretionary Fund	215.54	
6430 Insurance	878.00	
6445 Library supplies	92.03	93.59
6450 Postage		18.80
6455 Processing Fee	98.20	76.05
6465 Repairs/Building & Grounds	78.32	
6470 Services		
Alarm System - Doyle	474.84	
Argentieries	24.00	24.00
Bookkeeper	675.00	600.00
Computer Tech	-120.00	
Fire Place Clean	193.85	
Hotspots	212.40	797.40
Water Softener	15.00	
<b>Total 6470 Services</b>	<b>1,475.09</b>	<b>1,421.40</b>
6485 Travel	1,189.46	1,340.38
6490 Utilities		
Electric	390.82	342.83
Fuel	283.00	435.00
Phone	127.77	117.79
<b>Total 6490 Utilities</b>	<b>801.59</b>	<b>895.62</b>
<b>Total Expenditures</b>	<b>\$31,543.74</b>	<b>\$27,626.35</b>
<b>NET OPERATING REVENUE</b>	<b>\$201,595.00</b>	<b>\$ -24,698.89</b>

# Cuba Circulating Library Association

## Statement of Activity

November 2023

	TOTAL	
	NOV 2023	NOV 2022 (PY)
Other Expenditures		
Children's Area Remodel (Net)		
Children's Area Remodel Expenses	425.00	2,530.00
<b>Total Children's Area Remodel (Net)</b>	<b>425.00</b>	<b>2,530.00</b>
<b>Total Other Expenditures</b>	<b>\$425.00</b>	<b>\$2,530.00</b>
NET OTHER REVENUE	<b>\$ -425.00</b>	<b>\$ -2,530.00</b>
NET REVENUE	<b>\$201,170.00</b>	<b>\$ -27,228.89</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of November 30, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1020 Five Star	715.49
1090 Savings	226,250.06
<b>Total Bank Accounts</b>	<b>\$226,965.55</b>
Accounts Receivable	
1500 Bequest receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1300 Investments - cash	0.00
1303 Endowment Investment	0.00
American Balanced A	30,083.05
American Cap Inc Builder A	94,659.04
American Cap World Growth & Inc	61,879.03
American Fundamental Inv A	46,580.61
American Funds Mortgage A	20,420.54
American Global Balanced A	88,645.21
American Inc Fd of America A	89,944.77
American Intm Bd Fd of Amer A	16,733.43
American Inv Co of Amer A	21,156.48
American Short-Term Bond A	20,296.39
American WA Mutual A	93,001.07
Cash, BDP, and Money Market Fds	789.83
Savings	45,648.67
Stocks	815.59
Unrealized Gain/Loss	61,060.32
<b>Total 1303 Endowment Investment</b>	<b>691,714.03</b>
1305 Anonymous Investment	0.00
1306 Adams Mem Book Fund Investment	0.00
American Cap Inc Builder A	6,048.64
American Inc Fd of America A	6,831.79
Cash, BDP, and Money Market Fds	0.66
Unrealized Gain/Loss	1,203.46
<b>Total 1306 Adams Mem Book Fund Investment</b>	<b>14,084.55</b>
1400 Prepaid Fee	0.00
Repayment	
Travel Reimbursement	0.00
<b>Total Repayment</b>	<b>0.00</b>
<b>Total Other Current Assets</b>	<b>\$705,798.58</b>
<b>Total Current Assets</b>	<b>\$932,764.13</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of November 30, 2023

	TOTAL
Fixed Assets	
1520 Building and equipment	750,653.00
Elevator Replacement	41,645.00
<b>Total 1520 Building and equipment</b>	<b>792,298.00</b>
1525 A/D Building and equipment	-480,795.47
1526 Capital Improvement	0.00
1530 Furniture and Fixtures	117,419.00
1535 A/D Furniture and Fixtures	-108,566.20
Land	46,763.00
<b>Total Fixed Assets</b>	<b>\$367,118.33</b>
Other Assets	
1000 Friends Cash	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,299,882.46</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 Accounts Payable	675.00
<b>Total Accounts Payable</b>	<b>\$675.00</b>
Credit Cards	
5662 Bank Of America	0.00
<b>Total Credit Cards</b>	<b>\$0.00</b>
Other Current Liabilities	
2100 Payroll Liabilities	0.00
American Funds	0.00
Federal Taxes (941/944)	1,324.06
NYS Employment Taxes	63.62
NYS Income Tax	522.73
NYS Taxes	0.00
Payroll Liability	0.00
Payroll Tax Federal	0.00
<b>Total 2100 Payroll Liabilities</b>	<b>1,910.41</b>
Direct Deposit Payable	0.00
PPE Currant Liability	0.00
<b>Total Other Current Liabilities</b>	<b>\$1,910.41</b>
<b>Total Current Liabilities</b>	<b>\$2,585.41</b>
<b>Total Liabilities</b>	<b>\$2,585.41</b>

# Cuba Circulating Library Association

## Statement of Financial Position

As of November 30, 2023

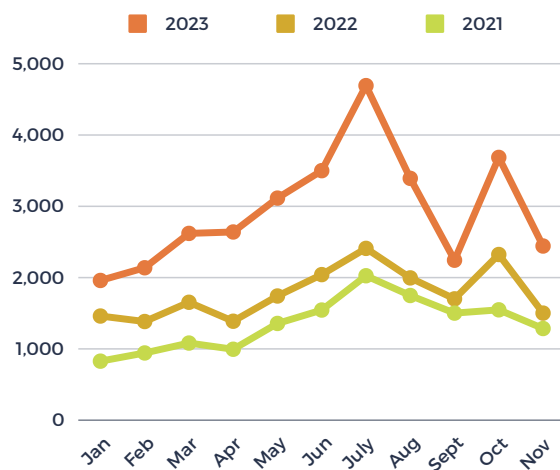
	TOTAL
Equity	
3000 Opening Bal Equity	0.00
3500 Unrealized Gain/Loss on Inv	62,451.46
3550 Realized Gain/Loss Equity	-12,262.89
3800 Restricted Fund	10,000.00
3900 Fund Balance	1,010,016.37
Net Revenue	227,092.11
<b>Total Equity</b>	<b>\$1,297,297.05</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,299,882.46</b>

# Cuba Circulating Library

## NOVEMBER 2023 DIRECTOR'S REPORT



### Patron Visits



### CHECKOUTS

Our checkout numbers for this month fell to **2,681**. These numbers are up over the previous two years, but down from the previous month. We always see a drop in circulation at this time of year as the weather turns cold.

### PARTNERSHIPS

November has been a great month for partnerships. On Nov. 14 the Palmer Opera House hosted Americana: an Erie Canal history and music show for us. Cherilyn's work with the high school librarian and English Teacher (thank you, Jill!) to establish a high school book club is paying off. The book club is growing and well attended.

### PATRON NUMBERS

For the month of November 2023, we had a total of **2443** patron visits. We entered **12** new library cards. Over all, patron visits were up from last year, but down from the previous month.

**39** **376** **15** **433**

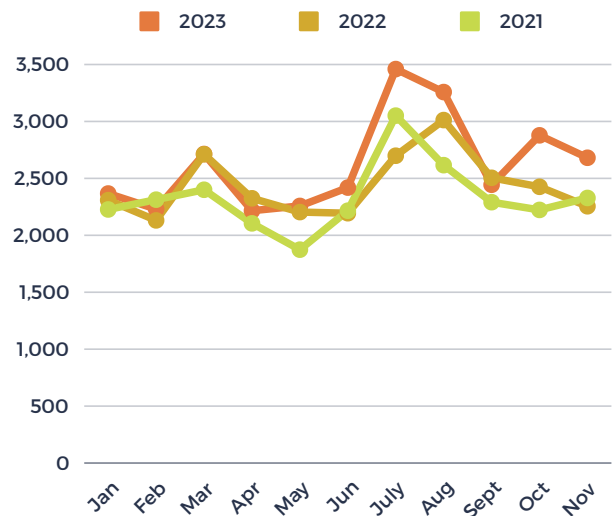
Onsite  
Programs

Programs  
Attendees

Outreach  
Visits

Outreach  
Attendees

### Circulation



**2681**

Items checked out

**582**

eBooks checked out

**112**

Public computer  
sessions

**291**

Holds filled

**978**

Visits to website

## THANK YOU FRIENDS OF THE LIBRARY!

On Monday, Nov. 6, Friends of the Library sponsored Storyteller Perry Ground both at the elementary school and here at the library. Perry presented a schoolwide assembly with fun, interactive Native stories as well as two sessions for 4th grade classes. In the evening, he presented "Re-Thinking Thanksgiving" at the library where he taught about the history of how Thanksgiving has become a holiday here in the United States.



## GRANTS

**I am in the process of writing two grants. The first grant is through ALA Libraries Transforming Communities: Accessible Small and Rural Communities. This grant provides funds to increase accessibility in services or facilities. I'm applying for funding to automate our bathroom doors.**

**I am also writing the 2024 Arts grant. While we have traditionally used this grant for programming opportunities, we are excited to apply for some equipment funding this year as well. If approved, we will add musical instruments to the library's collection for patrons to check out. These instruments will include electric and acoustic guitars, an electric bass, a mandolin, and two ukuleles.**

## Upcoming Programs

- Tues, Jan. 9 @ 6:30 p.m. -- Unclaimed Funds by State Comptroller
- Wed, Jan. 10 @ 10:00 a.m.-- Snowman Globe Craft
- Wed, Jan. 24 @ 11:00 a.m. -- Managing Money for Caregivers
- Wed, Jan. 24 @ 6:00 p.m. -- All About Autism by WNY Parent Network
- Tues, Jan. 30 @ 6:30 p.m. -- Pocket Vinyl piano & live painting performance